



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard reporter, and Carol McIntire, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM


Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 27, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Natalie Witts, Deputy Auditor Stacy Taylor, Deputy Auditor	Auditor	Coshocton County Auditor Training	Coshocton, OH	Retroactive to 08/29/18	\$0.00
Cheri Miller, Social Services Supervisor Jennifer Burns, Program Administrator Danielle Shreve, Social Worker I	JFS	Traverse Forms Meeting	Ravenna, OH	09/13/18	\$50.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
BSA	0520-S020-S11.200	0100-A060-800	\$70,405.88

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
CCBDD General Op.	Family Selected Services	0400-S010-S70.000	\$5,000.00
CCBDD General Op.	Advertising	0400-S010-S39.060	\$15,000.00
Residential Services	Supported Living	0400-S012-S07.000	\$20,000.00
Residential Services	County Waiver Match	0400-S012-S09.000	\$10,000.00
T118	Dellroy Street Imp.	0600-T118-T17.000	\$911.00
T118	Lee Township Street Imp.	0600-T118-T18.000	\$4,294.75
BSA	Transfer Out	0520-S020-S11.200	\$70,405.88
Co General	Pros. Emp. Salaries	0120-A001-E02.020	\$70,405.88
CPT Training	Services	0200-T073-T05.000	\$2,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
T118	Leesville Street Imp.	0600-T118-T19.000	Lee Township Street Imp.	0600-T118-T18.000	\$2,400.25
T118	Leesville Street Imp.	0600-T118-T19.000	Dellroy Street Imp.	0600-T118-T17.000	\$2,400.25
T118	Leesville Street Imp.	0600-T118-T19.000	Sherrodsville Street Imp.	0600-T118-T16.000	\$555.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPOINTMENT – MELANIE BEOHM
ALCOHOL, DRUG ADDICTION AND MENTAL HEALTH SERVICE (ADAMHS)**

Motion: to appoint Melanie Beohm to the Alcohol, Drug Addiction and Mental Health Service Board for the full term of four years effective retroactively to August 15, 2018 and expiring on June 30, 2022, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
BID ACCEPTANCE – BRACES’
SNOW AND ICE CONTROL**

 9:05 AM

Commissioner Wirkner advised the Board that quotes were accepted for snow and ice control from sidewalks and parking lots of County offices and only one quote was received from Braces’:


SIDEWALKS		
Location	Snow Removal	Ice Melt
EMA (11 E. Main Street)	\$22.00	\$5.90
Prosecutor’s Office (7 E. Main Street)	\$22.00	\$5.90
Job & Family Services (95 E. Main Street)	\$32.00	\$11.75
Child Support / Jobs building (55 E. Main Street)	\$22.00	\$5.25
Courthouse/Sheriff Entrances	\$32.00	\$29.40
Health Department (301 Moody Avenue SW)	\$15.00	\$5.90
TOTAL:	\$145.00	\$64.10
PARKING LOTS		
Location	Snow Plowing	Ice Melt
Child Support/Prosecutor (between 7 & 55 E. Main)	\$70.00	\$55.00
Job & Family Services (95 E. Main Street)	\$70.00	\$55.00
Upper Parking Lot - Courthouse (across from Sheriff/Courthouse side entrance)	\$40.00	\$35.00
Alley Parking Lot - Courthouse (beside Courthouse – access from S. Lisbon Street)	\$40.00	\$35.00
Health Department (301 Moody Avenue SW)	\$70.00	\$20.00
Transit (2205 Commerce Drive NW)	\$80.00	\$50.00
Dog Pound (2185 Kensington Rd. NE)	\$35.00	\$40.00
TOTAL:	\$405.00	\$290.00

Motion: to accept the quote from Brace’s for snow and ice control and to send the contract to the Prosecutor for review, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
YODER WOOD PRODUCTS**


Motion: to approve a special hauling permit to Yoder Wood Products. for hauling over Alamo Road (CR08) in Perry Township; a \$75,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
CDBG – OCEAN FORMS
AMSTERDAM SEWER PROJECT**

Motion: to approve the revised Ohio Development Services Agency Contact Information Form and Security Role Assignment Form to access OCEAN, the State's online grants management system, as recommended by Pam Ewing of Ohio Rural Community Assistance Program (RCAP), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
CDBG – RESOLUTION(S) DISCUSSION
AMSTERDAM SEWER PROJECT**


 9:08 AM

Commissioner Wirkner advised that the Board agreed to discuss the Amsterdam Sewer Project (ASP) resolutions regarding the mandatory connections today. Commissioner Mickley advised there are three resolutions needed and he would like to discuss Resolution 2018-27 because it contains language stating that the Board grants access to all roadways in Loudon Township for construction and maintaining sewer lines. Commissioner Mickley asked if the Board has the authority to grant such access or would that be a road use agreement with the township. Commissioner Wirkner answered that is something the Board has authority to do but the Trustees should be involved in the discussion. Commissioner Mickley also asked if the Board should have all the resolutions reviewed by the Prosecuting Attorney. The Board agreed to send the resolutions for the Prosecutor's review. The Board discussed grant monies available for connection fees that residents would be charged.

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send Resolution 2018-26 to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send Resolution 2018-28 to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF
CDBG - AMSTERDAM SEWER**

 9:15 AM


Commissioner Wirkner advised a Commissioner will need to reach out to the Engineer and Loudon Township Trustees about the road use. Commissioner Ohler asked Commissioner Mickley if he would take care of that. Commissioner Mickley advised he would.

Motion: to authorize Commissioner Mickley to represent the Board in discussions with the Loudon Township Trustees and County Engineer Brian J Wise in reference to road use agreements for the Amsterdam Sewer Project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
NEW HIRE
DOG POUND**

 9:17 AM


Josh Long, Dog Warden appeared before the Board to advise that he and Commissioner Mickley conducted interviews for the Pound Keeper Position. Warden Long advised they tried to interview three individuals but one applicant did not show up for the interview. Warden Long recommends the Board hire Julie Booth of East Springfield, Ohio advising that Ms. Booth has prior experience working for the Jefferson County Dog Warden before relocating to Florida. Ms. Booth has come back to Ohio and is looking for a position working with animals again. Warden Long advised the position will pay a rate of \$9.50 per hour and will be for 20-29.75 hours per week. Commissioner Mickley advised that Ms. Booth is looking at this opportunity as a long-term position.

Motion: to hire Julie Booth of East Springfield, Ohio at a rate of \$9.50 per hour as a Pound Keeper with hours not to exceed 29.75 hours per week with her first day being September 17, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF
ADA ACCESS
COUNCIL ON AGING**

 9:20 AM


Christopher Modranski, Commissioners' Assistant Clerk I appeared before the Board to advise that the Senior Citizens Friendship Center needs ADA accessible entry doors to the Center. Mr. Modranski explained the current doors are heavy and are manual operation in style and will not accept automatic openers. Some of the clientele entering the facility are becoming injured on a regular basis because the doors are closing on them before they can safely enter the building. The Assistant Director asked Mr. Modranski about grant funding and unfortunately, there is no funding until the next Community Development Block Grant cycles back in 2019 and the earliest work could begin would be 2020. The Center obtained two quotes to replace the doors and add automatic openers. The Center recently had to make a major upgrade/replacement to their freezer and exhausted most of their equipment funds and are asking if the Board would consider providing funding for the upgrade. The quotes are as follows:

Wayne Garage Door	Dover, Ohio	\$6,107.50
Stanley Access Technologies	Uniontown, Ohio	\$6,525.00


There will also need to be some electrical work completed for the installation and Richardson Electric of Carrollton, Ohio can complete that for \$850.00. Commissioner Ohler advised that if the Center's equipment budget can support the cost for the electrical work he would like to see them pay for that part of the project but if it cannot then he doesn't have an issue paying for the total project. Commissioner Mickley and Wirkner agreed.

Motion: to approve the quote from Wayne Garage Door of Dover, Ohio in the amount of \$6,107.50 as well as the quote from Richardson Electric of Carrollton, Ohio in the amount of \$850.00, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF
USDA FUNDS – DE-OBLIGATION
NORTHERN CORRIDOR PROJECT**


 9:28 AM

Commissioner Ohler advised he had a conversation with David Douglas of the United States Department of Agriculture (USDA) and the County has a commitment of funds in the amount of \$3,000,000 with USDA for the Northern Corridor Project. Commissioner Wirkner advised that commitment expires in the spring of 2019. Commissioner Ohler advised USDA has some projects that could be completed if we decertify the funds for Carroll County. Commissioner Ohler explained that we can choose not to de-obligate the funds but we will not be ready to take on a \$6,000,000 project. Commissioner Wirkner advised he was not happy because the Northern Corridor Project (NCP) will effectively be killed if we do this. Commissioner Ohler disagreed stating that in his opinion the NCP died when the Board didn't get the EDA money. Commissioner Ohler advised the Board's budget cannot afford to pay the \$6,000,000. Commissioner Wirkner advised his hope was to have retired some other projects so we could grapple with the NCP. Commissioner Ohler stated that he also looks at the current situation with the General Fund budget and realizes there is a good chance we are going to have to make some tough choices. Commissioner Ohler advised we would have to put some money in the 2019 budget to cover a \$6,000,000 debt. Commissioner Mickley asked what an estimate would be on a yearly basis to pay for that debt. Commissioner Ohler answered it would be somewhere above \$300,000 per year. Commissioners discussed the effects of future funding if they return the money now or wait until the spring. Commissioner Mickley doesn't want to take any action that makes it seem like we are killing the NCP but understands the request.

Motion: to de-obligate United States Department of Agriculture (USDA) funds in the amount of \$3,000,000 for the Northern Corridor Project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:40 AM

**IN THE MATTER OF
2019 BUDGET**

 9:45 AM

Commissioner Mickley advised the Board may need to start thinking about limiting the budget request increases, so there can be some extra leeway to have the funds to complete these sorts of projects. Commissioner Ohler suggested the Board look at the upcoming budget and decide where to cut those expenses and make a recommendation to the Board. Commissioner Wirkner advised that anytime the Board gets a carryover it is attacked from ten different directions and they have very good reasons why they need the money. Commissioner Mickley advised that certain departments have a request with a 30-35% increase in their budget. Commissioner Wirkner advised that this year's budget will not accommodate all the requests for increases. Commissioner Wirkner stated that this will need figured out if we cut everybody's budget request or base it on merit. Commissioner Ohler advised that the current budget requests are about \$11,000,000. Commissioner Wirkner said he wanted to change his earlier comment when he said he was not happy to he is frustrated. Commissioner Wirkner is frustrated that the Board can't accomplish all the needs that are on the table.

**IN THE MATTER OF
ROUTE 9/171 WATER & SEWER PROJECT**


 9:46 AM

Commissioner Ohler advised that a timeline has been established for the Route 9/171 Water and Sewer Project. Commissioner Ohler stated that the Village of Carrollton will bid the project in the first part of November and approve a contract in December. Commissioner Ohler explained that we should break ground in the spring. Commissioner Wirkner said that Commissioner Ohler was in negotiations with Muskingum Watershed Conservancy District in regard to the money they had obligated to the Northern Corridor Project (NCP) and asked if they would be willing to work with the Board. Commissioner Ohler said that his opinion was favorable that they will work with the Board in the future.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:49 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Beck Electric, \$7,450.00; Ohio Judicial Conference, \$350.00; Fairfield Information Services, \$599.00; Frontier, \$796.84; Ollie Scott, \$402.21; CCES, \$947.07; AEP, \$2,918.18; Law Enforcement Targets, Inc., \$346.34; & Ryan Shanower, \$36,015.92.


DJFS: Country Carpets & Flooring, \$2,500.00; Insight Vision Care, \$270.00; Charlene Moser, \$308.91.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:49 AM

**IN THE MATTER OF
NEW HIRE - BUILDING MAINTENANCE
CUSTODIAL TECHNICIAN I**

 9:50 AM

Commissioner Ohler advised he had discussions with Ed Eick, Building Maintenance Supervisor and his recommendation is that we move forward and hire a part-time Custodial Technician I and see how that candidate's abilities are to maybe give them more responsibilities that Mr. Eick currently has with maintenance and repairs in the jail.

**IN THE MATTER OF
2019 BUDGET**


 9:51 AM

Commissioner Ohler stated that he realizes it's only August, but he has spent a lot of time looking at all the budget requests and suggested that the Board look at the potentials of the requests. Commissioner Wirkner advised he has been carefully monitoring the budget.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:52 AM

PREPARED BY:

/s/ Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner