PUBLIC ROAD PETITION INSTRUCTIONS TO PETITIONER

Rev. 8/31/2017

- 1. FILL IN THE LINES ON THE FIRST PAGE. IF THE LINES SHOW A NUMBER, LOOK AT THE BOTTOM OF THE FIRST PAGE FOR THE WORDING TO USE.
- 2. PETITIONER IS RESPONSIBLE FOR OBTAINING A SURVEY AND PROVIDING A COMPLETE LEGAL DESCRIPTION OF THE ROAD INCLUDING THE TOWNSHIP NAME, COUNTY NAME, SECTION #, RANGE #, AND TOWNSHIP #.

ADDITIONALLY, A MAP HIGHLIGHTING THE ROAD IN QUESTION MUST BE ATTACHED TO THE PETITION.

3. THE PETITION MUST HAVE A <u>MINIMUM OF 12 SIGNATURES OF PROPERTY</u>

<u>OWNERS</u> WHO LIVE IN THE VICINITY OF THE ROAD. A RENTER CANNOT SIGN AS HE/SHE IS NOT THE PROPERTY OWNER.

A HUSBAND AND A WIFE CAN EACH SIGN AND COUNT AS 2 SIGNATURES.

THE PETITIONER SHOULD SIGN FIRST SINCE THEY ARE THE ONES INITIATING THE PETITION.

THE PERSON SIGNING MUST STATE THEIR TAXING DISTRICT (TOWNSHIP) AND **PRINT THEIR NAME AND MAILING ADDRESS**.

4. SUBMIT PETITION AND \$350.00 DEPOSIT TO COMMISSIONERS' OFFICE.

ONCE THE COMMISSIONERS' OFFICE RECEIVES THE ABOVE, THE COMMISSIONERS WILL REVIEW.* THE PETITION MUST BE ADVERTISED FOR 2 WEEKS (AT PETITIONER'S COST AND PAID FROM DEPOSIT – USUALLY \$100-\$300). TEN DAYS AFTER THE SECOND ADVERTISEMENT, THE COMMISSIONERS WILL VIEW THE ROAD. AFTER THE VIEWING A PUBLIC HEARING WILL BE CONDUCTED IN THE COMMISSIONERS' MEETING ROOM. THE PETITIONER SHOULD ATTEND THE VIEWING AND HEARING. THE COMMISSIONERS' DECISION WILL BE MADE EITHER AT THE HEARING OR WITHIN SEVEN (7) DAYS THEREAFTER.

A COPY OF THE INITIAL LEGAL NOTICE WILL BE FORWARDED TO THE PETITIONER, ABUTTING PROPERTY OWNERS, TOWNSHIP TRUSTEES, DEPARTMENT OF NATURAL RESOURCES AND THE COUNTY ENGINEER BEFORE THE VIEWING AND HEARING.

*NOTE: IF ANY PROPERTY MAY BE LANDLOCKED AS A RESULT OF THE PETITION, THE COMMISSIONERS **WILL NOT** APPROVE IT.

PUBLIC ROAD PETITION

(Ohio Revised Code §5553.04)

. Ohio.

(City/Village/Town	ship)	(Date)
To: The Honorable Board of County Con	ımissioners of Car	roll County, Ohio:
The undersigned petitioners, freeholde the proposed improvement hereinafter desc convenience and welfare require the (1)	ribed, respectfully	represent that the public
of (2) a Public Roa application to you to institute and order (1)	ad on the line herein proper proceeding	nafter describe; and make gs in the premises, for
the State Highway System.		
The following is the general route and	termini of said road	l:
Beginning at (4)		

- (1) Insert "locating," "establishing," "altering," "widening," "straightening," "vacating," or "changing the direction of."
- (2) Insert "a part of" or "entire".
- (3) If the proposed improvement is on the State Highway System the approval of the Director of Highways shall be had before proceeding further. See Sec. 5553.02 O.R.C.
- (4) Set forth the general route and end of the road, or part thereof, to be located, established, or vacated, or the general manner in which such road is to be altered, widened, straightened, or the direction thereof changed.

NAMES **ADDRESSES** Sign & Print Print 1. Sign (Petitioner): Address

	City, State ZIP	
	Taxing District/Township:	
2. Sign:		
Print:	Address	
	City, State ZIP	
	Taxing District/Township:	
3. Sign:		
	Address	
Print:	City, State ZIP	
	Taxing District/Township:	
4. Sign:		
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13.Sign:	
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14.Sign:	
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	City, State ZIP Taxing District/Township:
15.Sign:	
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16.Sign:	
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