



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard reporter; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 6, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Valerie Mossor, RPC Director/Deputy Auditor Sydney Fox, Deputy Auditor	Auditor	FutureView2018	Austin, TX	8/27/18-8/30/18	\$5,350.00
Barb Walton, Director Michael Boley, Driver Curtis Frase, Driver	CCH Env. Group	Carbon Limestone Landfill Tour and Tri-County Recycling Material Recovery Facility Tour	Lowellville, OH and Mars, PA	7/31/18	-0-
Douglas Bettis, Court Reporter	Common Pleas Court	Ohio Court Education	Columbus, OH	9/13/18	-0-
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	Northeast Auditors' Assn. District Meeting	Coshocton, OH	8/17/18	\$40.00
Valorie DeCarlo, Advocate Tonya Yingling, Advocate Nicole Hanlon, Volunteer	Victims Assistance	R.G. Drage DV Training Seminar	Massillon, OH	9/20/18	\$155.00
Patricia Brill, ESS II	JFS	CCMEP Area Meeting	Belmont Cty., OH	8/9/18	\$50.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Veteran Service	Other Expenses	0256-A009-D07.000	\$1,620.94
S008	Contract Services	0180-S008-S05.000	\$16,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
MONTHLY REPORT – JULY
CARROLL GOLDEN AGE RETREAT**

 9:07 AM

Commissioner Wirkner advised that Ollie Scott, Superintendent of Carroll Golden Age Retreat, filed her report for the month of July 2018 showing 5 male and 36 female residents. A copy is on file in the Commissioners' office.


**IN THE MATTER OF
MONTHLY REPORT – JULY
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:08 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the July 2018 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' Office.


**IN THE MATTER OF
DOG POUND
LICENSE FEES**

Motion: to approve the dog and kennel license fees for Carroll County to remain the same for 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Chesapeake Energy Consent to Assignment letters to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
APIARY INSPECTOR
HIRE/START DATE**

Motion: to amend the hire/start date of Christine Barnhart, Apiary Inspector for Carroll County, to March 28, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
OPIOID LITIGATION**

Motion: to approve the opioid complaint as received and to approve the filing thereof by Special Counsel, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
CDBG PY17 PAVING PROJECT
CONTRACT/NOTICE TO PROCEED
BARBICAS CONSTRUCTION COMPANY, INC.**

Motion: to approve a contract with Barbicas Construction Company, Inc. of Akron, Ohio for the CDBG PY17 paving project in the amount of \$105,405.75 and to issue a Notice to Proceed with work beginning on or after August 9, 2018 with a completion date by October 15, 2018; a pre-construction conference was conducted on August 7, 2018 to explain the requirements regarding payment of prevailing wages and posting of rates and posters to the contractor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF
BIDS – BOND RELEASE
CDBG PY17 PAVING PROJECT**


Motion: to release the bid bond of NLS Paving, Inc. and Shelly & Sands, Inc. due to a contract having been signed with Barbicas Construction Company for the CDBG PY17 paving project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
REPAIRS – HEALTH DEPARTMENT & PARKING LOT STEPS**

 9:16 AM
Commissioner Ohler advised the architect fees from Sol Harris Day for the Health Department steps and for the steps leading to the parking lot across the street from the Courthouse totaled \$28,400 for the Health Department, \$7,900 for the parking lot steps, and an additional \$6,500 for expenses. Ed Eick, Maintenance Supervisor, advised his recommendation is to install an enclosed stairway on the south side of the building. The reason is that the wall on the south side of the building has been damaged by salt corroding the masonry and it is to the point of needing repaired. The Board discussed with Mr. Eick the projected cost to complete both projects. Commissioner Ohler advised the funds are not available to install steps at the Health Department based on the architect's fees and estimated cost. Commissioner Wirkner agreed. Mr. Eick spoke with a representative from the Division of Industrial Compliance who advised him to obtain drawings and a permit for the parking lot steps. Commissioner Wirkner suggested completing the parking lot steps now. Commissioner Ohler will discuss both projects with Mr. Eick in more detail and report back to the Board.


**IN THE MATTER OF
FIRING RANGE**

 9:51 AM

Commissioner Ohler advised the Village of Carrollton is getting ready to put blacktop grindings down for a road at the Landfill property in relation to the new firing range.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:52 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Ollie Scott \$256.06; Medi-Wise Pharmacy \$1,826.89; Gary Willen \$555.72; Supreme Court of Ohio Judicial College \$150.00.

DJFS: PA Account \$6,592.60; Michael Tozzi \$1,200.00; Shopko \$5,099.54; PCSAO \$200.00; Carrie Powell \$800.88; FCFC \$10,050.60.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:52 AM

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
DEPUTY DIRECTOR**


 9:53 AM

Nancy Schaar, Free Press Standard Reporter, asked how many applications were received for the Deputy Director/LEPC position at the Emergency Management Agency. Commissioner Wirkner answered 8-9 applications were received. The Board discussed how the scoring and interview process should move forward. Janice Leggett, Commissioners' Clerk Supervisor, explained previously the Commissioner in charge of the department would narrow down the top applicants and interviews were conducted by all three Commissioners. Commissioner Ohler prefers Commissioner Wirkner and Mr. Cottis review the applicants, interview the top three, and provide a recommendation to the Board; he does not want to be involved in the interview process. Commissioner Wirkner agreed.

**IN THE MATTER OF
SHERIFF'S OFFICE - JAIL VISIT**

 9:58 AM


Commissioner Wirkner advised the Board will now tour the Carroll County Jail with Ed Eick, Maintenance Supervisor, and Patty Wood, Corrections Officer. Janice E. Leggett, Clerk Supervisor, will accompany the Board and record the proceedings on a handheld recorder. Mr. Eick discussed the need for an assessment on the jail. During the visit the Board was shown various repairs that need addressed including, but not limited to: doors that are not ADA compliant, cracks in floors, electrical boxes being outdated, rust in the showers, plumbing issues, cabinets in the kitchen falling apart, windows not closing tightly, some cells having only cold water, etc. Mr. Eick also showed Commissioners the narrow entryway for him and other plumbers to access the plumbing closets. He has had several plumbers who have turned down the repair job because workers simply cannot fit into the closet. Mr. Eick believes the maintenance needs of the jail require a part-time employee to efficiently complete all tasks.

 10:44 AM

The Board returned to the Commissioners' meeting room. Commissioner Wirkner advised he agrees that the jail requires too much maintenance for one person to handle all duties of the Courthouse and jail both. The Board and Mr. Eick discussed a part-time maintenance position and having an assessment conducted at the jail, but no decision was made on how to proceed.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 10:55 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L Ohler
Jeffrey L Ohler, Commissioner