



**Present:** President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler  
**Also present to observe:** Nancy Schaar, Free Press Standard reporter; Linda Dowdell, Deputy Auditor

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:02 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, July 12, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Vickie L. Reed, Director Georgette Huff, Board Member	Board of Elections	OAE0 Northeast District Meeting	Ashland, OH	8/17/18	\$30.00
Lewis A. Mickley, Commissioner	Commissioners	MCJAS Meeting	Canton, OH	7/18/18	\$30.00
Lewis A. Mickley, Commissioner	Commissioners	HARCATUS Board Meeting	New Philadelphia, OH	7/18/18	\$30.00
Kate Offenberger, Director	JFS	East Central PCSAO	Coshocton, OH	7/20/18	-0-
Kate Offenberger, Director Jennifer Burns, Program Admin.	JFS	Area 16 Operators	Cadiz, OH	7/30/18	-0-
Kate Offenberger, Director	JFS	OJFSDA Executive	Columbus, OH	8/9/18	\$20.00
Kate Offenberger, Director	JFS	PCSAO Trustees	Columbus, OH	8/1/18	\$20.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
911 Emergency System	PERS	0200-S075-S07.070	\$150.26
General Fund	Medicaid Local Sales Tax	0001-B001-B01.200	(\$111,098.00)

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**


**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
General Fund	Salaries W/M	0101-A001-B02.021	Travel W/M	0101-A001-B07.051	\$75.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:06 AM


Josh Long, Dog Warden, filed his report for the week of July 8, 2018 to July 14, 2018 showing 4 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
AGREEMENT/CONTRACT**

**TAMI Z. HANNON/MAZANEC, RASKIN & RYDER**

**Motion:** to approve a contract with Tami Z. Hannon and Mazanec, Raskin and Ryder Co. in the amount of \$170.00 per hour up to \$1,700.00 for review of the personnel policy manual, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT**

**SPYGLASS**

**Motion:** to approve the Federal Excise Tax on Telecommunications Services Exemption Certificate for SpyGlass to begin the process of seeking reimbursement for taxes on phone bills, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:08 AM

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Commissioner Wirkner advised he reviewed the information provided by SpyGlass with Sheriff Dale Williams, Lt. Cheryl Keyser and Commissioners' Clerk Supervisor Janice Leggett. There were several POTS lines identified which can be disconnected or transferred to the PRI.

**IN THE MATTER OF  
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
LETTER OF SUPPORT**


 9:10 AM

Matt Campbell, Superintendent of the Carroll County Board of Developmental Disabilities, appeared before the Board and reviewed a grant previously received in the amount of \$372,705 for multi system youth and respite. Currently, a coalition of the Boards of Developmental Disabilities, the Family & Children First Councils and some other entities are using the grant funds to provide staff training on how to effectively deal with youth behaviors. Mr. Campbell advised he is now working with the Boards of Developmental Disabilities in Carroll, Columbiana, and Tuscarawas Counties, the Family & Children First Councils, and Mayle Homes to secure a grant from the Ohio Department of Developmental Disabilities to provide a residential provider in Carroll County to address youth age 10 to 17. The grant would target youth with intellectual or developmental disabilities and complex behavioral health needs. The CCBDD will administer the grant. Mr. Campbell requested a letter of support from the Commissioners.


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**Motion:** to approve a letter of support for the Ohio Department of Developmental Disabilities grant as requested by Matt Campbell, Superintendent of the Carroll County Board of Developmental Disabilities, **Action:** Vote was recorded as follows: YEA: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF  
INTERNET SERVICE**

 9:18 AM


Commissioner Wirkner advised Christopher Modranski, Commissioners' Assistant Clerk I, has reached out to the Mayors and Commissioners of the counties where Access Ohio Valley currently has service to get their opinion on Access Ohio Valley. Steve Kadis, the County IT company, also did some research. Commissioner Wirkner explained Agile Networks also approached him about doing a presentation, and they will come to session in the next couple of weeks. Commissioner Ohler asked where Pattersonville Telephone Company (PTC) is in that process. Commissioner Wirkner advised PTC is unable to expand into the areas where there are complaints of no service; the potential is for these other companies to reach the edges of Carroll County where PTC stays more centralized. Commissioner Wirkner suggested reaching out to Aaron Jones at PTC to give an update to the Board.

**IN THE MATTER OF  
DOG WARDEN  
EUTHANASIA**

 9:25 AM

Josh Long, Dog Warden, appeared before the Board to discuss euthanasia at the Dog Pound. Warden Long advised that as of 2014, Ohio Revised Code §4729.532 requires anyone performing euthanasia be licensed through the Ohio State Pharmacy Board. The Dog Pound is not licensed. Warden Long explained there are currently 2-3 euthanasias per year and those are due to the dog being highly aggressive, court ordered, or a sickness or injury requires it. The drug licenses required are \$160.00 per year plus the drugs run approximately \$100.00 per year. Warden Long advised it may be possible to order the drugs through Carrollton Animal Hospital and euthanize the dog at the Pound, but a drug license is still needed. Warden Long recommends having a separate room for euthanasia away from the other dogs. Commissioner Wirkner advised he does not question the decisions made previously but is concerned there will be a time when a veterinarian is unavailable. He suggested the Animal Hospital store the drugs, the Pound get a pharmacy license, and wall off a kennel. Warden Long's only concern is the kennel offers limited space for the two Wardens to have an escape route if the dog reacts badly. Commissioner Mickley asked if an inspection is required. Warden Long answered that the State only requires a locked box secured on the wall. Commissioner Mickley instructed Warden Long to begin the process of applying for a drug license. Commissioner Mickley, Warden Long and Maintenance Supervisor Ed Eick will also meet to discuss a location to perform euthanasia.

**IN THE MATTER OF  
DOG WARDEN  
POUND KEEPER POSITION**


 9:40 AM

Josh Long, Dog Warden, appeared before the Board to discuss the open Pound Keeper position. He explained that the 15-20 hours per week made it difficult to train a new employee. Warden Long feels a pound keeper is still needed because the number of calls continues to increase. But he thinks the wage should be \$9.50 per hour with 20 hours in fall/winter and 29.75 hours in the spring/summer months. Warden Long advised the office has been so busy, they have not been able to go door to door checking licenses. Commissioner Ohler suggested a new hire work a full-time schedule for a month to get the training done. Commissioner Wirkner advised the look back period of the employee's part time versus full time schedule should be verified with the payroll department. Commissioner Mickley advised the Pound Keeper job description was also revised and the budget will support the additional hours and rate of pay.


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**Motion:** to move forward with advertising for the Pound Keeper position as discussed, **Action:** Vote was recorded as follows: YEA: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:51 AM

**IN THE MATTER OF  
DOG WARDEN  
GUARD DOG**

 9:52 AM

Josh Long, Dog Warden, appeared before the Board to discuss the guard dog at the Dog Pound. Warden Long advised at the end of May, the guard dog was limping and holding up his left rear leg. He was seen at Carrollton Animal Hospital and diagnosed with a torn ACL. He was ordered to be on complete kennel rest for 30 days with pain meds and anti-inflammatories. Warden Long explained the guard dog did not improve and a second opinion resulted in the same diagnosis. The second vet suggested surgery which includes a steel plate and screws and costs about \$5,500. Warden Long advised about a week ago, the guard dog started using his leg and he is being weaned off the medication to see if he can return to doing his job.

**IN THE MATTER OF  
SOIL & WATER CONSERVATION DISTRICT  
TRANSFER OF VEHICLE**

 10:04 AM

Janice E. Leggett, Commissioners' Clerk Supervisor, appeared before the Board to discuss the 2016 Ford truck used by Soil & Water Conservation District. It was recently discovered that the truck is insured on both the CORSA policy and the Soil & Water policy. Ms. Leggett spoke with Kim Vance, Administrator of Soil & Water, who advised her Board would like the truck transferred to them so it can remain on their insurance policy. Then the CORSA coverage can be dropped. The previous truck was titled to Soil & Water. Ms. Leggett checked with Brian Mosier who advised that is acceptable from an auditing standpoint, and Chris Jones at McFadden Insurance advised he sees no problem with the transfer. Ms. Leggett asked the Board if they would agree to transfer the truck.

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**Motion:** to transfer the 2016 Ford truck from the Carroll County Commissioners to the Soil & Water Conservation District, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 10:06 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:07 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Christine Barnhart \$203.95; Serversim \$699.00; Medi-Wise Pharmacy \$1,446.56; Carson's \$142.17.

**DJFS:** None


**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:07 AM




**IN THE MATTER OF  
911**

 10:08 AM


Commissioner Wirkner advised the target date for transition to Next Generation is August 12, 2018.

**IN THE MATTER OF  
ACCESS OHIO VALLEY  
INTERNET SERVICE**

 10:09 AM


Steve Kadis and Charlie Myers of ServerSim appeared before the Board with Ray Freund and John Szczublewski of Access Ohio Valley (AOV). Mr. Szczublewski advised he is interested in access to the towers in the area. He advised AOV’s frequencies will not interfere with any current frequencies on the towers. Commissioner Wirkner asked if AOV would accept responsibility for any studies needed to determine the load capacity. Mr. Szczublewski answered yes. Commissioner Wirkner asked if AOV would take responsibility for any studies needed to ensure there is no interference with existing internet services. Mr. Szczublewski said yes. Commissioner Wirkner advised vendors pay a monthly fee and the electric bill for space on the tower. Mr. Szczublewski answered that they do the same thing now in Jefferson County. Mr. Freund advised they have their own meters at some towers. Commissioner Wirkner explained the water towers are not owned by the County, so AOV would have to contact those other agencies. Mr. Freund advised he needs 180-200 feet up on the tower for AOV equipment to reach other towers. Commissioner Wirkner asked if there was any thought given to collaborating with Pattersonville Telephone Company. Mr. Szczublewski advised they had not. Commissioner Wirkner explained his goal is to get internet to the residents of Carroll County. Mr. Myers advised ServerSim plans to work with AOV to provide a bundled product that includes internet, voice (phone), and IT support. Mr. Szczublewski asked if he could get access to the tower. Commissioner Wirkner instructed AOV to contact Ed Eick, Maintenance Supervisor. Commissioner Mickley discussed the grant through ODOT for internet service.

**IN THE MATTER OF  
ROUTE 9/171 WATER & SEWER PROJECT**

 10:31 AM

Prosecutor Steven Barnett and Attorney Sean Smith appeared before the Board to discuss the Route 9/171 Water & Sewer agreements. Attorney Smith advised the agreements for the sale to ODOT and the water and sewer agreement are being revised to satisfy everyone’s needs. Commissioner Ohler advised ODOT must have a signed contract by September 1 or they will lose funding. Attorney Smith confirmed and suggested a Community Improvement Corporation (CIC) meeting be called very soon. Commissioner Ohler suggested a meeting be called for Thursday at 3:00 p.m.


**IN THE MATTER OF  
INTERNET SERVICE**

 10:36 AM

Commissioner Ohler asked if Steve Kadis, the County’s IT consultant, had done any research on Access Ohio Valley. Commissioner Wirkner answered yes, his research showed a solid business model. In fact, Mr. Kadis decided to partner with Access Ohio Valley. Commissioner Ohler advised the County is simply offering the tower space for internet service but are not endorsing any company. Commissioner Wirkner agreed but advised the Board has a duty to investigate each company to be sure their business practices are acceptable.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.  
Motion carried on unanimous vote.

 10:42 AM

**PREPARED BY:**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L Ohler  
Jeffrey L Ohler, Commissioner