


Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler


Also present to observe: Nancy Schaar, Free Press Standard reporter; Stacy Taylor, Deputy Auditor; Brittany Tangler, Deputy Auditor; Lynn Fairclough, Auditor; Georgette Huff, Board of Elections

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
2019 BUDGET - BOARD OF ELECTIONS**

 9:00 AM


Vickie Reed, Director, and Amanda Tubaugh, Deputy Director, of the Board of Elections appeared before the Board to discuss the 2019 budget. Ms. Reed expects \$16,895 to be reimbursed by the State for Pathfinder fees related to cyber security. Ms. Reed said they expect to get new equipment and software in 2019 which should be covered by the funds available to them; the cost is expected to be \$300,000. Ms. Tubaugh explained the ADA equipment is still out for bid but it will be covered under a five-year firmware and software maintenance, so it will save money in the long run. Commissioner Ohler asked about the increase in salary lines from 70 hours to 80 hours per pay. He explained most departments are not paid for lunches and those departments who do get paid for 80 hours actually work those 80 hours. Commissioner Ohler asked if the Board of Elections employees work 7 hours a day. Ms. Reed and Ms. Tubaugh said yes, except during election time when they have to work through lunch. Commissioner Ohler also asked about an increase in pay for the Director and Deputy Director. Ms. Reed said their Board made that decision, and Ms. Tubaugh explained the Board researched the wages for other Directors to bring them equal to others across the State. Commissioner Wirkner advised the Commissioners approved a 3% pay raise for General Fund offices and was not informed of a higher increase from the Board of Elections. Ms. Tubaugh said the Board of Elections is self-standing where the rest of the courthouse is not, they have a separate policy, and they have not asked for additional funds. Commissioner Wirkner said the Commissioners cannot afford to pay for 80 hours when there is only 70 hours of work, and that standard cannot be applied across the board for other General Fund offices. Ms. Tubaugh disagreed in that health insurance rates vary per department. Commissioners Wirkner and Ohler advised all General Fund departments pay 15% of the health insurance except the Sheriff who is unionized. Commissioner Wirkner explained his perspective is if the Board of Elections decides to pay for lunches, the Commissioners do not have to agree with that decision. Commissioner Mickley advised he is abstaining from conversations regarding salary due to his wife pursuing the position of Director. Nancy Schaar, Free Press Standard reporter, asked what the total budget request is. Commissioner Wirkner answered the 2019 request is \$383,548 and the 2018 appropriation was \$350,984. Ms. Reed clarified part of the increase from 2018 to 2019 is her severance pay. Commissioner Ohler advised there needs to be a better plan in place for retirement so it is figured into the budget. Lynn Fairclough, Auditor, said there is already a fund set up for retirement and her office, Adult Probation and Common Pleas pay into it. Stacy Taylor, Deputy Auditor, advised any General Fund office can pay into the fund. Ms. Fairclough explained it is a pool, so it does not mean one office will get all the monies it put in. Ms. Tubaugh asked if other departments are aware of this since she had never heard of it. Ms. Reed asked for clarification on what she needs to discuss with her Board in terms of severance pay and salaries. Commissioner Ohler said if the Board of Elections opts to continue paying for lunch hours, then the Commissioners may allocate salaries at 7 hours per day with a 3% increase (effectively eliminating a paid lunch hour). Georgette Huff, Board of Elections member, advised she has some questions to review with the Commissioners in terms of severance, salaries, mileage, compensatory time, etc. Ms. Fairclough invited Ms. Huff to meet with Brittany Tangler or Natalie Witts in the Auditor's Office.

**IN THE MATTER OF
2019 BUDGET - SHERIFF / 911**

 9:41 AM

Dale Williams, Sheriff, appeared before the Board to discuss the 2019 budget. Commissioner Wirkner advised the State of Ohio has made several mandates for the 911 dispatch center for which the Sheriff is responsible for the day to day operations and staffing, and the Sheriff's General Fund budget has absorbed these costs because the State is not funding all of them. There are two sources outside the General Fund that fund 911, Wireless with income of approximately \$90,000 and Landline of approximately \$36,000. Commissioner Wirkner explained the two funds will not cover the personnel costs, equipment, etc. Commissioner Wirkner advised the legislature is considering funding some of the mandates. Sheriff Williams advised in January 2018, he had two employees leave which cost \$22,000 in vacation and sick leave payouts which were not anticipated. He explained four employees had major illnesses for which he paid \$40,000 in payroll plus the additional payroll of an employee to cover for the sick one. The Sheriff explained the 2019 budget request for salaries increased by \$95,575 due to the union contract raises, jail nurse, and longevity. Sheriff Williams explained several contracts have increased as well as supplies and fuel. One of the largest expenses is medication purchased for inmates in the jail. Commissioner Ohler asked if the \$81,248 is for two additional dispatchers. Sheriff Williams replied it is for two extra dispatchers required to be compliant with Next Gen 911. Commissioner Ohler asked if all employees are covered under the 2019 budget requests. Commissioner Wirkner said a 911 Coordinator is not included. Sheriff Williams agreed but he expects the coordinator will be Lt. Cheryl Keyser who is already an employee, so there may only be a small increase. Commissioner Ohler asked for an explanation of how a \$289,457 budget request for 911 Wireless can be covered by an expected \$90,000 income. Stacy Taylor, Deputy Auditor, explained there is a cash balance from previous year(s). Commissioner Ohler asked if the equipment of \$102,000 and the contracts/services of \$100,000 are both recurring expenses. Commissioner Wirkner said the contracts/services is recurring, but the equipment should be a one-time expense unless new equipment is needed. Commissioner Ohler advised he is comfortable that by 2020, the 911 Wireless fund may be self-sustaining. Commissioner Wirkner agreed and said 2019 will be the worst year. Commissioner Ohler asked if the following expenses will continue to be paid from Wireless 911: Frontier circuits and updates, Horizon, OARnet, Pattersonville Telephone, General Dynamics, ID Networks, and training. Commissioner Wirkner said yes, and those fees will be covered by the 911 funds. Commissioner Ohler advised the Sheriff's salary line in General Fund needs increased by \$81,000, \$5,000 added to the Commissioners' contract or equipment line for radios, and another \$40,000 to the Sheriff's contract/services line for yearly maintenance on the radios. Commissioner Mickley asked of the \$202,000 appropriated in 2018, how much was spent in the Wireless Fund. Commissioner Wirkner said all of it. Commissioner Wirkner and Sheriff Williams will discuss the wages of the 911 coordinator and report back to the Board. Nancy Schaar, Free Press Standard reporter, asked what the total budget request is. Commissioner Wirkner answered the 2018 appropriation was \$2,492,432 and the 2019 request is \$2,677,088. Commissioner Ohler advised there is an additional \$121,284 to that request based on the above additional items.

**IN THE MATTER OF
2019 BUDGET - MAINTENANCE**


 10:38 AM

Ed Eick, Maintenance Supervisor, appeared at 10:00 a.m. for his scheduled appointment but was called away and unable to attend at this time.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 10:39 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

/s/ Jeffrey L Ohler
Jeffrey L Ohler, Commissioner