



**Present:** President Robert E Wirkner and Vice President Lewis A Mickley. **Absent:** Commissioner Jeffrey L Ohler

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, March 8, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler was absent.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

| NAME, TITLE                         | DEPT.         | EVENT                               | LOCATION     | DATE    | AMOUNT<br>(not to exceed) |
|-------------------------------------|---------------|-------------------------------------|--------------|---------|---------------------------|
| Janice E. Leggett, Clerk Supervisor | Commissioners | CORSA Renewal Meeting               | Columbus, OH | 3/23/18 | \$70.00                   |
| Janice E. Leggett, Clerk Supervisor | Commissioners | Compmanagement Educational Seminar  | Canton, OH   | 4/17/18 | \$36.00                   |
| Susie Frew, Wellness Coordinator    | Health Dept.  | CEBCO Wellness Coordinators Meeting | Columbus, OH | 4/6/18  | \$80.00                   |

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

| FUND                | CODE (FROM)       | CODE (TO)     | AMOUNT |
|---------------------|-------------------|---------------|--------|
| Revolving Loan Fund | 0537-S050-S07.200 | 0100-A060-800 | \$2.10 |

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
APPROPRIATION(S)**


**Motion:** to approve the following appropriation(s):

| FUND                | NAME         | CODE              | AMOUNT |
|---------------------|--------------|-------------------|--------|
| Revolving Loan Fund | Transfer Out | 0537-S050-S07.200 | \$2.10 |

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Josh Long, Dog Warden, filed his report for the week of March 4, 2018 to March 10, 2018 showing 8 dogs impounded, 3 adopted out, 4 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
MONTHLY REPORT – FEBRUARY  
CARROLL GOLDEN AGE RETREAT**

 9:05 AM


Commissioner Wirkner advised that Ollie Scott, CGAR Superintendent, filed her report for the month of February 2018 showing 4 male and 36 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
KEITH R. BARNETT**


**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Keith R. Barnett to install a driveway on Apostle Road (CR 12-A) in Lee Township;

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
OHIO EPA  
PUBLIC NOTICE – SHELL PIPELINE COMPANY LP**

 9:07 AM

Commissioner Wirkner advised the Board received a public notice from the Ohio EPA. The notice advised an application was received and is being considered for Shell Pipeline Company LP to construct a 10-inch diameter ethane supply pipeline. The project would be located in Harrison, Carroll and Jefferson Counties. Additional information can be found on the EPA's website at:

<http://www.epa.ohio.gov/dsw/401/permitting.aspx>.


**IN THE MATTER OF  
AGREEMENT/CONTRACT  
GRAPHIC ENTERPRISES**

**Motion:** to approve a contract with Graphic Enterprises of North Canton, Ohio, in the amount of \$28.90 per month for copier maintenance at the Dog Pound, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
2018 WATER POLLUTION CONTROL LOAN FUND  
GRANT AGREEMENT**

**Motion:** to authorize the Board President to enter into the 2018 Water Pollution Control Loan Fund (WPCLF) assistance agreement for the household sewage treatment systems (HSTS) funding totaling \$200,000, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Ron Ruegg \$5,055.00; Imperial Hoist \$2,942.02; ATD \$708.32; Schloss Media \$200.00.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF  
GRANT & INFORMATIONAL MEETING  
2018 WATER POLLUTION CONTROL LOAN FUND**

 9:13 AM

Janice E. Leggett, Clerk Supervisor, advised the Carroll County Health Department successfully competed for a Household Sewer Treatment System grant in the amount of \$200,000. The program begins immediately and all work must be completed by November 30, 2019. The program is designed to assist Carroll County homeowners with the repair or replacement of failing household sewage treatment systems. New this year is also assistance with the abandonment of failed HSTS systems and connections to an existing centralized sanitary sewer system (or Village-run system). Applications will be accepted through December 31, 2018 or until funds run out, whichever comes first. There are certain guidelines to qualify for assistance. Applicants must: (1) be the homeowner, (b) occupy the dwelling as their primary residence, and (c) be current on property taxes. The property must also be located in Carroll County and be verified by the Health Department as having a failing system. Income guidelines will determine whether a homeowner qualifies for 100% funding, 85% funding or 50% funding through the grant. An informational meeting will be held at the Senior Citizens Friendship Center on Monday, March 26, 2018 at 6:00 p.m. Applications can be obtained at that time, by contacting the Carroll County Commissioners' Office or going online at <http://carrollcountyohio.us/public-notices/>.

**IN THE MATTER OF  
BIDS  
2018 WATER POLLUTION CONTROL LOAN FUND**


 9:16 AM

Janice E. Leggett, Clerk Supervisor, advised there were two septic systems that did not get installed under the 2016 Water Pollution Control Loan Fund (WPCLF) program. She explained that the EPA permitted the County to bid and install these two projects during the 2018 program using the soil evaluation and designs already obtained. The County will need to do a Request for Proposals for new soil evaluators, test hole contractors, and designers which Ms. Leggett hopes to have ready next week.


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**Motion:** to accept bids up to and opened at 9:30 a.m. on April 9, 2018 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; this bid is for installation of one NPDES septic systems under Project A and one mound septic system under Project B, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF  
2018 COMMUNITY HOUSING IMPACT & PRESERVATION GRANT**

 9:18 AM


Commissioner Wirkner advised the Board received a proposal from the consultant for the 2018 Community Housing Impact & Preservation Grant. Commissioner Mickley thought the proposal was good but he would like to see a Habitat home as part of the proposal. Commissioners and Clerk Supervisor, Janice E. Leggett, discussed whether Habitat had certain requirements for a site. Commissioner Mickley suggested inviting Habitat to speak at a meeting or to provide additional information.

**IN THE MATTER OF  
EMERGENCY SERVICES APPRECIATION DAY**

 9:25 AM

Commissioner Wirkner advised the Emergency Services Appreciation Day will be held on Monday, March 19, 2018 at 9:15 a.m. He advised there are four inductees this year.

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
CLOSING NOTICE**


 9:27 AM

Janice E. Leggett, Clerk Supervisor, advised she is scheduled to be out of the office at 12:30 and Assistant Clerk Christopher Modranski is unable to work today. The Board instructed Ms. Leggett to close the office.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:28 AM

**PREPARED BY:**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
Absent  
Jeffrey L. Ohler, Commissioner