



Present: President Robert E Wirkner, Vice President Lewis A Mickley. **Absent:** Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM


Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, March 5, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:03 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler is absent.

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FROM			TO		
FUND	NAME	CODE	NAME	CODE	AMOUNT
General Fund	Travel	0250-A006-B08.050	Other Expenses	0250-A006-B14.000	\$229.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
ABSENTEE VOTING
BOARD OF ELECTIONS**

 9:04 AM

Commissioner Wirkner advised that the Carroll County Board of Elections will be open additional hours leading up to the May 8 primary election to accommodate absentee voters. The hours will be as follows:


Monday	April 9, 2018				8:00 a.m.	to	9:00 p.m.
Tuesday	April 10, 2018	through	Friday	April 13, 2018	8:00 a.m.	to	5:00 p.m.
Monday	April 16, 2018	through	Friday	April 20, 2018	8:00 a.m.	to	5:00 p.m.
Monday	April 23, 2018	through	Friday	April 27, 2018	8:00 a.m.	to	5:00 p.m.
Monday	April 30, 2018	through	Friday	May 4, 2018	8:00 a.m.	to	7:00 p.m.
Saturday	May 5, 2018				8:00 a.m.	to	4:00 p.m.
Sunday	May 6, 2018				1:00 p.m.	to	5:00 p.m.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
AMERICAN ELECTRIC POWER, FRONTIER COMMUNICATIONS & CARROLL ELECTRIC COOP. INC.**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. American Electric Power for utility replacement in Brown Township, Avalon Road (CR 20), Section 17;
2. American Electric Power for utility replacement in Brown Township, Bellflower Road (CR 30), Section 27;
3. Frontier Communications to bore approx. 25' to place buried service wire in Fox Township, 8240 April Road NE;
4. Carroll Electric Coop. Inc. for utility replacement in Loudon Township, Branch Road (CR 35), Section 11.


Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
SECURITY ROLE ASSIGNMENT FORM
COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP)**

Motion: to approve the Ohio Development Services Agency Security Role Assignment Form to access the Ohio Community and Energy Assistance Network (OCEAN), the State's online grants management system, as recommended by Ohio Regional Development Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: C&T Drain, \$175.00; Schloss Media, \$535.97; Business Card, \$478.48; Treasurer, State of Ohio, \$12,588.00; Graphic Enterprises, \$552.11; and ServerSIM, \$1,970.00.


DJFS: AmeriGas, \$792.13; Carroll Electric Co-op, Two Tunnels, Inc., \$1,200.00; Carroll County Treasurer, \$11,198.75; and Kronos, \$130.15.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
2018 CORSA REIMBURSEMENT PROGRAM
SHERIFF'S OFFICE**


 9:12 AM

Janice Leggett, Clerk Supervisor, appeared before the Board to discuss CORSA's 2018 Reimbursement Program for Sheriff's offices. Ms. Leggett advised the program was sent to the Sheriff's offices on March 1 and CORSA asked all clerks to distribute the information to Commissioners. Reimbursements are available for Ohio Peace Officer Training Academy (OPOTA) classes, body scanners, and other items. CORSA emphasized that funding is limited so any reimbursement requests need submitted as soon as possible. Ms. Leggett advised she forwarded this information by email to the Sheriff, Jean Kohler, and the supervisory personnel at the Sheriff's Office.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:16 AM

Board members reconvened at  9:30 AM.

**IN THE MATTER OF
PUBLIC HEARING
2018 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP)**


 9:30 AM

The time having arrived to conduct the first public hearing for Community Housing Impact and Preservation Program (CHIP), Dale Hartle, President/CEO, Ohio Regional Development Corporation (ORDC) opened the meeting. Those present for the hearing included: Dale Hartle; Christopher Modranski, Fair Housing Coordinator/Assistant Clerk I; Janice Leggett, Clerk Supervisor; Robert Wirkner, Commissioner; Lewis Mickley, Commissioner; Nancy Schaar, Free Press Standard; Michael Dotts, ADAMHS/Gateway Housing; Danielle Lurie, ADAMHS/Gateway Housing; Matt Campbell, Board of Developmental Disabilities; and Sydney Slagle, Family and Children First Council. Mr. Hartle said this is the first of two public hearings. The first is more of a general hearing that will cover lots of options whether the county applies for them or not and the second hearing is more specific and provides specific details about how the funding will be distributed by each category. Mr. Hartle stated there are a variety of programs available for Carroll County to apply for from the Ohio Development Services Agency in 2018. Possible programs for which the County can apply include Community Housing Impact and Preservation Program (CHIP). The County is eligible to apply for \$400,000. Examples of the types of programs that can be offered are: Tenant-Based Rental Assistance (TBRA), Home Repair, Owner Rehabilitation, Habitat for Humanity Housing, and others, as outlined in the program guide from the state. Another program is allocation money which is available in the years allocated by Ohio Department of Services to do a variety of Community Development Block Grant (CDBG) programs that meet low to moderate income guidelines or other applicable requirements of the program. Currently the guidelines would call for the next application to be in 2019 because Carroll County is on a two-year program and received funding in 2017. Examples of the types of projects would be water lines, sewer lines, water or sewer treatment plants, sidewalks, curb cuts, street paving, and parks and recreational. These must be qualified by either being in a 51% or greater low-moderate income (LMI) benefit area or qualified under one of the other approved methods. Other grants are available upon funding availability which include but are not limited to Neighborhood Revitalization, Downtown Revitalization, and Critical Infrastructure grants. The third program available is Economic Development Loan and infrastructure programs, including: Economic Development Loans, Economic Development Public Infrastructure Grant Program, and Residential Public Infrastructure Grant Program. Another program is Target of Opportunity Grant Programs: CDBG Target of Opportunity Grants, Economic and Community Development Target of Opportunity Program, New Horizons Fair Housing Assistance Program. Ohio Housing Trust Fund (OHTF) Grants, Homeless Target of Opportunity Grants, and


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Neighborhood Stabilization Grants. Mr. Hartle stated the grant application that is most imminently being applied for is the CHIP grant which is due to the Department of Development on May 4, 2018. A second public hearing will be held prior to that date with the specifics of the application. Michael Dotts asked Mr. Hartle to explain what the OHTF looks like or what is available. Mr. Hartle advised that most specifically OHTF is used for a variety of things, but the origin of that money is from the recordation fees in cities and counties across the state when property is sold or transferred. The State of Ohio put on this fee a few years ago. The monies go into the OHTF which generates several million dollars per year and the Ohio Legislature has earmarked different portions of that money for a variety of things. Mr. Hartle said that approximately 20 to 30 million dollars comes to the state to be used for housing purposes. Mr. Hartle stated that the beneficiaries of the OHTF must be considered to be a very low income so primarily for our purposes they are combined with the CHIP grant and when a CHIP grant is awarded to a community very often there are three different sources of funding that make up the CHIP grant: (1) CDBG funding, (2) Home Investment Partnerships Program (HOME) funding from Washington DC and (3) OHTF dollars. Mr. Hartle advised ORDC administers funds in many different communities and not all the grants have OHTF dollars built in them, many do but not all. Mr. Hartle advised that it is a little bit more difficult to spend because with the CDBG and HOME dollars you can work with LMI families which are little higher income family but with OHTF dollars it must be a family with very low income and often people that fall into this category can't even afford their own home. Mr. Hartle advised ORDC will schedule the second public hearing soon.

 Commissioner Wirkner closed the public hearing at  9:42 AM


**IN THE MATTER OF
 2018 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP)**

 9:43 AM

Danielle Lurie, ADAMHS/Gateway Housing, asked what the next steps for the CHIP grant application are. Mr. Hartle advised that Ohio Regional Development Corporation (ORDC) is in the process of gathering the data for writing the application. Mr. Hartle said there is a ton of information that must go into the application such as community information, population, housing statistics, etc. Mr. Dotts asked if the second public hearing will be ORDC's recommendation to the Board or will you be looking for input from the community. Mr. Hartle advised it will be a report of what the Commissioners have chosen to apply for. Ms. Lurie asked what the recommendations are from the Board. Commissioner Wirkner advised that has yet to be discussed by the Board. Michael Dotts, ADAMHS/Gateway Housing, advised they met with Scott Hillis of ORDC a couple of weeks ago and expressed their recommendations to him during that meeting and asked if that would be used during the process. Mr. Hartle advised it would. Mr. Hartle further stated there are some limitations on the amount that can be used for each category. Ms. Lurie stated that it seems like the next meeting will be past the time for her agency to have any recommendation as to what goes into the application. Christopher Modranski, Assistant Clerk I, advised previously we held a Housing Advocacy Committee meeting prior to the second public hearing where the community gave input for consideration. Mr. Hartle advised they have done away with that requirement, but we can certainly work with you if you would like to hold a meeting as such. Janice Leggett, Clerk Supervisor, explained that Mr. Hillis attended a recent Carroll County Homeless Coalition meeting to discuss some of the recommendations. Ms. Lurie advised she felt Mr. Hillis walked away from that meeting with an understanding of what that committee felt was appropriate and would benefit Carroll County the most. Commissioner Wirkner advised he wants to make it clear that the Board wants all stakeholders to have input. Commissioner Mickley advised last year he remembers it was a collaborative effort to work out the details of what the final recommendation looked like before being presented to the Board. Commissioner Wirkner advised a big factor in what we apply for is what we can complete. Mr. Hartle agreed and advised that he'll have Mr. Hillis schedule a meeting prior to the second public hearing. Ms. Lurie asked if the Board knew why the previous application wasn't funded. Ms. Leggett advised that Commissioner Ohler and herself had a phone conference with the state about point deductions and explained that we have a new consultant as a result of their findings. Mr. Hartle advised that ORDC looks at what can be done administratively; for example if you wanted to build five Habitat homes and you don't fulfill your commitment then points will be deducted during the next application process. Another area that ORDC finds a community needs to be very careful of in their considerations is Tenant-Based Rental Assistance. It has worked very well in some communities but in others it doesn't. Commissioner Wirkner advised that's why we have hired ORDC because we can dream up all kinds of great expectations but you're the one that must bring us back to reality.

**IN THE MATTER OF
 ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.
 Motion carried on unanimous vote.

 9:57 AM

PREPARED BY:

/s/ Christopher R. Modranski
 Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
 Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
 Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
 Robert E. Wirkner, President
/s/ Lewis A. Mickley
 Lewis A. Mickley, Vice President
Absent
 Jeffrey L. Ohler, Commissioner