



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard reporter; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 2, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lewis A. Mickley, Commissioner	Commissioners	CEBCO Seminar	Wadsworth, OH	8/16/18	\$70.00
Christopher Modranski, Asst. Clerk I	Commissioners	Stark County Safety Council	Canton, OH	8/9/18	\$30.00
Sue Selegean-Dostal, Administrator/Law Clerk	Common Pleas	Ohio Court Education	Columbus, OH	10/5/18	-0-
Sue Selegean-Dostal, Administrator/Law Clerk	Common Pleas	Ohio Court Education	Columbus, OH	11/29/18	-0-
Sue Selegean-Dostal, Administrator/Law Clerk	Common Pleas	Ohio Court Education	Columbus, OH	11/8/18	-0-
Sue Selegean-Dostal, Administrator/Law Clerk	Common Pleas	Ohio Court Education	Columbus, OH	12/13/18	-0-
Dominick E. Olivito, Jr., Judge	Common Pleas	Ohio Judicial Conference	Columbus, OH	9/13/18-9/14/18	\$712.00
Alex Logan, QC/Trainer	JFS	Collabor8 Trainers Meeting	Mt. Gilead, OH	8/23/18	\$15.00
Alex Logan, QC/Trainer	JFS	Readiness Meeting	Marysville, OH	8/21/18	\$50.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
REA	Contract Services	0103-J000-J03.000	\$45,462.00


Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
AGREEMENTS/CONTRACTS**


TRANSIT

 9:08 AM


Sonja Leggett, Transit Director, appeared before the Board to request a signature on the contract with Ohio Guidestone (Personal & Family Counseling) of New Philadelphia, Ohio.

Motion: to approve the contract between Carroll County Transit and Ohio Guidestone retroactive to July 1, 2018 at a rate of \$1.75 per mile for the length of the trip, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:11 AM

Josh Long, Dog Warden, filed his report for the week of July 29, 2018 to August 4, 2018 showing 5 dogs impounded, 2 adopted out, 2 redeemed, 0 euthanized, 5 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
MONTHLY REPORT – JULY
SHERIFF’S OFFICE**

 9:11 AM


Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of July 2018 showing 2,168 meals served and 245 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
WORK ORDER
LOUDON TOWNSHIP TRUSTEES**

Motion: to approve a work order for the Loudon Township Trustees for three “Through Trucks Prohibited” signs, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
JAIL VISIT**

 9:13 AM

Commissioner Wirkner advised the Clerk received a request from Ed Eick, Maintenance Supervisor, and Sheriff Dale Williams for all three Commissioners to meet and walk through the jail. The meeting is set for Thursday, August 9, 2018 at 10:00 a.m. and will be attended and recorded by one of the clerks.


**IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE**

Motion: to approve a Satisfaction of Mortgage for Jean Martin’s CHIP rehab project in the amount of \$2,690.00 due to the resident having met the residency requirements of the mortgage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
DEPARTMENT OF JOB & FAMILY SERVICES
ADJUSTMENTS – CHILDREN SERVICES FUND (CS50)**

Motion: to approve the adjustment of \$106,000.00 of the \$212,000.00 appropriated to the A009-B06 account be placed in the Children Services Fund CS50 (S000) to comply with reporting procedures set up for all Public Children Services agencies by the Amended Substitute House Bill 215, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
FIRE DRILL CRITIQUE**

 9:16 AM


Janice E. Leggett, Clerk Supervisor, appeared before the Board to discuss the fire drill conducted on Thursday, August 2, 2018. She explained the drill was coordinated by Ed Eick, Maintenance Supervisor, and he did a great job. There was one person from the Safety Committee positioned on each floor to observe. There were a few good points in that the Auditor’s Office moved quickly and took down the chains on the front doors, and the inmates were successfully evacuated. Carrollton Police officers who were in Municipal Court cleared the third floor before leaving and instructed our observer to leave the building. But the good points end there. It took five minutes or more for people to clear the building, and two people sat in the jail area during the entire drill. Employees questioned whether they needed to leave and the terms used by our observers to describe everyone were “complacent” and “annoyed”. Some offices on the Courthouse side said the alarm was not very loud. One of the most concerning things reported to Ms. Leggett was that employees did not assist visitors out of the building. The observer on the first floor stood near the vending machines the entire time and not a single employee assisted him. Even more concerning is not a single person from the evacuation team arrived to assist Christopher Modranski out of the building. She advised Mr. Eick asked Shane Thomas, Chief of the Carrollton Village Fire Department, to attend the Leadership meeting in September.

**IN THE MATTER OF
2019 BUDGET**

 9:24 AM

Commissioner Ohler advised he met with Auditor Lynn Fairclough about quotes being gathered for new payroll software. Ms. Fairclough estimated the cost is \$130,000 or more. Commissioner Ohler advised the funding needs to be paid from the Commissioners’ budget lines and will need to be added to the 2019 budget. He explained it may be a consideration to do a lease/purchase to spread the expense over a few years.

**IN THE MATTER OF
ROUTE 9 TOWER**


 9:30 AM

Commissioner Wirkner advised he is contemplating a recommendation of \$500 per month for tower rent to Access Ohio Valley. Commissioner Ohler believes that figure is not out of line. Commissioner Wirkner advised Tom Cottis, EMA Director, will continue the daily inspections.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:34 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Maguire & Associates \$4,300.00; Myers Equipment \$462.04; Lumber Service \$410.00; Cintas \$149.00; Serversim \$360.00; Ponderosa \$390.00; CCHD \$202.93; Clark Schaefer Hacket \$38,800.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.


 9:34 AM

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee per the request from Janice Leggett, Commissioners' Clerk Supervisor, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:35 AM

The Board reconvened with no action taken at  9:42 AM.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:42 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner