



**Present:** President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, April 30, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
REIMBURSED EXPENSES**


 9:02 AM

Brittany Tangler, Deputy Auditor/Payroll Clerk appeared before the Board to advise that the Auditor has received several employee reimbursement requests with receipts dating back to 2017. Ms. Tangler asked the Board if they felt a timeframe should be established for an employee reimbursement request to be accepted. Commissioner Wirkner asked Ms. Tangler if she had a recommendation for a timeframe. Ms. Tangler advised she was thinking 30 days or within the same calendar month of the expense. Commissioner Wirkner felt that short of a time might be too restrictive and suggested 45 days from the time the expense is occurred. Commissioner Ohler advised he would prefer no more than 90 days. Commissioner Mickley agreed with Commissioner Ohler. Commissioner Wirkner felt that 90 days is too long of a timeframe to let the expenses go without being reimbursed. Commissioner Mickley asked if there was a point in the year that it becomes more difficult to process old expenses. Ms. Tangler stated it's not more difficult; however, the expense doesn't show in the right calendar year. Commissioner Wirkner suggested 60 days from the date the expense occurred. Commissioner Wirkner advised this should be effective June 28, 2018 to allow time for employees to get current expenses into the Auditor for reimbursement before the policy goes in affect.

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**Motion:** to allow the Auditor to only consider receipts from employees for reimbursement that are less than 60 days old effective June 28, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Larry Dedent, Commissioner Thomas McMillan, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Michael Maiorca, Commissioner Cynthia Black, Veteran Service Officer	Veteran Service Commission	Ohio State Association of Veteran Service Commissioners Membership	N/A	N/A	\$180.00
Christopher R. Modranski, Assistant Clerk I	Commissioners	OCEAN Training	Ashland, OH	05/08/18	\$90.00
Jennifer Burns, Program Administrator Patty Brill, ESS II	JFS	CCMEP Training	Akron, OH	05/23/18	\$50.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
911 Emergency System	Services	0200-S075-S05.000	\$3,080.00


**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
HOME HOUSING PROGRAM INCOME  
COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM**

**Motion:** to approve a letter verifying the balance in HOME Program Income as of March 31, 2018 was \$16,208.75 with these funds earmarked as follows: \$13,000 for replacement of a well in the 2015 CHIP program, \$500.00 retained for legal advertisements, and the remaining \$2,708.25 to be utilized in the 2018 grant program, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF  
MONTHLY REPORT – APRIL  
CARROLL GOLDEN AGE RETREAT**

 9:15 AM

Commissioner Wirkner advised that Ollie Scott, CGAR Superintendent, filed her report for the month of April 2018 showing 4 male and 32 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
MONTHLY REPORT – APRIL  
SHERIFF'S OFFICE**


 9:15 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of April 2018 showing 1,683 meals served and 204 washes completed. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
WPCLF/HSTS - BID ACCEPTANCE  
SYSTEM DESIGNERS**

**Motion:** to accept Kugler Excavating, Ohio Soil Services, LLC and Onsite Design Solutions as system designers for the 2018 WPCLF/HSTS projects, per the recommendation of Janice Leggett, Clerk Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF  
WPCLF/HSTS - BID ACCEPTANCE  
EXCAVATORS**


**Motion:** to accept Dayton Excavating, Kugler Excavating and Windy Oak, LLC. as test hole excavators for the 2018 WPCLF/HSTS projects per the recommendation of Janice Leggett, Clerk Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:20 AM

**IN THE MATTER OF  
WPCLF/HSTS - BID ACCEPTANCE  
SOIL EVALUATORS**


**Motion:** to accept Hawkhaven as the soil evaluator for the 2018 WPCLF/HSTS projects, per the recommendation of Janice Leggett, Clerk Supervisor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler. Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF  
REVISION – OPERATIONAL POLICY MANUAL  
DOG POUND**

**Motion:** to adopt the revised operational policy manual for the Carroll County Dog Pound, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
PERSONNEL POLICY MANUAL  
BUILDING MAINTENANCE**

**Motion:** to adopt a Personnel Policy Manual for Building Maintenance, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:23 AM


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
FRONTIER COMMUNICATIONS.**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier Communications to bore under road and bury service drops along south side of road approximately 800 feet in Union Township, Ascot Road (CR 16);
2. Frontier Communications to repair or replace telephone service in Augusta Township, Brush Road (CR 43) and Manor Road (TR 254).

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF  
BUREAU OF WORKERS COMPENSATION  
OTHER STATES COVERAGE**

**Motion:** to approve the quote from Zurich American Insurance Company in the amount of \$1,415.00 for a one-year policy to provide Other States Coverage for Workers' Compensation, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT  
REFRESH VENDING, LLC**

**Motion:** to table a contract with ReFresh Vending, LLC of Canton, Ohio, to provide vending machines in the courthouse until Monday, May 7, 2018 to allow time for Commissioner Ohler, Assistant Clerk Christopher Modranski and Maintenance Supervisor Ed Eick to determine a new location for the vending machines. **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.


 9:35 AM

**IN THE MATTER OF  
HARCATUS SCHOLARSHIP AWARD**

 9:37 AM

Commissioner Mickley advised HARCATUS nominated two Carrollton High School seniors for the 2018 Corporation for Ohio Appalachian Development David V. Stivison Appalachian Community Action Scholarship. The two nominees Jezarae Bell and Bailey McKarns are planning to attend Kent State University in the fall and have been awarded \$500 scholarships each. Commissioner Mickley congratulated the ladies on their scholarship.

**IN THE MATTER OF  
AIRPORT AUTHORITY BOARD**


 9:40 AM

Commissioner Ohler asked if there have been any issues arise during the Airport Authority Board meeting about the fence project being installed. Commissioner Ohler stated it is his understanding there is a piece of property the Airport will have to trespass on to gain access to install a section of fence. Nancy Schaar, Free Press Standard, advised they have not discussed anything like that at the meetings. Commissioner Ohler asked if this is an issue that will come back to the Airport Zoning Board of Appeals. Commissioner Wirkner advised it is and two citizens and all Commissioners make up that board.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:44 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** John Campbell, \$250.00; CCDJFS, \$556.99; CCDJFS, \$237.37; & Postmaster, \$144.00.

**DJFS:** Walmart, \$149.88; & Tyler's Light, \$250.00.

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.


Motion carried on unanimous vote.

 9:45 AM

**IN THE MATTER OF  
TEMPORARY RECESS**


**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.

Motion carried on unanimous vote.

 9:46 AM

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Board members reconvened at  10:35 AM.


**IN THE MATTER OF  
CONGRESSMAN BILL JOHNSON**

 10:35 AM

Congressman Bill Johnson appeared before the Board to advise he toured Carroll County this morning to take in the new economic development in the area. Congressman Johnson state that President Trump has coined the phrase Make America Great Again (MAGA) but he also has another thought called Make Appalachia Great Again. Congressman Johnson recalled a recent presentation from U.S. Secretary of Energy Rick Perry who is advocating for replicating our nation's petrol-chemical empire that currently exists along our country's gulf coast here in the Ohio river basin. Congressman Johnson advised that energy reserves, rail, highway system, and our river all create opportunities. Congressman Johnson stated that Secretary Perry considers it a national security interest because if there is a natural disaster that wipes out our petrol-chemical infrastructure on the gulf coast we have no back-up plan. Congressman Johnson advised the energy reserves are here in Ohio and this is a long-term vision for infrastructure development encompassing energy, water, sewer, broadband internet access, cell coverage and roadways. Congressman Johnson stated that the 6<sup>th</sup> district has the promise of an ethane cracker plant which will be the biggest construction project in Ohio's history creating 10,000 construction jobs over a 6 to 8-year period with 1,000 full-time permanent employees once the plant is operational and that is just the beginning. Congressman Johnson stated once the plant is operating that manufacturing, textiles and plastic industries looking for places to set-up will be drawn to this area. Congressman Johnson reminded Commissioners this is not a 10, 20 or even a 30-year vision this is a 100, 200 year or more vision and that is how much energy resources we have underground. Counties must have a long-term vision and be planning long-term. Those that don't have the vision are going to get left behind. Congressman Johnson advised he wants to do his part to help Carroll County whether that is writing support letters for grant applications or advocating in other ways. Congressman Johnson advised President Trump has indicated that his funding plan for infrastructure upgrade is a \$1.5 trillion dollar investment and some of that money is going to come from the federal government, some from state and local governments but a lot is going to come from Public-Private Partnerships and a lot of the economic development activity will come as a result of businesses that see the economic viability and the leaning forward positions of the decisions makers of the county when they come to the table much like how the power plant is helping build a school in Carroll County. Congressman Johnson wants the commissioners to be excited and know he is here to help in any way he can. Commissioner Wirkner advised there are two projects worth discussing now, with the U.S. Route 30 extension project with the Carrollton Connector being one. Congressman Johnson advised that is largely a state issue where they provide their own infrastructure money. Congressman Johnson believes that because of what is happening in Appalachia this project will come to fruition and the state is going to see the necessity in completing the project as the economy begins to flourish. Commissioner Wirkner asked Congressman Johnson to provide a letter of support for the Infrastructure for Rebuilding America (INFRA) Grant. Commissioner Wirkner advised the Regional Transportation Improvement Project (RTIP) has applied for \$54 million dollars to use toward the project. Commissioner Wirkner advised this grant application has been completed and submitted and asked Congressman Johnson to provide a letter of support. Commissioner Wirkner advised there is a connector planned as part of the U.S. Route 30 project and along that connector we need water and sewer infrastructure. Commissioner Wirkner advised this Board has had trouble with federal agency's inflexibility with some requirements such as demanding 100% property owner sign-off stating they won't sell their property within 5 years. Commissioner Wirkner advised this has caused the project to stall and nearly fall apart because we were initially told that they would wave those requirements but changed their position at the last minutes. Commissioner Wirkner advised it is unlikely to get 100% agreement from anybody on anything. Congressman Johnson said that about \$50 billion dollars of President Trump's \$200 billion-dollar budget for infrastructure is targeted for rural America creating many opportunities for grants and the sooner he is involved with the grant applications the better. Commissioner Wirkner stated on the record that he does not want the Northern Corridor Project (NCP) to die. Congressman Johnson advised he will call the U.S. Economic Development Administration (EDA) to find out if the grant is salvageable. Congressman Johnson asked what alternatives are available for funding for the NCP. Commissioner Wirkner said partial funding is in place but will collapse if the additional funding we had lined up for the project (EDA Funding) falls through. Congressman Johnson asked how much was EDA providing. Tait Carter, Economic Development Director stated the county is eligible for up to 50% of the project cost which is approximately \$3.2 million dollars. Congressman Johnson asked if there are other grant opportunities to be considered as a backup. Ms. Carter advised the Appalachian Regional Commission (ARC) grant is the only option, but the maximum award is \$250,000. Congressman Johnson stated he will make some phone calls and see if there is anything he can do to resurrect the EDA grant. Congressman Johnson encouraged the Board to develop a portfolio of short and long term economic development visions and have your projects ready because when the funding shows up it is going to be very competitive and the counties that are prepared will have the upper hand. Congressman Johnson advised Public-Private Partnerships shouldn't be underestimated for their power. Commissioner Wirkner advised Ms. Carter to reach out to USDA and let them know we are still working on funding the Northern Corridor Project.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L. Ohler.  
Motion carried on unanimous vote.

 11:12 AM

**PREPARED BY:**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner