



Present: Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler. **Absent:** President Robert E Wirkner.
Also present to observe: Nancy Schaar, Free Press Standard reporter; Cheri Whipkey, resident; Natalie Witts, Deputy Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Mickley asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 18, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Mickley questioned if everyone on the Board would be in attendance today. Commissioner Wirkner was absent.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R. Modranski, Assistant Clerk I	Commissioners	Stark County Safety Council	Canton, OH	Retroactive to 6/14/18	\$30.00

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
County General	0280-A015-A16.200	0015-N020-800	\$20,000.00

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
County General	Transfers Out	0280-A015-A16.200	\$20,000.00
General Permanent Improvement	Capital Projects	0015-N020-N01.000	\$20,000.00

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
Foreclosures	Payroll	0200-B012-B01.020	Equipment	0200-B012-B06.040	\$1,400.00

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
RONALD C. GOTSCHALL**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Ronald C. Gotschall for a driveway at 3275 Buttercup Road in Washington Township;

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
CARROLL COUNTY 2017 BOX CULVERT REPLACEMENT PROJECT
CHANGE ORDER – WENGER EXCAVATING, INC.**

Motion: to approve a change order for Wenger Excavating, Inc. for the 2017 Box Culvert Replacement Project to extend the completion date by 125 calendar days to May 28, 2018, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
2017 ANNUAL REPORT - JUVENILE COURT**


 9:06 AM

Commissioner Mickley advised that Rachel Rinkes, Court Administrator, filed the 2017 Annual Report for the Carroll County Juvenile Court. A copy is on file in the Commissioners' office.


**IN THE MATTER OF
2018 ANNUAL REPORT
STATE EMPLOYMENT RELATIONS BOARD**

Motion: to approve the 2018 Public Employer Annual Information Report for the Ohio State Employment Relations Board, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PUBLIC HEARING
2019 BUDGET**


 9:08 AM

Commissioner Mickley advised a public hearing will be held on Thursday, July 12, 2018 at 9:30 a.m. in the Commissioners' meeting room on the budget prepared by the Board of Commissioners of Carroll County, Ohio for the next succeeding fiscal year ending December 31, 2019.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Serversim \$588.00; Bearcom \$402.75.


DJFS: Long's Lockup \$150.00; Ivo Araujo \$427.93; Callos Resource \$405.60.

Action: Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
REGIONAL PLANNING**

 9:13 AM


Commissioner Ohler asked if Commissioner Mickley attended the Regional Planning meeting earlier this week. Commissioner Mickley did and the major topic was a variance relating to property on Route 43. There was about an acre and a half that the property owner wanted divided but a division would have been against the standards of Regional Planning. The variance was denied.

**IN THE MATTER OF
JOB & FAMILY SERVICES
MEMORANDUM OF UNDERSTANDING**


 9:16 AM

Kate Offenberger, Job & Family Services (JFS) Director, and Shelley Martin, Child Support Enforcement Agency (CSEA) Director, appeared before the Board to discuss a Memorandum of Understanding (MOU). The MOU will permit JFS to provide funds to CSEA in mid July.

Motion: to approve the Memorandum of Understanding between Carroll County Job & Family Services and Carroll County Child Support Enforcement Agency as recommended by Kate Offenberger, Job & Family Services Director, and Shelley Martin, Child Support Enforcement Agency Director, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF
JOB & FAMILY SERVICES
PREVENTION, RETENTION & CONTINGENCY (PRC) PROGRAM**

 9:18 AM


Kate Offenberger, Job & Family Services Director, appeared before the Board to discuss renewal of the Prevention, Retention & Contingency (PRC) Program. She explained they have included the back to school clothing program which is the same as last year, a \$200.00 voucher per eligible child to be used at Wal-Mart or Shopko. The cap on the program is \$275,000.00. The rest of the plan is the same except that the Employment Navigator from the Employment Preparation Program was eliminated because it is now done in house by JFS.

Motion: to approve the Prevention, Retention & Contingency (PRC) Program per the recommendation of Kate Offenberger, Job & Family Services Director, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:20 AM

**IN THE MATTER OF
JOB & FAMILY SERVICES
COMPREHENSIVE CASE MANAGEMENT AND EMPLOYMENT PROGRAM (CCMEP)**

 9:21 AM


Jennifer Burns, Job & Family Services Program Administrator, and Kate Offenberger, Job & Family Services Director, appeared before the Board to provide a report on the Comprehensive Case Management and Employment Program (CCMEP). The program is for youths aged 14-24 and assists with work experience, education, tutoring, interviewing skills and other topics. Ms. Burns advised there are currently 31 youth involved in the program and 30 employers. There are still openings for youth ages 18 and up.

**IN THE MATTER OF
JOB & FAMILY SERVICES
NEW HIRE**


 9:22 AM

Kate Offenberger, Job & Family Services Director, appeared before the Board to request permission to hire Kim Jackson as an Eligibility Referral Specialist I at the rate of \$17.08 per hour. Ms. Jackson will replace Tyler Masters who resigned about a month ago. Her start date will be July 9, 2018.

Motion: to hire Kim Jackson as an Eligibility Referral Specialist I at a rate of \$17.08 per hour on the recommendation of Kate Offenberger, Director of Job & Family Services, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:23 AM

**IN THE MATTER OF
JOB & FAMILY SERVICES
ELECTRONIC DOCUMENT MANAGEMENT SYSTEM (EDMS)**

 9:23 AM

Kate Offenberger, Job & Family Services Director, appeared before the Board to advise Carroll County Job & Family Services has been selected as a pilot office for the statewide Electronic Document Management System (EDMS). It is already used in Public Assistance but it is now going statewide. Child Support will also be involved in the EDMS. There will be additional trips to Columbus for training, and the system will be in place by December 31, 2018.


**IN THE MATTER OF
AGREEMENT/CONTRACT – CARROLLTON EXEMPTED VILLAGE SCHOOLS
TRANSIT**

 9:25 AM

Sonja Leggett, Transit Director, appeared before the Board to present a renewal contract with the Carrollton Exempted Village School District for 2018-2019. It is still \$1.75 per mile and begins August 20, 2018.

Motion: to approve a contract between Carroll County Transit and Carrollton Exempted Village Schools for service effective August 20, 2018, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:26 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Lewis A Mickley and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:27 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

Absent
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L Ohler
Jeffrey L Ohler, Commissioner