



**Present:** President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler  
**Also present to observe:** Nancy Schaar, Free Press Standard reporter; Lynn Fairclough, Auditor

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, October 25, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler will be absent for the morning session but is expected for the 2:00 appointment.


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	JFS	2019 Fall TPOC/LSC	Caldwell, OH	12/5/18	\$100.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
REA	Contract-Services	0103-J000-J03.000	\$15,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
CPT Training	Salaries	0200-T073-T01.020	Supplies	0200-T073-T02.030	\$445.62
CPT Training	Services	0200-T073-T05.000	Supplies	0200-T073-T02.030	\$1,332.21
Drug Law LE	Salaries	0200-S071-S01.020	Supplies	0200-T073-T02.030	\$2,200.00
County General	Equipment	0550-A006-F03.040	Advertising	0550-A006-F06.060	\$81.25

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Josh Long, Dog Warden, filed his report for the week of October 21, 2018 to October 27, 2018 showing 8 dogs impounded, 3 adopted out, 5 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	10/1/18-9/30/19	\$16,370.00	Parent Mentoring	Service	Renewal	9/28/2018
Personal & Family Counseling Services	10/1/18-9/30/19	\$16,250.00	Kinship Support Group	Service	Renewal	9/28/2018

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF  
WORK ORDER  
LOUDON TOWNSHIP TRUSTEES**

**Motion:** to approve a blanket work order for the Loudon Township Trustees for permacoat mix for 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
COURTHOUSE CLOSED**


 9:06 AM

Commissioner Wirkner advised the Courthouse will be closed at noon on Tuesday, November 6, 2018 in observance of Election Day. The Courthouse will also be closed all day on Monday, November 12, 2018 in observance of Veteran’s Day.

**IN THE MATTER OF  
HUNTINGTON LEASE – SHERIFF  
RESOLUTION #2018-37**

**Motion:** to approve Resolution No. 2018-37 and the lease documents in the amount of \$77,305.81 from Huntington for four Ford Explorer vehicles for the Sheriff’s Office, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**NO. 2018-37  
RESOLUTION  
RESOLUTION AND DECLARATION OF OFFICIAL INTENT  
(For “BQ” Transactions)**

Lessee: **Carroll County, Ohio (“Lessee”)**

Maximum Principal Amount Expected To Be Financed: **\$77,305.81**

WHEREAS, the Lessee is a political subdivision of the State of Ohio (the “**State**”) and is duly organized and existing pursuant to the constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Lessee (“**Governing Body**”) is authorized to purchase, lease, acquire, and to encumber, real and personal property, including, without limitation, rights and interests in property, leases and easements necessary to the functions or operations of the Lessee.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more lease-purchase agreements including any and all exhibits thereto (“**Property Leases**”) in the principal amount not exceeding the amount stated above (“**Principal Amount**”) for the purpose of acquiring the property generally described below (“**Property**”) and to be described more specifically in the Property Leases is appropriate and necessary to the functions and operations of the Lessee.

**Brief Description of Property:**

(4) Four 2019 Ford Explorer vehicles

WHEREAS, Huntington Public Capital Corporation or an affiliate or related entity (“**Lessor**”) is expected to act as the lessor under the Property Leases.

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Property prior to its receipt of proceeds of the Property Leases (“**Lease Purchase Proceeds**”) for such expenditures and such expenditures are not expected to exceed the Principal Amount.

WHEREAS, the U.S. Treasury Department regulations do not allow the proceeds of a tax-exempt borrowing to be spent on working capital and the Lessee shall hereby declare its official intent to be reimbursed for any capital expenditures for Property from the Lease Purchase Proceeds.

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NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee:

**Section 1.** Any one of the Authorized Representatives identified below (each an “**Authorized Representative**”) acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Property Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Property Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Property Leases are hereby authorized.

**Authorized Representatives of Lessee:**

\_\_\_\_\_  
Robert E. Wirkner

Absent  
\_\_\_\_\_  
Jeffrey L. Ohler

\_\_\_\_\_  
Lewis A. Mickley

**Section 2.** By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Property Leases on behalf of the Lessee.

**Section 3.** The aggregate original principal amount of the Property Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Property Leases and the Property Leases shall contain such options to purchase or prepay by the Lessee as set forth therein.

**Section 4.** The Lessee's obligations under the Property Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Property Lease and the Lessee’s obligations under the Property Leases shall not constitute general obligations of the Lessee or indebtedness under the Constitution or laws of the State. In addition, the funds necessary to meet the principal and/or interest payments under the Property Leases for the current fiscal year are hereby appropriated.

**Section 5.** The Governing Body of Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Property prior to the receipt of the Lease Purchase Proceeds for the Property. The Governing Body of Lessee hereby declares the Lessee’s official intent to use the Lease Purchase Proceeds to reimburse itself for Property expenditures. This section of the Resolution is adopted by the Governing Body of Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of the Resolution does not bind the Lessee to make any expenditure, incur any indebtedness, or proceed with the purchase of the Property.


**Section 6.** As to each Property Lease, the Lessee reasonably anticipates that it and entities controlled by it will not issue more than \$10,000,000 of tax-exempt obligations (other than “private activity bonds” which are not “qualified 501(c)(3) bonds”) during the calendar year in which each such Property Lease is issued and hereby designates each Property Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

**Section 7.** This Resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on this October 29, 2018.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Verizon \$844.90; Superfleet Mastercard \$186.23; Keister Plumbing \$638.90; RWJ \$1,092.72; David Yeager \$300.00.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF  
ROUTE 9 TOWER**

 9:13 AM


Ed Eick, Maintenance Supervisor, appeared before the Board to discuss the condition of the building at the Route 9 Tower. Mr. Eick advised there are major structural issues, including the exterior walls having gaps of 3/4”, the inside floor is cracked the length of the building with several cracks coming off of that, and the floor is raising in the center. Mr. Eick believes groundhogs are the cause. He has attempted to repair the issues but advised a new building is the best option and asked for direction. The Board instructed Mr. Eick to obtain two quotes, one for repair and one for replacement. Commissioner Wirkner will meet with Access Ohio Valley on Wednesday to see what their plans may be for a building.

**IN THE MATTER OF  
ROAD VACATION  
BREEZEWOOD DRIVE**

 9:20 AM

Spencer Bendle, Carroll County resident, appeared before the Board to discuss vacating Breezewood Drive in Loudon Township. Also in attendance was Rod Yoder, Deputy Surveyor for Carroll County. Mr. Bendle advised he has the petition signed and asked for clarification of the next steps. He said there are survey stakes at the site and asked if he needs to get his own survey. Mr. Yoder explained the Loudon Township Trustees asked the County Engineer to identify the right of way and that is what the stakes are. Mr. Yoder said what is needed for the vacation process is a boundary survey which delineates the right of way and how the property is divided subsequent to the vacation. Commissioner Wirkner advised the last time this road was brought before the Board, it was denied because a property would be landlocked. Mr. Yoder advised the road is not maintained and is not on the township inventory. Janice Leggett, Commissioners' Clerk Supervisor, advised she will take the petition now to verify the signatures are valid and that property will not be landlocked.

**IN THE MATTER OF  
CCAO ENERGY MEETING**

 9:35 AM

Commissioner Wirkner advised he attended the Energy Committee meeting in Columbus last week for gas and electric services. There are currently 56 counties joined together for buying power. Palmer Energy will be handling the process, and any calls the Commissioners receive about gas/electric pricing should be directed to that company. Commissioner Wirkner explained it is expected the marketplace will have higher prices this season but the weather forecast is for a warmer than average winter. The Energy Committee hedges to protect counties from spikes in costs and allows for more accurate budgeting.

**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:44 AM

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Board members reconvened at  2:07 PM.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 2:07 PM

Commissioner Ohler entered the meeting.

**IN THE MATTER OF  
TAX INCENTIVE REVIEW COUNCIL**


 2:08 PM

Lynn Fairclough, Auditor, appeared before the Board to discuss the Tax Incentive Review Council (TIRC). Also present were Staci Brady and Linda Dowdell, Deputy Auditors, and Christopher Modranski, Commissioners' Assistant Clerk I. Ms. Fairclough advised the TIRC is the charge of the Auditor's Office, but she can designate someone to handle the duties. In the past the duties were handled by the Economic Development Office. Ms. Fairclough advised the deadline to hold a meeting to review TIRC agreements for 2018 has passed, and that deadline was September 1. She explained the only two agreements of which she is aware are with Seven Ranges and the power plant. Ms. Fairclough suggested Mr. Modranski assume these duties with the assistance of Ms. Dowdell. She also requested that the Auditor's Office be involved from the beginning of any tax agreements since it is ultimately their responsibility to tax or not tax, so they have a better understanding of the terms. Nancy Schaar, Free Press Standard reporter, asked what period is being covered by the review. Ms. Fairclough answered they were going to back up and cover this year (2018).

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**Motion:** to appoint Christopher Modranski to work with the Auditor's Office to review and complete TIRC reports and make a recommendation to the Board of Commissioners, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 2:13 PM

**IN THE MATTER OF  
911  
EMERGENCY MEDICAL DISPATCH (EMD) PROTOCOL**

**Motion:** to approve the following Carroll County Communications/911 Center policies and procedures for Emergency Medical Dispatch (EMD) protocol: (1) Caller Interrogation, Pre-Dispatch, Post-Dispatch & Pre-Arrival Instructions; (2) CPR Certification; (3) Obviously Dead Patients (DOA) and Do Not Resuscitate (DNR) Orders; (4) Emergency Medical Dispatch General Provisions; (5) Carroll Medical Director Notification; (6) Temporary Suspension of the EMD Program; (7) Incremental Compliance; and (8) Continuing Dispatch Education (CDE), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 2:25 PM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 2:29 PM

**PREPARED BY:**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L Ohler, Commissioner