



Present: President Robert E Wirkner and Vice President Lewis A Mickley. **Absent:** Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard reporter; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 1, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler is absent.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Ollie Scott, Superintendent Shaleen Shaver, RN Theresa Ramold, LPN Andrea Nelson., RN	Golden Age Retreat	Ohio County Home Conference	Salt Fork, OH	11/7/18-11/10/18	\$1,100.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Public Assistance	Reimbursement to CS50	0320-H000-H38.000	\$75,525.40
County Home	Equipment	0330-H070-H05.000	\$41,000.00
County Home	Supplies Non-Food	0330-H070-H03.000	\$8,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM	TO	AMOUNT
	NAME	NAME	
	CODE	CODE	
Public Assistance	Purchase of Service	Reimb. to CS50	\$30,000.00
County General	Equipment	Contract Services	\$1,000.00
County General	Equipment	Supplies	\$2,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
MAGNET ROAD**

 9:06 AM


Carl Mangun, Augusta Township Trustee, Dick Thompson, Augusta Township Trustee, and Chris Rotonda, Brown Township Trustee, appeared before the Board to discuss the Magnet Road slip along Stillfork Creek. Mr. Mangun advised there is about 220 feet of roadway falling into the creek and about \$60,000 has been spent trying to fix it over the last year and a half. A geological study was done and the recommendation was to put in a retaining wall. Muskingum Watershed Conservancy District (MWCD) has awarded them a \$300,000 grant, but the total cost of the project is \$390,000. Brown Township and Augusta Township agreed to contribute \$5,000 each and they expect additional costs including an engineering firm to draft certified drawings to bid the project. Mr. Mangun advised the EMA may have some funding available, but he is asking the Commissioners to consider contributing to the project. Mr. Mangun explained 27 residents live on this road. The options are to repair the road with a retaining wall or to close that section of road which would landlock two houses to the point they could not access their homes from the bridge to the slip area. Mr. Mangun said the road dropped over 21 inches since June, and they hauled in over 200 ton of stone to bring it back to level. Brian Wise, County Engineer, told Mr. Mangun that adding more weight in the form of stone or asphalt will just make the problem worse. Mr. Mangun explained if the road is closed, ambulances will have to go around and access the residents via Arrow Road which will add about 15 minutes to the response time – and that is why the EMA funding may be available. Mr. Mangun said if other funding is not secured, there is no other option but to close that section of road. Commissioner Wirkner advised the Board will not know what the County’s budget will look like until funds are certified by the Auditor, but he does not foresee \$70,000 being available. Commissioner Mickley agreed. Mr. Rotonda asked if there is a timeline they can give to MWCD. Commissioner Wirkner asked Auditor Lynn Fairclough when certification can be expected. She said the third week of December. Commissioner Mickley asked if a loan was possible. Mr. Mangun advised a loan is not an option because Augusta Township would not be able to pay it back, especially since they already have a loan payment on a truck and townships are limited on how much they can borrow through Ohio Revised Code. Mr. Rotonda said Brown Township cannot proceed with a loan either. Commissioner Wirkner suggested the Townships contact Tom Cottis at the Carroll County EMA office to see if he knows of any funding available and to also contact the Prosecutor to inquire about a loan between two political subdivisions. The Township Trustees will return to the Commissioners on January 7, 2019.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:32 AM


Josh Long, Dog Warden, filed his report for the week of October 28, 2018 to November 3, 2018 showing 5 dogs impounded, 1 adopted out, 6 redeemed, 0 euthanized, 0 citation(s) for no license, and 3 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – OCTOBER
CARROLL GOLDEN AGE RETREAT**

 9:32 AM

Commissioner Wirkner advised that Ollie Scott, CGAR Superintendent, filed her report for the month of October 2018 showing 6 male and 36 female residents. A copy is on file in the Commissioners’ office.


**IN THE MATTER OF
MONTHLY REPORT – OCTOBER
SHERIFF’S OFFICE**

 9:33 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of October 2018 showing 2,328 meals served and 250 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
CARROLL COUNTY ENVIRONMENTAL SERVICES - DELINQUENT SEWER BILLS
RESOLUTION #2018-39**

Motion: to adopt Resolution #2018-39 certifying unpaid and delinquent sewer charges to the County Auditor to be placed on the tax list and duplicate which shall become a lien on the property, **Action:** Upon the call of the roll vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:35 AM

**RESOLUTION #2018-39
CERTIFYING UNPAID/DELINQUENT SEWER CHARGES TO COUNTY AUDITOR**

WHEREAS, the Board of County Commissioners of Carroll County is the proprietor of the Carroll County Environmental Services (formerly known as Brown Township-Malvern Sewer District); and

WHEREAS, the successful operation of the District requires certain revenues and diligent efforts to collect certain accounts have been unsuccessful to date; and

WHEREAS, Section 6117.02 of the Ohio Revised Code permits the Board to certify unpaid rates or charges to sewer accounts to the County Auditor to place the same on the tax list and duplicate for collection and as a lien on the property.

THEREFORE, BE IT HEREBY RESOLVED that the following delinquent sewer charges be certified to the County Auditor to be placed on the real property tax list and duplicate of Carroll County and same shall become a lien from that date:

Parcel Nos.	ServID	Name	Address	Balance
07-0000502.000	0010	Thomas Parker	616 Robbins St	\$513.13
07-0000264.000	0034	Gwendolyn DeGraffinreed	616 Church St	\$509.25
07-0000117.000	0069	Joseph Asset Mgmt Co LLC	114 N Reed St	\$311.55
07-0000441.000	0075	James Thatcher	225 S Reed Ave	\$509.25
03-0001666.000	1007	James Dornberger	151 E Mohawk Dr	\$509.25

CONTINUED ON NEXT PAGE

CONTINUED FROM PREVIOUS PAGE

Parcel Nos.	ServID	Name	Address	Balance
07-0000531.000	0105	Sonia Strock	315 N Canton St	\$509.25
07-0000310.000	0123	John Chistner	845 Cherry Ave	\$156.48
07-0000029.000	0129	Delbert Barnes	503 E Porter St	\$289.25
07-0000318.000	0131	Eugene Dennis	830 Cherry Ave	\$509.25
16-0000042.000	1351	Joseph Asset Mgmt Co LLC	13 Delaware Trail	\$626.17
03-0001689.000	1388	Stephen Chicatelli	102 W Mohawk Dr	\$509.25
03-0000112.000	0141	Nathan Aguredakes	3048 Alliance Rd NW	\$267.23
03-0002647.000	1454	Rebecca Marchino	67 Ontario Trail	\$296.47
03-0000666.000	1466	Mark Andrews	66 Iriquois Trail	\$509.25
07-0000643.000	0152	Shawn Ball	303 E Porter St	\$327.61
03-0000965.000	1599	Jan Pool	65 Manito Trail	\$235.66
03-0002184.000	1601	Larry Bugh	77 Manito Trail	\$509.25
03-0001273.000	0164	Samuel Weston	4090 Bonnie Dr	\$218.47
16-0000235.000	1679	William Bower	567 W Mohawk Dr	\$509.25
07-0000661.000	0170	David Thompson	417 E Grant St	\$407.23
03-0000430.000	0180	Vonda Williams	6109 Gary Dr NW	\$509.25
03-0000104.000	1827	Rhonda Maury	4186 Brenda Dr Trailer	\$509.25
03-0000747.000	1834	Perry Custer	54 Iriquois Trail	\$509.25
03-0002898.000	1847	Larry Mugnaini	6362 Riverview Dr NW	\$509.25
07-0000797.000	1855	Jeremy Grimm	5125 Alliance Rd NW	\$509.25
03-0000940.000	1857	Terry Mayle	6976 Alliance Rd NW	\$509.25
16-0000188.000	1868	Joseph Embrogno	599 W Mohawk Dr	\$509.25
03-0000980.000	1873	Robert Greene	128 W Mohawk Dr	\$199.49
07-0000433.000	1895	Jaime Gonzalez	408 Clay St	\$509.25
07-0000326.000	0214	Dyllan Shirley	405 Gween Dr	\$562.20
03-0001818.000	0235	James Hanlin	6186 Riverview Dr NW	\$509.25
03-0002557.000	0241	Robert Cordray	6209 B Riverview Dr NW	\$218.47
03-0002002.000	0254	Steven Krider	9094 Wilco Ave	\$509.25
03-0002148.000	0256	Shelly Film	6982 Alliance Rd NW	\$509.25
03-0002557.000	0264	Robert Cordray	6209 A Riverview Dr NW	\$218.47
03-0002561.000	0265	Donald Matthews	6079 Gary Dr	\$299.00
03-0000153.000	0266	Gary Boone	6080 Gary Dr	\$509.25
07-0000588.000	0290	Edward Duhamel	629 W Main St	\$509.25
03-0000607.000	0297	Steven Krider	6227 Riverview Dr NW	\$509.25
03-0000368.000	0300	Robert Cordray	6203 Riverview Dr NW	\$218.47
03-0001467.000	0311	Nathan Aguredakes	3042 Alliance Rd NW	\$267.23
07-0000086.000	0322	Timothy Potts	247 E Porter St	\$509.25
07-0000504.000	0362	Willis Cline	222 S Reed Ave	\$509.25
07-0000321.000	0388	Ronald Campbell	216 S Bridge St	\$289.25
07-0000358.000	0396	William Keith	408 E Porter St	\$348.18
03-0000399.000	0398	Noel Robinson	4066 Bonnie Dr	\$213.14
03-0000400.000	0399	Craig Mellon	4072 Bonnie Dr	\$402.95
07-0000484.000	0428	Charles Crawford	821 E Porter St	\$289.63
07-0000378.000	0434	Beulah Krause	753 Robertsville Rd	\$388.45
07-0000684.000	0446	Christopher Skinner	400 E Porter St	\$509.25
07-0000630.000	0451	Buddy Moore	222 E Grant St	\$509.25
03-0001521.000	0454	David Walters	6069 Gary Dr	\$509.25
03-0000109.000	0469	Kendall Morgan	4083 Bonnie Dr	\$402.95
03-0002005.000	0477	Christine Dowdell	6152 Riverview Dr	\$509.25
03-0001284.000	0492	Jennifer Kirby	3054 Alliance Rd NW	\$308.30
07-0000352.000	0505	Kathy White	233 Morges Rd	\$306.32
07-0000674.000	0513	William Nichols	223 E Porter St	\$509.25
03-0000941.000	0527	Terry Mayle	6970 Alliance Rd NW	\$509.25
07-0000555.000	0544	Samantha Eick	232 E Porter St	\$896.27
03-0003045.000	0608	Kathryn Eslich	8233 Avalon Rd NW	\$509.25
03-0001254.000	0613	Steven Krider	6239 Anderson Dr	\$509.25
07-0000251.000	0623	Kimberly Keen	602 Robbins St	\$509.25
07-0000065.000	0626	Andrew Liber	221 Morges Rd	\$324.77
03-0000701.000	0630	Alternative Mortgage	6158 Riverview Dr	\$509.25
07-0000740.000	0639	Randy Benedict	320 N Reed Ave	\$315.98
03-0000924.000	0658	Barbara Detchon	7149 Sycamore Rd	\$509.25
03-0002064.000	0675	William Nock	4119 Bonnie Dr	\$509.25
03-0001964.000	0680	Nathan Aguredakes	8141 Licking Rd NW	\$509.25
07-0000677.000	0683	Frank Embrogno Jr	838 Cherry Ave	\$509.25
03-0002898.000	0711	Larry Mugnaini	6364 Riverview Dr NW	\$509.25
03-0000476.000	0747	Edward Sanders	6256 Anderson Dr	\$509.25
03-0003225.002	0754	Joseph Hershberger	5126 Citrus Rd NW	\$449.81
07-0000007.000	0763	Perfect Products Inc	265 Morges Rd	\$16,380.05
03-0001915.000	0772	Edward Walker	8227 Blade Rd NW	\$509.25
07-0000725.000	0775	April Dycus	300 Gween Dr	\$509.25
03-0002670.000	0779	Dody Garvin	8253 Blade Rd NW	\$509.25
03-0001218.000	0795	Margaret Klotz	8095, 8109 Curry	\$1,436.69
03-0001213.000	0795	Margaret Klotz	3109 Alliance Rd NW	\$718.35
03-0001209.000	0795	Margaret Klotz	3115 Alliance, 8083 Curry	\$1,436.69
03-0001212.000	0795	Margaret Klotz	8097 Curry Dr	\$718.35
03-0001210.000	0795	Margaret Klotz	8086 Curry, 8083 Oneida	\$1,436.69
03-0001214.000	0795	Margaret Klotz	8092 Curry Dr	\$718.34
03-0001211.000	0795	Margaret Klotz	8097 Oneida, 8098 Curry Dr	\$718.34
03-0001215.000	0795	Margaret Klotz	8110 Curry Dr	\$1,436.69
03-0000501.000	0795	Margaret Klotz	8094,8099,8104 Oneida	\$2,155.04
03-0000502.000	0795	Margaret Klotz	Lot 16 Oneida	\$718.34
03-0001217.000	0798	Margaret Klotz	7078 Alliance Rd NW	\$847.49
03-0003165.000	0805	Betty Dexter	7060 Alliance RD NW	\$509.25
03-0003225.002	0830	Joseph Hershberger	5126 Citrus Rd NW - Rear	\$449.81
03-0002247.000	0854	Tim Klotz	3131 Alliance Rd NW	\$509.25
07-0000483.000	0862	Charles Crawford	823 E Porter St	\$289.63
07-0000759.002	0870	Charles Hodge	751 Pleasant Ave	\$509.25
03-0001174.000	0932	Melvin and Shawn Route	11 Yuma Trail	\$626.17
03-0001410.000	0978	Bruce Monchack	31 Oneida Trail	\$306.32
03-0000013.000	0988	Ryan W Reaves	49 E Mohawk Dr	\$509.25
03-0002660.000	0997	Lisa Daugherty-Hudson	163 Oneida Trail	\$509.25

CONTINUED FROM PREVIOUS PAGE

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Ohler, Absent; Mr. Mickley, YES; Mr. Wirkner, YES.

Motion carried on unanimous vote. Resolution adopted this 5th day of November, 2018.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:

Janice E. Leggett, Clerk Supervisor

Robert E. Wirkner, President

Lewis A. Mickley, Vice President

ABSENT


Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Jefferson County CAC	11/1/18-9/30/19	\$195,981.00	Program elements for youth services	Service	New	10/26/2018
Goodwill Industries	11/1/18-9/30/19	\$54,019.00	Program elements for youth services	Service	New	10/31/2018

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:38 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:39 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Northstar Asphalt \$3,849.88; Independence Business Supply \$339.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:39 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
JOURNAL PRESERVATION**

 9:40 AM

Janice E. Leggett, Commissioners' Clerk Supervisor, appeared before the Board to discuss preservation of the Commissioners' Journals. Ms. Leggett advised the journals date back to the 1800s and are relied upon for research into many issues like road establishments and road vacations. She explained the journals are required to be kept permanently and, to her knowledge, there is no microfilm or other back-up copy of them. Ms. Leggett reached out to the clerks listserve and the records listserve of which she is a member and was provided with some companies to contact. In preparation for today's meeting, Ms. Leggett asked one company for a ballpark estimate to preserve the 37 large journals and 14 legal size journals which contain about 600 pages each. The estimate was \$10,000.00 which includes microfilm and pdf. Ms. Leggett advised if that is accurate, there is funding left in salary lines since the office did not have an Assistant Clerk for a time this year. Commissioner Wirkner advised it has waited from 1833 to today so it can wait until the budget is reviewed. Commissioner Mickley agreed and felt it would be nice to have a digital version.


**IN THE MATTER OF
TELECOMMUNICATIONS SERVICE PRIORITY (TSP) PROGRAM
PHONE REPAIRS**

 9:43 AM

Janice E. Leggett, Commissioners' Clerk Supervisor, appeared before the Board to discuss the Telecommunications Service Priority (TSP) program through the Department of Homeland Security. Ms. Leggett explained she received an email from one of the Frontier representatives suggesting the County apply for this program. The program is for entities that support public health, safety and law and order activities. In the event of an outage, those offices will be given priority treatment to restore phone service. It does not have to be during a disaster; it can be a normal outage where Frontier will not dispatch someone for two days. We can use this service to get Frontier here immediately. Ms. Leggett applied for the Courthouse, EMA office, and Sheriff's Office to be in the TSP program. The request was approved but there are some additional steps to finalize the process and it will take about two months to complete. Ms. Leggett advised she is before the Board to request three things: (1) approval of the TSP program, (2) approval of the Frontier fees which include a one-time set up fee of \$14.50 with an additional \$4.90 per month per circuit, and (3) who should be added as authorized users of this service.

Motion: to approve the TSP program participation and Frontier's one-time set up fee of \$14.50 with an additional \$4.90 per month per circuit, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.


 9:46 AM

Commissioner Wirkner suggested the EMA Director, 911 Coordinator, and Commissioners' Clerk be authorized users. Commissioner Mickley added the Sheriff and three Commissioners.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:47 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
ABSENT
Jeffrey L Ohler, Commissioner