



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:02 AM


Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, September 10, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
 Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

| NAME, TITLE | DEPT. | EVENT | LOCATION | DATE | AMOUNT (not to exceed) |
|--|--------------|--|----------------------|-------------------------|---------------------------|
| Lorrie A. Cline, ERS Supervisor | JFS | Admin Meeting for C-8 | Mt. Gilead, OH | Retroactive to 09/11/18 | \$200.00 |
| Mike Bryan, Superintendent Harvey Mountz, Supervisor Chris Kiehl, Deputy Administrator Scott Randal, Mechanic | Engineer | Superintendents & Mechanic Conference & Trade Show | Mt. Sterling, OH | 10/17/18 to 10/18/18 | \$1,200.00 |
| Dave Seck, Highway Worker IV Mike Krupzak, Highway Worker IV Corey Clark, Highway Worker IV Scott Randal, Highway Worker IV Brandon Riggs, Highway Worker IV | Engineer | LTAP Snow & Ice Control | New Philadelphia, OH | 10/16/18 | \$200.00 |
| Lewis A. Mickley, Commissioner | Commissioner | CEBCO Renewal Meeting | Columbus, OH | Retroactive to 9/7/18 | \$80.00 |
| Lewis A. Mickley, Commissioner | Commissioner | WIOA COG Meeting | Cadiz, OH | 9/21/18 | \$30.00 |
| Lewis A. Mickley, Commissioner | Commissioner | HARCATUS Meeting | Cadiz, OH | 9/26/18 | \$30.00 |
| Jeffrey L. Ohler, Commissioner | Commissioner | Amsterdam Sewer Public Hearing | Amsterdam, OH | 9/12/18 | \$14.17 |
| Jeffrey L. Ohler, Commissioner | Commissioner | MCJAS | Canton, OH | 9/14/18 | \$29.43 |

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

| FUND | NAME | CODE | AMOUNT |
|-------------------|------------------------------|-------------------|------------|
| Concealed Handgun | PER/Payroll | 0200-B011-B01.020 | \$7,900.00 |
| Concealed Handgun | PERS | 0200-B011-B07.070 | \$1,000.00 |
| Concealed Handgun | Mandatory Medicare | 0200-B011-B09.090 | \$120.00 |
| Concealed Handgun | Supplies | 0200-B011-B02.030 | \$100.00 |
| Commissioners | Water Pollution Control Loan | 0001-T201-T01.000 | \$179.85 |

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

| FUND | FROM | | TO | | AMOUNT |
|--------------|--------------------------|-------------------|-----------------------------|-------------------|------------|
| | NAME | CODE | NAME | CODE | |
| General | Other Expenses, Comm. | 0001-A001-A15.000 | Contracts-Repairs, Comm. | 0001-A001-A07.000 | \$6,000.00 |
| General | Advertising, Auditor | 0101-A001-B08.060 | Advertising, Budget Comm | 0125-A001-F04.050 | \$100.00 |
| Foreclosures | Emp Salaries | 0200-B012-B01.020 | Services | 0200-B012-B05.000 | \$2,000.00 |

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

9:08 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

9:09 AM

Josh Long, Dog Warden, filed his report for the week of September 2, 2018 to September 8, 2018 showing 11 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.

**IN THE MATTER OF
ABSENTEE VOTING
BOARD OF ELECTIONS**

9:09 AM

Commissioner Wirkner advised that the Carroll County Board of Elections will be open additional hours leading up to the November 7, 2018 General Election to accommodate absentee voters. The hours will be as follows:

| | | | | | | | |
|-----------|------------------|---------|--------|------------------|-----------|----|-----------|
| Tuesday | October 9, 2018 | | | | 8:00 a.m. | to | 9:00 p.m. |
| Wednesday | October 10, 2018 | through | Friday | October 12, 2018 | 8:00 a.m. | to | 5:00 p.m. |
| Monday | October 15, 2018 | through | Friday | October 19, 2018 | 8:00 a.m. | to | 5:00 p.m. |
| Monday | October 22, 2018 | through | Friday | October 26, 2018 | 8:00 a.m. | to | 5:00 p.m. |
| Saturday | October 27, 2018 | | | | 8:00 a.m. | to | 4:00 p.m. |
| Monday | October 29, 2018 | through | Friday | November 2, 2018 | 8:00 a.m. | to | 7:00 p.m. |
| Saturday | November 3, 2018 | | | | 8:00 a.m. | to | 4:00 p.m. |
| Sunday | November 4, 2018 | | | | 1:00 p.m. | to | 5:00 p.m. |
| Tuesday | November 7, 2018 | | | | 8:00 a.m. | to | 7:30 p.m. |

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contracts for the Job and Family Services as recommended by Kate Offenberger, Director:

| PROVIDER | EFFECTIVE DATE | AMOUNT | SERVICE | TYPE | STATUS | DATE SIGNED |
|-------------------------|------------------|------------------|------------------------------|------|--------|-------------|
| Hilltop Learning Center | 8/1/18 – 7/31/19 | Dependent on use | Childcare for Foster Parents | MOA | New | 9/11/2018 |

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

9:13 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
CERANA, MICHAEL & ELIZABETH**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Michael & Elizabeth Cerana for the installation of a driveway at 520 Avalon Road (CR20) in Harrison Township.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

9:13 AM

**IN THE MATTER OF
PROCLAMATION
CARROLLTON BIBLE CHAPEL**

9:15 AM


C.A. Wilson, J. Ph.D., Senior Pastor, Carrollton Bible Chapel appeared before the Board requesting adoption of a proclamation recognizing the church’s 50 years in existence. Commissioner Wirkner read the proclamation aloud.

Motion: to adopt a proclamation in recognition of the Carrollton Bible Chapel’s 50th birthday, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


9:22 AM

**IN THE MATTER OF
FAMILY & CHILDREN FIRST COUNCIL – OHIO MHAS GRANT SYSTEM**


 9:23 AM

Sydney Slagle, Family and Children First Council (FCFC) Director appeared before the Board to request authorization on the FY19 Grants Funding Management System (GFMS) Allocation Application from the Commissioner Wirkner who serves as the Administrative Agent for the Council. Ms. Slagle advised this allocation is how FCFC applies for funding through Ohio Mental Health and Addiction Services (OHIO MHAS) and the Ohio Family and Children First Council. Ms. Slagle advised this application is a yearly requirement.


Motion: to authorize Commissioner Robert Wirkner to sign the FY19 Grants Funding Management System (GFMS) Allocation Application as the Carroll County Family and Children First Council Administrative Agent, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF
PUBLIC HEARING #2 – REGULATIONS FOR FLOOD HAZARD AREAS
EMERGENCY MANAGEMENT AGENCY**


 9:30 AM

The time having arrived to hold the public hearing for the revisions made to the Carroll County Flood Plan. Those present for the public hearing were: Tom Cottis, EMA Director; Brett Lee, EMA Deputy Director; Lynn Fairclough, Auditor; Nancy Schaar, Free Press Standard; Jeffrey L. Ohler, Commissioner; Lewis A. Mickley, Commissioner; Robert E. Wirkner, Commissioner; and Christopher Modranski, Assistant Clerk I. Mr. Cottis advised there have been some changes and the Department of Commerce oversees mobile home parks now where in the past Ohio Department of Health did. Mr. Cottis advised our changes reflect that. Mr. Cottis advised this is the second public hearing. Public hearing one was held September 6, 2018 at 9:30 AM. Mr. Cottis advised the effective date of June 4, 2010 was added to Section 1.6 Basis for Establishing the Areas of Special Flood Hazard. The next revision is on Section 2.0 Definitions: Manufactured Homes now fall under Chapter 3781.06 of the Ohio Revised Code due to the change to the Department of Commerce. Mr. Cottis advised that Manufactured Home Park now falls under Administrative Code 4781-12-01 which reflects that it is now under the jurisdiction of the Department of Commerce. Mr. Cottis advised an addition was added to this section stating, "Manufactured Home Park does not include any tract of land used solely for the storage or display for sale of manufactured homes." Mr. Cottis said Carroll County doesn't currently have a manufactured home park that sells manufactured homes. Mr. Cottis advised that Section 3.9 Exemption from Filing a Development Permit now reflects the change to the Ohio Department of Commerce and Ohio Administrative Code Chapter 4781-12. Mr. Cottis said that in section 4.9 (C) Alterations of a Watercourse includes a title change from Ohio Department of Natural Resources, Division of Water to Ohio Department of Natural Resources, Division of Water Resources. Lastly, Section 5.0 Appeals and Variances previously stated the plan was kept in the Office of Economic Development because they were responsible for flood plan. Now the plan is kept in the Office of Emergency Management. Mr. Cottis advised the plan has been reviewed by the state and they recommend approving the changes. Commissioner Wirkner asked if there were any comments. There weren't any comments. Mr. Cottis asked the Board to adopt the revised plan.


Public hearing closed at  9:33 AM

**IN THE MATTER OF
REGULATIONS FOR FLOOD HAZARD AREAS
EMERGENCY MANAGEMENT AGENCY**

Motion: to accept the revised policy for Regulations for Flood Hazard Areas as discussed during the public hearing, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:34 AM

**IN THE MATTER OF
NEW HIRE
EMERGENCY MANAGEMENT AGENCY**

 9:34 AM

Tom Cottis, EMA Director, appeared before the Board to introduce Brett Lee as the new EMA Deputy Director. Mr. Lee began his duties on September 10, 2018.

**IN THE MATTER OF
REPAIRS – PARKING LOT**

 9:35 AM


Commissioner Wirkner questioned if the Parking Lot Committee had reviewed the proposed repairs. Commissioner Mickley advised the Committee discussed the repairs in general but not an amount. Commissioner Mickley stated that Ed Eick, Building Maintenance Supervisor, obtained the quote for repairs. Christopher R. Modranski, Commissioners' Assistant Clerk II, advised this amount wasn't necessarily coming out of the parking lot fund as the expenses are always greater than the revenue with just snow and ice control. Commissioner Wirkner questioned where the funds would be coming from. Commissioner Ohler advised there is a question on the balance in the parking lot fund. Janice E. Leggett, Commissioners' Clerk Supervisor, reported the parking lot fund has a free balance of \$2,251.95 as of the end of August but there is a fund balance of \$10,909.29 so she is not sure which fund should be used to pay for repairs. The Board discussed the issue and felt it would be best to table the quote.

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Motion: to table the quote of \$4,300.00 from TNT Tabler Construction Corporation for repairs to the 2nd Street employee parking lot until Monday, September 17, 2018 to research a payment method, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:42 AM

**IN THE MATTER OF
EMPLOYEE BENEFITS / WELLNESS INCENTIVE PROGRAM**


 9:42 AM

Lynn Fairclough, Auditor, appeared before the Board to express her position on the Wellness Incentive Program. Ms. Fairclough stated she hopes we haven't missed the mark by doing away with the incentive program totally. Ms. Fairclough advised there were things she didn't know that she discussed with people on the wellness committee. Ms. Fairclough advised there are a lot of good ideas for the future including spousal coverage. Ms. Fairclough reported the numbers for the people completing the wellness program weren't reported correctly by CEBCO. Ms. Fairclough advised that in 2017 a total of 128 of 278 employees on the insurance completed the incentive program. This year we have 269 employees on the insurance and 86 have completed the incentive program. Ms. Fairclough advised that employees have until the end of September to complete the program. Ms. Fairclough felt the numbers have declined because of the new online program implemented this year by CEBCO is not very user friendly. Ms. Fairclough hopes the Board will work with the committee in the future to try and come up with some type of incentive to help keep rates down. Commissioner Wirkner advised the model that was presented to us showed incentives to be funded by penalizing those employees that didn't participate in the wellness program. Commissioner Wirkner explained there is a lawsuit on this exact issue in Columbus, Ohio. Commissioner Wirkner advised he was present for the original meeting when CEBCO rolled out their incentive program, but they weren't sure how long their funding mechanism would work; however, they never discussed a penalty for those that don't join.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:51 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Postmaster, \$144.00; Office Depot, \$224.07; Carson's, \$500.98; Pattersonville Telephone, \$264.95; Graphic Enterprises, \$308.62; Best Commercial Energy, \$2,203.42; Graphic Enterprises, \$151.00; Alco, \$1,617.31; D&D, \$699.00.

DJFS: Shopko, \$15,649.70; & Christopher Egler, \$956.26.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:51 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:52 AM

PREPARED BY:

/s/ Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner