



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM


Janice E Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 12, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:03 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	2/16/18	\$15.00
Robert E Wirkner, Commissioner	Commissioners	CCAO Justice & Public Safety	Columbus, OH	2/20/18	\$70.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General	Supplies	0180-A003-A03.030	Equipment	0180-A003-A04.040	\$231.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
WORK ORDER - VILLAGE OF CARROLLTON**

Motion: to approve a blanket work order for the Village of Carrollton for Permacoat Mix for 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT - M&T HARDWOODS**

Motion: to approve a special hauling permit to M & T Hardwoods for hauling over Bay Road (CR 27) and Cinder Road (CR 67) in Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT - DENOON LUMBER COMPANY, LLC**

Motion: to approve a special hauling permit to DeNoon Lumber Company, LLC for hauling over Bear Road (CR 28) in Loudon Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
RICHARD S. EICK; CARROLL ELECTRIC COOPERATIVE; & CHESAPEAKE ENERGY**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Richard S Eick to install a driveway at 4081 Arrow Road (CR 15) in Harrison Township;
2. Carroll Electric Cooperative to construct overhead power across Azalea Road (CR 22), Sec. 16, Orange Township;
3. Chesapeake Energy to install a 16" HDPE DR-11 by conventional auger bore in Perry Township, Sec. 12, Bramble Rd SW (CR 37) HOP #1 for the Wiandt TWL.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
BID NOTICE - ROAD MATERIALS**

Motion: to accept bids up to and opened on Thursday, March 22, 2018 at 10:00 a.m. for the following road materials to be used by the County Highway Department: limestone, gravel, slag, cinders, and RACP for the period of April 23, 2018 to April 22, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
BID NOTICE - ASPHALT MATERIALS & ROAD OIL**

Motion: to accept bids up to and opened on Thursday, March 22, 2018 at 10:00 a.m. for asphalt materials and road oil to be used by the County Highway Department for the period of April 23, 2018 through April 22, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
BID NOTICE - READY-MIX CONCRETE**

Motion: to accept bids up to and opened on Thursday, March 22, 2018 at 10:00 a.m. for ready-mix concrete to be used by the County Highway Department for the period April 23, 2018 through April 22, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
BID NOTICE - PETROLEUM DIESEL FUEL**

Motion: to accept bids up to and opened on Thursday, March 22, 2018 at 10:00 a.m. for furnishing 87 octane unleaded gasoline, premium grade off-road diesel fuel, and premium grade on-road diesel fuel to be delivered to the Carroll County Highway Garage located at 200 Kensington Road NE for the period of April 1, 2018 to March 31, 2019, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
MONTHLY REPORT – JANUARY
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:12 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the January 2018 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' Office.


**IN THE MATTER OF
APPOINTMENT – THOMAS WHITE
AIRPORT AUTHORITY BOARD**

Motion: to appoint Thomas White to the Airport Authority Board for the unexpired term vacated by Scott Miday which commenced July 1, 2015 and ends June 30, 2020, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
APPOINTMENT – HARRY STANSBURY
AIRPORT AUTHORITY BOARD**

Motion: to appoint Harry Stansbury to the Airport Authority Board for a five year term commencing July 1, 2018 and ending June 30, 2023, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF
2018 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM
RESOLUTION #2018-10**

Motion: to adopt a resolution authorizing Ohio Regional Development Corporation to file a PY-2018 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency on behalf of Carroll County and to authorize the execution of an agreement with ORDC for administration and implementation services, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:15 AM

RESOLUTION #2018-10

**AUTHORIZING THE COMMISSIONERS TO ENTER INTO A CONTRACT WITH
OHIO REGIONAL DEVELOPMENT CORPORATION (ORDC) FOR ADMINISTRATION SERVICES
FOR 2018 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM
AND AUTHORIZING ORDC TO SUBMIT THE
PY 2018 COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM
APPLICATION WITH THE STATE OF OHIO ON BEHALF OF CARROLL COUNTY**

WHEREAS, Carroll County, the Grantee, desires to apply for PY 2018 Community Housing Impact and Preservation Program (CHIP) funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD) in the amount of \$400,000 for the purpose of addressing local housing needs;

WHEREAS, Ohio Regional Development Corporation, the Consultant, is a consulting firm with experience in applying for and administering CHIP Grant Programs throughout the State of Ohio, and was selected via the RFQ/P process to act as the consultant for Carroll County in applying for and administering the PY 2018 CHIP Program for Carroll County;

WHEREAS, it is necessary for the Grantee and the Consultant to enter into an Agreement which sets forth the responsibilities and expectations of each party for the PY 2018 CHIP Program;

WHEREAS, OCD Policy 15-02, 2 CFR 200.320, and the Partnership Agreement authorizes the Grantee to hire an administrative consultant, on behalf of the partnership, and those services are detailed in this contract for administrative services;

WHEREAS, Grantee and Consultant understand this agreement is contingent on PY 2018 CHIP funding from the State of Ohio, Development Services Agency, Office of Community Development (OCD);

WHEREAS, this agreement is in effect until the CHIP funds are expended and the funded activities are complete and closed out.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio:

Section 1: That Carroll County authorizes Ohio Regional Development Corporation, to file a PY-2018 Community Housing Impact and Preservation (CHIP) Program Application with the State of Ohio, Development Services Agency, and to provide all information and documentation required in said Application submission.

Section 2: That Carroll County hereby approves the filing of said Application.

Section 3: That Carroll County authorizes Ohio Regional Development Corporation to execute the HOME written agreement on their behalf for the CHIP projects, or any other necessary documents for CHIP projects.

Section 4: The Carroll County Commissioners authorize the execution of an Agreement for the PY-2018 Community Housing Impact and Preservation (CHIP) Program for Administration and Implementation Services with the Ohio Regional Development Corporation (ORDC). However, the agreement is only enforceable upon funding of the PY 2018 CHIP, therefore contingent upon funding from the State of Ohio, Development Services Agency. ORDC is to work with and at the direction of the Carroll County Commissioners in order to assure that all services, information and documentation required by said Agreements, HUD, the State of Ohio and/or CHIP guidelines are provided.

This resolution also authorizes the president and/or vice president of the board of commissioners to sign any and all documentation related to the execution of said contract/agreement.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;
Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:
Mr. Ohler, yes; Mr. Mickley, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 15th day of February, 2018.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

ATTEST:


Robert E. Wirkner, President

Janice E. Leggett, Clerk Supervisor

Lewis A. Mickley, Vice President

Jeffrey L. Ohler, Commissioner


**IN THE MATTER OF
NEW HIRE
TRANSIT**

 9:16 AM

Victoria S. Peoples, Transit IT Support & Administrative Supervisor, appeared before the Board to request approval to advertise for four part-time drivers due to several retirements. Applications would be due by March 8, 2018 at 4:00 p.m.

Motion: to approve advertising for four part-time drivers at Transit, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
JFS - VARIOUS CONTRACTS**

Motion: to approve the following contracts for the Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Kevin Loving DBA Anotherproject.com	2/1/18 to 1/31/19	\$2,350.00	Scanning System Support and Maintenance	Service	Renewal	1/11/2018
Gemalto Cogent	1/1/18 to 12/31/18	\$780.00	WebCheck Maintenance	Service	Renewal	2/5/2018
Carroll County Transit	3/1/18 to 2/28/19	Dependent on use	Transportation	Service	Renewal	2/1/2018


Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:19 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
HALL COMMUNITY DEVELOPMENT, LLC**

Motion: to approve a contract with Hall Community Development, LLC, in an amount not to exceed \$14,000.00 for professional services related to the PY17 Community Development Block Grant Direct Allocation Program for the entirety of the grant cycle,

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF
AIRPORT AUTHORITY BOARD**


 9:24 AM

Commissioner Ohler asked Commissioner Mickley how the Airport Authority Board meeting went. Commissioner Mickley advised it went well although one couple was understandably upset about removing trees from their property.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:26 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Schloss Media \$302.00; Schindler \$2,327.63; Village of Carrollton \$948.30; CCHD \$239.00; Kimble \$316.94; Nickles \$278.27; SS&E \$319.41; Ace Hardware \$5,204.43; Serversim \$1,200.00; Heritage Cooperative \$18,286.99; Lykins Energy \$4,070.08; AEP \$1,911.63; Village of Carrollton \$274.09; Dr. Clark \$2,000.00; Thomson West \$208.95; Rite Aid \$1,129.46; Verizon \$237.97; EMAO \$375.00; Skillpath \$198.00; Ohio Guidestone \$453.60; Kofile \$1,295.00; Exact Prowash \$275.00; ID Networks \$2,917.15.

DJFS: Verizon \$190.07; FCFC \$2,370.23; FCFC \$159.01; McFadden \$125.00; Danielle Pat \$178.20; Salem Media of Massachusetts \$240.00; FCFC \$7,298.05.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
Sheriff CPT Funding	Services	0200-T073-T05.000	\$5,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF
EMPLOYEE BENEFITS/CEBCO
2017 YEAR END REPORT**

 9:32 AM

Wendy Dillingham, CEBCO Senior Benefit Specialist, appeared before the Board to discuss the 2017 Year End reports for Carroll County. A copy of the report is on file in the Commissioners' office. Ms. Dillingham spent some time reviewing the emergency room visit summary on page 8 of the report. There were a total of 91 ER visits and Anthem felt 42 of those visits were avoidable and could have been treated at an urgent care or primary care office. Ms. Dillingham reminded the Board that Anthem will be denying avoidable ER claims in 2018 and with the current flu season she feels these denials will be showing up soon. Upon review of the prescription coverage, Ms. Dillingham advised Carroll County currently pays 90.5% of the cost of the medication which is higher than the CEBCO average of 85%. She suggested the cost-share of prescriptions could be looked at as a savings measure for the County next year.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY**


 9:53 AM

Tom Cottis, EMA Director, appeared before the Board to discuss the expected rainfall of 1½-3 inches in the area. He advised the creeks are high already. Light rainfall is expected to begin about 4:00 p.m. this afternoon and around midnight the rain is expected to increase and be done about 7:00 a.m. tomorrow. If the rainfall comes in at 1½ inches, there is potential for flooding and standing water. He thinks the water will recede quickly though as long as the rain stops. Commissioner Wirkner asked if the rain stops in the morning, how soon will it crest. Mr. Cottis advised it usually crests about 20 hours after the rainfall stops.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:59 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner