



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, January 29, 2018 and from the special meeting of Wednesday, January 31, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present, but Commissioner Ohler will be unavailable for the 1:00 p.m. appointment.


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
County General	0280-A015-A16.200	0010-S055-800	\$10,774.44

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
County General	0280-A015-A16.200	0015-N020-800	\$38,750.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
2017 ANNUAL REPORT
CHILD SUPPORT ENFORCEMENT AGENCY**


 9:05 AM

Commissioner Wirkner advised Shelley Martin, Director of the Child Support Enforcement Agency, filed her annual report for 2017. A copy of the report is on file in the Commissioners' office.

**IN THE MATTER OF
PROSECUTOR / ATTORNEY GENERAL OPINION**

Motion: to approve the letter from the Carroll County Prosecutor requesting the opinion of the Ohio Attorney General in reference to the proposed 911 levy, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
WORK ORDER
CENTER TOWNSHIP TRUSTEES**


Motion: to approve a blanket work order for the Center Township Trustees for Permacoat Mix for 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
VILLAGE OF CARROLLTON
MEMORANDUM OF UNDERSTANDING**

Motion: to approve the Memorandum of Understanding with the Village of Carrollton for a secondary 9-1-1 PSAP location, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
THE CHILLICOTHE TELEPHONE COMPANY (“HORIZON”)
FIBER SERVICE AGREEMENTS**

Motion: to approve the agreement with The Chillicothe Telephone Company (“Horizon”) for e-line point to point service to the OARNET NNIs at Portsmouth and Columbus and the Z location at the County Tower, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PATTERSONVILLE TELEPHONE COMPANY
SERVICE AGREEMENT**

Motion: to approve the service agreement with Pattersonville Telephone Company for a microwave backhaul connection between the Courthouse and the County Tower, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
REQUEST FOR FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY16**

Motion: to approve a request for funds in the amount of \$11,757.00 from the Ohio Development Services Agency, Office of Community Development, for the CDBG PY16 Grant #B-F-16-1AJ-1, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
CARROLL COUNTY TRANSIT**


 9:14 AM

Victoria Peoples, Carroll County Transit IT Support and Administrative Supervisor, appeared before the Board seeking approval on a transportation contract to provide service to the Carroll County Veterans Service Commission.

Motion: to approve a contract between Carroll County Transit and Carroll County Veterans Service Commission of Carrollton, Ohio, in the amount of \$1.75 per mile for the length of the trip. Additional persons from the same agency traveling on the same trip with a common pick-up point will travel for free provided there is room and no increase in mileage is incurred. Should an increase in mileage be necessary, the charge will be \$1.75 per additional mile. Should a group from a single agency be larger than the vehicle’s capacity, an additional vehicle will be pressed into service at an additional charge of \$1.75 per mile. This contract is for transportation services for the term of January 1, 2018 to December 31, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
APPOINTMENTS
TRANSPORTATION ADVISORY COMMITTEE**


 9:16 AM

Victoria Peoples, Carroll County Transit IT Support and Administrative Supervisor, appeared before the Board to request the Board to appoint Rachel Rinkes as the Vice Chair of the Transportation Advisory Committee for the remainder of her term (August 30, 2018) and appoint Tonya Myers to fill the remainder of the term vacated by Sue Henderson. Ms. Leggett advised that the Vice Chair was previously held by Deb Knight who resigned in 2017.

Motion: to appoint Rachel Rinkes as Vice-Chair to the Transportation Advisory Committee (TAC) for the remainder of her term through August 30, 2018 and to appoint Tonya Myers, Carroll County Council on Aging Director to the Transportation Advisory Committee (TAC) replacing the unexpired term of Sue Henderson through August 30, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
SECURED SHREDDING**

 9:17 AM

Ed Eick, Building Maintenance Supervisor, appeared before the Board to get direction on an issue involving document shredding in the courthouse. Mr. Eick advised he has expressed that the Boiler Room is off limits to unauthorized personnel as per the Ohio Revised Code. The boiler room is the only logical location for the document shredder. Mr. Eick advised the County is contracted with Carroll Hills Industries to shred documents for the County. Mr. Eick stated that CHI has a secured box located on premise for this purpose. Mr. Eick advised a couple of departments have expressed that some of their documents contain critical information that shouldn't be leaving the building. Since restricting access to the boiler room, these departments have been tasking my department with shredding these documents. Mr. Eick advised he is not comfortable placing the shredder in a common area because anyone would have access to it including children and it is very messy to use. Mr. Eick suggested there are other options for shredding which would include each department purchasing their own shredder to shred their documents that contain critical information and the rest can continue to go to CHI or they could hire a company that will come onsite with a commercial shredder and take care of the critical documents onsite in the presence of the department. Commissioner Ohler asked which departments use our shredder the most. Mr. Eick advised the Title Office and the Board of Elections are the big users. Commissioner Ohler asked Mr. Eick to see if Bill Wohlwend, Clerk of Courts, would want to house the shredder with the condition that other offices can access at certain times. Mr. Eick will check with Mr. Wohlwend.

**IN THE MATTER OF
CHIP PY2018 – RFP/Q
ACCEPTANCE OF OHIO REGIONAL DEVELOPMENT CORPORATION.**


 9:38 AM

Commissioner Wirkner advised the Board received two responses to the Statement of Proposal and Qualifications for the PY 2018 Community Housing Impact and Preservation Program (CHIP):

1. Hall Community Development, LLC
2. Ohio Regional Development Corporation

Motion: to accept the Statement of Proposal and Qualifications of Ohio Regional Development Corporation of Coshocton, Ohio for the PY 2018 Community Housing Impact and Preservation Program (CHIP), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:40 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:40 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Lewis Mickley, \$120.96; US Bank, \$316.00; Mathew Bender & Co., \$1,528.03; Columbia Gas, \$1,004.69; US Bank, \$448.36; Business Card, \$221.59; Columbia Gas, \$1,147.28; Furey's, \$262.60; Business Card, \$521.11; and Kevin Loving, \$1,750.00.
DJFS: BBBS, \$1,054.21; Key Bank, \$353.98; OJFSDA, \$6,236.65; Beth Taylor, \$600.00; and Tammy Von Wyl, \$200.00.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.


 9:40 AM

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:42 AM

Board members reconvened at  1:03 PM; Commissioner Ohler was absent.


**IN THE MATTER OF
AGREEMENT/CONTRACT
DYNEGY ENERGY SERVICES EAST, LLC**

 1:03 PM

Bob Snavelly of Palmer Energy Company appeared before the Board to recommend an electric supplier. Mr. Snavelly advised as the authorized energy consultant for the CCAO Service Corporation’s Energy Programs, the CCAO and Palmer Energy issued an electric RFP for 20 counties with contracts expiring in calendar year 2018. This RFP included Carroll County’s facilities, which are comprised of approximately 46 meters using 2.8 GWH annually and all located in AEP Ohio – Ohio Power electric distribution service territory. Palmer split accounts into a large account group, or accounts using over 100,000 kWh annually, and a small account group for pricing purposes. This RFP was sent to eight potential suppliers with requested term lengths ending May 2019, May 2020, and Many 2021 to commence on the November 2018 meter read (December 2018 bill period). Eight suppliers responded to the initial RFP. Refreshed pricing was requested from Dynegy, MidAmerican Energy Services, and the current supplier, Engie. Mr. Snavelly advised that Palmer Energy Company recommends executing an agreement with Dynegy for the term ending in May 2021.

Motion: to approve a contract with Dynegy through May of 2021 as recommended by the CCAO Service Corporation/Palmer Energy Company, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.


Motion carried on unanimous vote.

 1:15 PM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, and Vice President Lewis A Mickley; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 1:18 PM

PREPARED BY:

/s/ Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner