



**Present:** President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler  
**Also present to observe:** Nancy Schaar, Free Press Standard reporter; Carol McIntire, The Messenger reporter; & Brittany Tangler, Deputy Auditor.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, August 30, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
 BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Brian J. Wise, Engineer Rodney Yoder, Deputy Surveyor	Engineer	PLSO 2018 Fall Seminar	Perrysburg, OH	10/11/18 & 10/12/18	\$1,000.00
Shelley Martin, Director	CSEA	OCDA Fall Training	Columbus, OH	10/14/18-10/16/18	\$543.00
Lewis A. Mickley, Commissioner	Commissioners	Carroll County Farm Bureau Membership	N/A	N/A	\$75.00
Jennifer Burns, Program Manager Cheri Miller, Supervisor Danelle Shreve, SW I	JFS	Traverse Regional Forms Meeting	Newark, OH	09/11/18	\$60.00
Barb Walton, Director	CCH Solid Waste	Regional Solid Waste District Meeting	Kent, OH	09/12/18	\$0.00
Barb Walton, Director	CCH Solid Waste	SWANA Annual Meeting (Ohio Buckeye Chapter)	Columbus, OH	09/13/18	\$0.00
Barb Walton, Director	CCH Solid Waste	2018 Professional Development Conference	Columbus, OH	09/17/18-09/17/18	\$200.00
Lewis A. Mickley, Commissioner	Commissioners	ED Now – OMEGA	Cambridge, OH	09/11/18	\$100.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
 APPROPRIATION(S)**


**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Hot Lunch	Equipment	0400-P010-P03.000	\$1,500.00
Public Assistance	Public Assistance	0320-H000-H05.000	\$70,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
 REPORT OF COUNTY DOG WARDEN**

 9:04 AM


Josh Long, Dog Warden, filed his report for the week of August 26, 2018 to September 1, 2018 showing 11 dogs impounded, 7 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
MONTHLY REPORT – AUGUST  
CARROLL GOLDEN AGE RETREAT**

 9:04 AM


Commissioner Wirkner advised that Ollie Scott, CGAR Superintendent, filed her report for the month of August 2018 showing 5 male and 34 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
MONTHLY REPORT – AUGUST  
SHERIFF'S OFFICE**

 9:05 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of August 2018 showing 2,198 meals served and 244 washes completed. A copy is on file in the Commissioners' office.


**IN THE MATTER OF  
2018 ANNUAL REPORT  
CARROLL COUNTY PROSECUTOR'S OFFICE**

 9:06 AM

Commissioner Wirkner advised Prosecutor Steven D. Barnett filed his 2018 Annual Report for the Carroll County Prosecutor's Office. A copy of the report is on file in the Commissioners' Office.


**IN THE MATTER OF  
CUSTODIAL TECHNICIAN I POSITION**

**Motion:** to advertise for the Custodial Technician I position with applications and résumés due by 3:00 p.m., Thursday, September 27, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
REQUEST FOR FUNDS  
WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**

**Motion:** to approve a request for funds in the amount of \$37,700.00 from the Environmental Protection Agency of the State of Ohio, for the Water Pollution Control Loan Fund for installation of one septic system in project B, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
CHIP - SATISFACTION OF MORTGAGE**

**Motion:** to approve a Satisfaction of Mortgage for Douglas E. and Lucinda A. Millers' CHIP rehab in the amount of \$14,624.53 due to the resident having met the residency requirements of the mortgage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
CONSENT TO ASSIGNMENT  
OIL AND GAS LEASE**

**Motion:** to approve a consent to assignment of an oil and gas lease dated June 3, 2014 by and between Carroll County Board of Commissioners and Chesapeake Exploration, LLC recorded as Instrument #201400003516, Book 103, Page 1277 in Carroll County, Ohio; Chesapeake Lease Number 34-000616-000 to EAP Ohio, LLC (Encino) of Houston, Texas, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
CONSENT TO ASSIGNMENT  
OIL AND GAS LEASE**

**Motion:** to approve a consent to assignment an oil and gas lease dated March 27, 2012 by and between Carroll County Board of Commissioners and Chesapeake Exploration, LLC. recorded as Instrument #201200003119, Book 81, Page 3642 in Carroll County, Ohio; Chesapeake Lease Number 34-036168-000 to EAP Ohio, LLC (Encino) of Houston, Texas, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF  
POLICY REVISION  
PARKING LOT**

**Motion:** to approve the Parking Lot Policy revision as recommended by the Parking Lot Committee, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
ROUTE 9 TOWER**


 9:14 AM

Commissioner Wirkner advised he asked Ed Eick, Maintenance Supervisor, to come in this morning to discuss the Route 9 Tower and the inspection recently completed. The recommendation was to spray some vegetation control around the anchor points of the tower. Commissioner Wirkner asked Mr. Eick if that is something he would have the ability to handle on an annual basis. Mr. Eick answered yes. Commissioner Wirkner advised each time we have had the tower inspected we receive a charge for clearing the vegetation. Commissioner Wirkner explained that a recent tower inspection was completed by Elevated Services, LLC and there were some issues found. Commissioner Wirkner reported one of the braces has bent and is reducing the structural strength by 15%. Commissioner Wirkner described a safety cable that runs the entire height of the tower that is rusting and needs replaced as well as some old antennas that are not operational that need removed along with their cables. Commissioner Ohler questioned who the antennas belong to. Commissioner Wirkner advised there could be no records located stating who the antennas belong to but it appears that they have been there for a very long time. Commissioner Wirkner asked the Board to approve a motion to allow the repairs at the tower in the amount of \$3,735.00. Commissioner Wirkner advised that in the future the Board may want to consider replacing the beacon lights over to LED style lights. Commissioner Wirkner stated that the LED lifespan is longer, and they use less energy. Commissioner Wirkner stated that the conversion cost is approximately \$7,000 and the cost of replacing the beacon lights is about \$1,500 each time. Commissioner Wirkner is not recommending a conversion now because the beacons were just replaced during the inspection.


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**Motion:** to approve a cost of \$3,735.00 submitted by Elevated Services, LLC to make repairs to the Route 9 Tower as recommended in their recent inspection report, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
ACCESS PERMIT – AMERICAN ELECTRIC POWER (AEP)  
PROSECUTOR OPINION**


 9:22 AM

Commissioner Wirkner advised the Board received a letter from Property Row, LLC asking for permission for American Electric Power (AEP), its affiliates, agents, employees, contractors and the appropriate federal, state and local agencies, archeologists, biologists, and/or environmental scientists, permission to enter parcel number 090060014000 (200 Kensington Road).


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**Motion:** to send the American Electric Power Access Permit & Survey Permission to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF  
APPOINTMENTS**


 9:24 AM

Commissioner Wirkner advised the Board still needs to appoint replacements to the Eastern Ohio Development Alliance (EODA) and Ohio Mid-Eastern Governments Association (OMEGA) Membership Board that were vacated when Tait Carter resigned as the Economic Development Director. Commissioner Ohler advised there is also a Transportation Advisory Committee that Ms. Carter was a part of. The Board discussed the appointments. Commissioner Wirkner advised that at least one member of this Board is appointed to those groups and feels the appointments are safe to set aside until this Board is certain what will be done with Economic Development. Commissioner Ohler agreed.


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**Motion:** to table the appointments vacated by Tait Carter at this time until something is done with the position of Economic Development, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:26 AM

**IN THE MATTER OF  
ADA ENTRY DOOR  
CARROLL COUNTY COUNCIL ON AGING**

 9:28 AM

Tonya Myers, Council on Aging Director, appeared before the Board to thank the Commissioners' Office and staff for welcoming the new leadership to the Council on Aging. Ms. Myers provided a thank you note to the Board as well. Ms. Myers offered her gratitude towards the Board for approving the purchase of ADA accessible entry doors. Ms. Myers stated the Council on Aging will fund the electrical portion of the project. Commissioner Mickley thanked Ms. Myers for her efforts at the Center.


**IN THE MATTER OF  
PUBLIC HEARING – REGULATIONS FOR FLOOD HAZARD AREAS  
EMERGENCY MANAGEMENT AGENCY**

 9:30 AM

The time having arrived to hold the public hearing for the revisions made to the Carroll County Flood Plan. Those present for the public hearing were: Tom Cottis, EMA Director; Tonya Myers, Council on Aging Director; Brittany Tangler, Deputy Auditor; Carol McIntire, The Messenger; Nancy Schaar, Free Press Standard; Jeffrey L. Ohler, Commissioner; Lewis A. Mickley, Commissioner; Robert E. Wirkner, Commissioner; and Christopher Modranski, Assistant Clerk I. Mr. Cottis advised there have been some changes and the Department of Commerce oversees mobile home parks now where in the past Ohio Department of Health did. Mr. Cottis advised our changes reflect that. Mr. Cottis advised this is the first of two public hearings. Public hearing two will be Thursday, September 13, 2018 at 9:30 AM. Mr. Cottis advised the effective date of June 4, 2010 was added to Section 1.6 Basis for Establishing the Areas of Special Flood Hazard. The next revision is on Section 2.0 Definitions: Manufactured Homes now fall under Chapter 3781.06 of the Ohio Revised Code due to the change to the Department of Commerce. Mr. Cottis advised that Manufactured Home Park now falls under Administrative Code 4781-12-01 which reflects that it is now under the jurisdiction of the Department of Commerce. Mr. Cottis advised an addition was added to this section stating, "Manufactured Home Park does not include any tract of land used solely for the storage or display for sale of manufactured homes." Mr. Cottis advised Carroll County doesn't currently have a manufactured home park that sells manufactured homes. Mr. Cottis advised that Section 3.9 Exemption from Filing a Development Permit now reflects the change to the Ohio Department of Commerce and Ohio Administrative Code Chapter 4781-12. Mr. Cottis said that in section 4.9 (C) Alterations of a Watercourse includes a title change from Ohio Department of Natural Resources, Division of Water to Ohio Department of Natural Resources, Division of Water Resources. Lastly, Section 5.0 Appeals and Variances previously stated the plan was kept in the Office of Economic Development because they were responsible for flood plan. Now the plan is kept in the Office of Emergency Management. Mr. Cottis advised the plan has been reviewed by the state and they recommend approving the changes. Commissioner Wirkner asked if there were any comments. Mr. Cottis advised he will ask the Board to adopt the revised plan after public hearing #2.

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Public hearing closed at  9:34 AM

**IN THE MATTER OF  
OFFICE SPACE REQUEST  
VICTIMS ASSISTANCE**


 9:34 AM

Commissioner Wirkner advised the Board received a letter from Karin Taff, Victim Assistance Program Director, requesting the office space that housed the Economic Development Office on the third floor of the Courthouse. Commissioner Ohler advised they need additional space for their office. Commissioner Ohler stated he is not opposed to allowing Victim's Assistance to switch office spaces with Economic Development. Christopher Modranski, Assistant Clerk I, asked if the office furniture will need moved. Commissioner Ohler advised he will work with Victims Assistance to see if they want the furniture in Economic Development to remain or stay.


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**Motion:** to move Victims Assistance into the Economic Development Office and Economic Development into the Victims Assistance Office on the third floor of the Courthouse, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:38 AM

**IN THE MATTER OF  
PROCLAMATION – STEPPING UP INITIATIVE  
SHERIFF**


 9:40 AM

Sheriff Dale R. Williams appeared before the Board to requesting consideration of adopting the Stepping Up to Reduce the Number of People with Mental Illnesses in Jails Proclamation as part of the National Association of Counties (NaCO) sponsored Stepping Up Initiative. The Board discussed the Initiative and Commissioner Wirkner read the Proclamation aloud.


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**Motion:** to adopt the Stepping Up to Reduce the Number of People with Mental Illnesses in Jail's Proclamation as requested by Linda Wilson, Jail Nurse, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:45 AM

**IN THE MATTER OF  
SURRENDERED VEHICLE  
SHERIFF**


 9:45 AM

Sheriff Dale R. Williams appeared before the Board to advise that his office received a 2002 Chevy Avalanche that has been surrendered to the Sheriff’s Office resulting from a third offense of Operating a Vehicle Under the Influence of Alcohol and/or Drugs (OVI). Sheriff Williams advised that R&M Towing has the vehicle in his impound and it has no value. Sheriff Williams is requesting if the vehicle can be given to R&M Towing which would allow him to junk the vehicle and recover some of the towing/storage costs. Christopher Modranski, Assistant Clerk I, advised a resolution can be prepared for Monday stating the vehicle is obsolete and has no value.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:47 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** CEC, \$1,083.35; SpyGlass Group, \$5,837.13; BIS Digital, \$5,706.70; Premier Biotech, \$174.39; SafeGuard Business Systems, \$438.21; Fairfield American Court; \$599.00; Carolina Crisis Software, \$375.00; Questar Solutions, LLC., \$766.56; Superfleet, \$357.91; Huntington, \$285.29; Questar Solutions, LLC., \$766.56; Elevated Services, LLC, \$1,550.00; ServerSIM, \$717.00; Lumber Service, \$339.04.


**DJFS:** J. Lee, \$150.00; E. McFall, \$150; J. McFall, \$200.00; J. Ray, \$100.00; Z. Bartholomew, \$150.00; T. Daniels, \$150.00; S. Bieght, \$150.00; H. Kendall, \$150.00; A. Luyster, \$566.22; D. Luyster, \$100.00; M. Magallanez, \$150.00; S. Magallanez, \$150.00; J. Moser, \$25.92; & P. Madison, \$150.00.

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:47 AM

**IN THE MATTER OF  
EMPLOYEE BENEFITS**


 9:47 AM

Commissioner Mickley advised the Employee Benefits Committee (EBC) met yesterday and he will forward an email to the Board about the meeting. Christopher Modranski, Assistant Clerk I, advised the minutes for the EBC should be completed today as well for review.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:48 AM

**PREPARED BY:**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner