



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard; Carol McIntire, The Messenger; & Lynn Fairclough, Auditor.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:01 AM


Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 4, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Barbara Walton, Director	CCH Solid Waste	Northeast Ohio Solid Waste District Regional Meeting	Kent, OH	Retroactive to 10/05/18	\$0.00
Barbara Walton, Director	CCH Solid Waste	Ohio EPA Workgroup Meeting / OSWDO Meeting	Columbus, OH	11/01/18	\$0.00
Kate Offenberger, Director	JFS	Area 16 Director Meeting	Steubenville, OH	10/12/18	\$20.00
Jeff Yeager, Treasurer	Treasurer	County Treasurers Association of Ohio Fall Conference	Dublin, OH	11/13/18 to 11/15/18	\$625.32

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Commissioners	Service - Computer Imaging	0001-A001-A22.000	\$99,770.00
County General	Supplies – Pros	0120-A001-E03.030	\$3,909.21
Title VI (CCIP)	Reimbursements	0400-T065-T02.000	\$37,190.94
S008	Contract Services	0180-S008-S05.000	\$16,875.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
 APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM	TO	AMOUNT
	NAME	CODE	
County General	Repairs	0200-A006-A05.000	\$1,500.00
County General	Repairs	0200-A006-A05.000	\$1,500.00
County General	Travel/Dues	0165-A002-F07.050	\$510.00
	Services	0200-A006-A06.000	
	Fuel/Repair	0200-A006-A07.000	
	Salary - Asst Coroner	0165-A002-F02.020	

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
 REPORT OF COUNTY DOG WARDEN**

 9:05 AM

Josh Long, Dog Warden, filed his report for the week of September 30, 2018 to October 06, 2018 showing 7 dogs impounded, 2 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
LIQUOR PERMIT - NEW**

Motion: to approve a liquor permit for the Carroll County Park District dba Blue Bird Farm Park, 190 Alamo Road SE, Center Township, Carrollton, Ohio 44615 with no request for a hearing, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
APPOINTMENT – ROBERT E. WIRKNER; CHRISTOPHER R. MODRANSKI, ALTERNATE
CCAO NATURAL GAS COMMITTEE**

Motion: to reappoint Robert E. Wirkner to the County Commissioners’ Association of Ohio (CCAO) Natural Gas Committee with Christopher R. Modranksi as alternate for the one-year term of January 1, 2018 through December 31, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
FARE INCREASE
TRANSIT**

 9:08 AM

Commissioner Wirkner advised Transit’s fare increase request has been approved by the Ohio Department of Transportation and will go into effect beginning October 15, 2018. The new fares will be as follows:


- Within Village of Carrollton \$3.50
- Within Carroll County \$5.50
- Out-of-County \$8.50
- (More than 40 miles one-way is an additional \$.35 per mile)
- Rides that originate out of county and transport to Carroll County will be charged \$15.00 one way.

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**


Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
House of Samuel	9/1/18 to 12/31/19	Dependent on use	Placement for foster children	Service	New	10/5/2018
Family and Children First Council	Retroactive: 10/1/17 to 09/30/18	Varies, dependent on use	Reimbursement of daily placement costs paid to a residential treatment facility for children in shared funding.	Service-MOA	New	10/5/2018
Chrysalis	Retroactive: 9/1/18 to 9/30/18	Increase budget to \$12,050.00	Residential and placement consultation services	Service	Amendment	10/5/2018

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
EMPG GRANT
EMERGENCY MANAGEMENT AGENCY**

 9:13 AM


Tom Cottis, Emergency Management Agency Director, appeared before the Board to request authorization to sign the 2018 Emergency Management Performance Grant (EMPG) from the Federal Emergency Management Agency (FEMA). Mr. Cottis advised the grant award is for \$38,172 and will be used to offset employee wages.

Motion: to authorize EMA Director Tom Cottis to sign the 2018 Emergency Management Performance Grant (EMPG) on behalf of the Board, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF
EMA**

 9:15 AM


Tom Cottis, Emergency Management Agency Director, appeared before the Board to advise his new Deputy Director, Brett Lee, is working out great and he is working on completing his training. Commissioner Wirkner questioned how many NIMS courses he has. Mr. Cottis advised Mr. Lee only has one NIMS course left to take and will soon start working on the Flood Plain training. He will need to take the introduction course which is a requirement. Mr. Lee is scheduled to take the class in February.

**IN THE MATTER OF
ROAD VACATION**

 9:17 AM


Spencer Bendle, Carroll County resident, appeared before the Board to provide situational awareness as to his plans for attempting to vacate Breezewood Drive in the Allensworth allotment in Loudon Township just off Bear Road. Mr. Bendle advised there was never a road developed. Mr. Bendle advised a vacation was attempted in 1992 but was denied because Lot 100 would have become landlocked. Mr. Bendle explained that in 2014 Lot 100 was purchased by a neighbor of his and no longer makes that lot landlocked if the road is closed. Mr. Bendle stated that recently a new owner to the allotment has begun using Breezewood Drive tearing up our properties. Mr. Bendle stated that Loudon Township has no interest in developing Breezewood into a usable roadway. Mr. Bendle advised he received the road vacation packet including the petition in the mail from the Commissioners' Office.

**IN THE MATTER OF
EMERGENCY MEDICAL DISPATCHING**


911
 9:33 AM

Commissioner Wirkner advised the Board of discussion that has taken place and been acted upon by the Technical Services Advisory Committee regarding emergency medical dispatch (EMD). Commissioner Wirkner outlined the ability to establish an EMD protocol approved by the local medical authority that provides prearrival instruction in the Ohio Revised Code. Commissioner Wirkner stated that training can be completed in-house and save money. Commissioner Wirkner advised the Sheriff will establish our own training protocol approved by our medical authority that will meet the state standards rather than using an outside training facility. The Board received a letter from the Carroll County Sheriff's Office requesting permission to change how the 911 call takers are trained for the EMD for the 911 center. Commissioner Mickley questioned who the local medical authority is. Commissioner Wirkner stated that there is a doctor for the Sheriff's Office that approves these procedures.

Motion: to permit the change to how 911 call takers are trained for Emergency Medical Dispatching (EMD) for the 911 Center, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:39 AM

**IN THE MATTER OF
INSPECTIONS
AMSTERDAM SEWER PROJECT**


 9:39 AM

Commissioner Ohler advised the Carroll County General Health District doesn't have any information on failing septic systems in the Loudon Township portion of the project. Commissioner Ohler explained this data is a requirement of the Community Development Block Grant (CDBG) which will likely provide \$750,000 of funding. Commissioner Ohler advised the grant hasn't been turned down but more information is needed. Commissioner Ohler stated the inspector for the Carroll County General Health District has previously resigned creating a void in getting this information in a timely manner to secure these grant funds. Commissioner Ohler stated that the Jefferson County Health Department will send their inspector into Carroll County to collect the needed data. Commissioner Ohler advised we should reimburse Jefferson County for the salary of the inspector doing the work in Carroll County.

Motion: to reimburse the Jefferson County Health Department the salaries incurred by doing inspection in Loudon Township as part of the Amsterdam Sewer Project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:45 AM

**IN THE MATTER OF
BOARD OF ELECTIONS**

 9:47 AM

Commissioner Mickley advised he wanted to comment that he appreciates the early voting being held by the Board of Elections. He reported it was very easy and commended the Board of Elections on the job they do. Commissioner Wirkner asked if the Board of Elections has provided Commissioner Ohler with their triage list of needs. Commissioner Ohler advised he has not received the list but believes they will be working with Ed Eick, Maintenance Supervisor, to develop that list.


**IN THE MATTER OF
REPAIRS – SECOND STREET PARKING LOT STEPS**

 9:49 AM

Commissioner Ohler advised that the parking lot stair replacement project might be delayed. Commissioner Ohler advised American Electric Power is needed to remove a power pole and the engineer for the pole removal is on vacation for the next two weeks.


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.  9:50 AM

Board members reconvened at  2:15 PM.

**IN THE MATTER OF
CITIZEN COMPLAINT**


 2:26 PM

Commissioner Wirkner advised he received a complaint from a resident who owns a home that has an underground septic system and shortly after the Engineer’s office made improvements to the roadway this summer the septic system stopped working. The homeowner has contacted the Engineer’s office who said that they will not be repairing or replacing the system. Commissioner Wirkner advised he is going to recommend the resident speak to the county’s liability insurance agent and see if an investigation can be completed in the matter. Commissioner Ohler asked Commissioner Wirkner to advise the prosecutor of the complaint as well.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 2:39 PM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: T-Mobile, \$470.70; Ron Ruegg, \$4,750.43; Cole Palmer, \$117.00; Continental Utility Solutions, \$1,200.00; Roger Westfall \$2,665.32; Zashin & Rich, 148.00; Verizon, \$312.44; S.S.E., \$312.40; & Furey’s, \$279.58.

DJFS: AEP, \$599.20; Shopko, \$2,401.88; & FCFC, \$4,655.23.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 2:40 PM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 2:40 PM

PREPARED BY:

/s/ Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner