



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler
Also present to observe: Nancy Schaar, Free Press Standard reporter; Lynn Fairclough, Auditor

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM


Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 13, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:03 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Wirkner advised he will need to leave at 9:45 a.m.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS Finance Meeting	Canton, OH	Retroactive to 08/13/18	\$29.43
Christopher R. Modranski, Assistant Clerk I	Commissioners	RTIP Meeting	Minerva, OH	08/17/18	\$15.00
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	08/17/18	\$15.00
Kimberly Swank, Unit Support Worker II	JFS	2018 Health Check and PRS Annual Training	Canton, OH	09/13/18	\$0.00
Lewis A. Mickley Commissioner	Commissioners	CEBCO Seminar	Columbus, OH	08/28/18	\$80.00
Lewis A. Mickley, Commissioner	Commissioners	Hoagland Roundtable	St. Clairsville, OH	Retroactive to 08/13/18	\$55.00
Brian J. Wise, Engineer	Engineer	Professional Land Surveyors of Ohio, Inc.	N/A	N/A	\$215.00
Janice E. Leggett, Clerk Supervisor	Commissioners	CCAO Meeting	Columbus, OH	09/14/18	\$100.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
County General	Contract Services	0165-A002-F06.000	\$345.19
County General	Salaries – EMP	0200-A006-A02.020	\$17,894.02
County General	Contract – Services	0200-A006-A06.000	\$2,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
D & K	Equipment	0300-B000-B04.040	Auditor Supplies	0300-B000-B01.030	\$2,000.00
D & K	Equipment	0300-B000-B04.040	Supplies	0300-B000-B03.030	\$1,000.00
D & K	Equipment	0300-B000-B04.040	Other Expenses	0300-B000-B11.000	\$3,000.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
REDUCED OPERATIONS AND OFFICE CLOSURE
JOB & FAMILY SERVICES**

 9:06 AM

Commissioner Wirkner advised Job and Family Services will be operating on a reduced status from August 23 through August 27, 2018 and the office will be closed on August 24 due to a statewide conversion of all SNAP and TANF public assistance benefits into the Ohio Benefits System.

**IN THE MATTER OF
REQUEST FOR BOND RELEASES
ROSEBUD MINING COMPANY**


 9:07 AM

Commissioner Wirkner advised Rosebud Mining Company is requesting bond releases for property located in Section 22, Rose Township. A copy of the Legal Notice is on file in the Commissioners' Office.

**IN THE MATTER OF
TRAVEL OR MEMBERSHIP REQUEST FORM
COMMISSIONERS' OFFICE**

Motion: to approve the revised Travel or Membership Request form, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
BID ACCEPTANCE – 2018 PAVEMENT MARKING PROJECT T-1-2018**

Motion: to accept the bid from Aero-Mark, Inc. in the amount of \$69,000.00 for the 2017 Pavement Marking Project T-1-2018 as recommended by Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
DENOON LUMBER COMPANY, LLC**

Motion: to approve a special hauling permit to Denoon Lumber Company, LLC for hauling over Bramble Road (CR37) in Perry Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
LETTER OF SUPPORT – CENTER TOWNSHIP TRUSTEES
OPWC CLEAN OHIO GREEN SPACE GRANT**

 9:10 AM


Commissioner Ohler advised he talked to Center Township Trustee Mark Walters and reviewed the Township's grant application for the Ohio Public Works Commission (OPWC) Clean Ohio Green Space Grant. Commissioner Ohler explained the Township is attempting to get rid of the eyesore at the "Y" intersection of State Route 39 and State Route 43 at the bottom of Town Hill. Commissioner Ohler advised in the long-term they would like to give that section of ground to the Carroll County Park District once the buildings are torn down and the property is cleaned up. Commissioner Ohler believes the property is certainly a hazard and this Board should support the Township's efforts.

Motion: to provide a Letter of Support to the Ohio Public Works Commission (OPWC) Clean Ohio Green Space Grant on behalf of the Center Township Trustees to show support with their initiative to purchase property and restore to greenspace; the property is located at the "Y" intersection of State Route 39 and State Route 43, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
SPECIAL EQUIPMENT REVENUE FUND
RECORDER'S OFFICE**


 9:12 AM

Patricia Oyer, Recorder appeared before the Board to present a proposal as required by Section 317.321 of the Ohio Revised Code asking for a 5-year continuation of a \$5.50 fee which covers her vendor that she pays per document, any maintenance of micrographic, computer system, or internet accessibility. The fee will go into effect October 1, 2018.


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Motion: to approve the request from Patricia Oyer, Recorder for filing or recording documents in the amount of \$5.50 for a period of five years effective October 1, 2018 to be placed in the Recorders Special Equipment Revenue Fund, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
2019 BUDGET
RECORDER'S OFFICE**

 9:13 AM

Commissioner Ohler thanked Patricia Oyer, Recorder, for her diligence with her office's budget over the last 3-4 years. Commissioner Ohler explained that when he looks at the numbers they are very consistent. Commissioner Ohler stated that in 2016 the budget was \$223,000; 2017 the budget was \$191,000 and 2018 the Recorder was appropriated \$209,000 and the same amount has been requested for 2019. Commissioner Ohler knows that each department has their own issues to deal with, but he would like to commend Ms. Oyer for keeping her budget so consistent.


**IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE**

Motion: to approve a Satisfaction of Mortgage for Edward and Carolyn Milhoans' CHIP rehab in the amount of \$7,750.00 due to the resident having met the residency requirements of the mortgage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:15 AM


**IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE**

Motion: to approve a Satisfaction of Mortgage for Ernest Paul Nelson's CHIP rehab in the amount of \$2,100.00 due to the resident having met the residency requirements of the mortgage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE**

Motion: to approve a Satisfaction of Mortgage for Ernest Paul Nelson's CHIP rehab in the amount of \$1,240.00 due to the resident having met the residency requirements of the mortgage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE**

Motion: to approve a Satisfaction of Mortgage for William and Patricia Hendrix CHIP rehab in the amount of \$4,608.00 due to the resident having met the residency requirements of the mortgage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:17 AM


**IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE**

Motion: to approve a Satisfaction of Mortgage for Nola Frazier's CHIP rehab in the amount of \$4,542.00 due to the resident having met the residency requirements of the mortgage, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Famous Supply, \$279.68; Smith Piping Company, \$132.00; Carson’s NAPA, \$128.47; Borden Office Equipment, \$159.99; Treasurer, State of Ohio, \$600.00; CIC, \$900.00; Country Carpet & Flooring, \$3,902.99; Grove Medical, \$165.00; Schloss Media, \$165.00; Columbus Equipment, \$7,840.48; Huntington, \$9,394.80; Stark County Victim Witness Division, \$105.00; & Tyler Teeter, \$1,700.00.


DJFS: Carrie Powell, \$500.00; FCFC, \$920.14; Callos Resource, \$1,493.72; Charlene Moser, \$380.19; & MSJ Enterprises, Inc., \$94.72.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF
DISCONNECTION POLICY
ENVIRONMENTAL SERVICES**

 9:22 AM


Ralph Castellucci, Superintendent of Environmental Services, appeared before the Board to request adoption of a new disconnection policy and notice. Mr. Castellucci explained that the new policy gives the district authority to disconnect service for anyone that has tampered with the utility, for nonpayment of the utilities, illegally discharging and things of that nature. Commissioner Ohler asked if there was any such policy in place before. Mr. Castellucci answered there was not. Commissioner Ohler asked if the policy has been reviewed by the Prosecutor. Mr. Castellucci advised the policy has been approved by the Prosecutor.

Motion: to adopt the disconnection policy for Environmental Services, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:24 AM


**IN THE MATTER OF
DISCONNECTION, CONNECTION FREEZE, RECONNECTIONS POLICY
ENVIRONMENTAL SERVICES**

 9:24 AM


Ralph Castellucci, Superintendent of Environmental Services, appeared before the Board to request a minor language change to Chapter XIII - 1.0 Disconnection, Connection Freeze, Reconnections Policy. Mr. Castellucci advised that previously the policy gave an actual dollar figure and the revised version will direct you to view the schedule of charges. Mr. Castellucci explained that the fee hasn’t changed at this time, but this allows all the fees to be in one location rather than throughout the entire policy.

Motion: to adopt the revision to the Disconnection, Connection Freeze, Reconnections Policy, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:26 AM

**IN THE MATTER OF
BUILDING MAINTENANCE**

 9:29 AM

Ed Eick, Building Maintenance Supervisor, appeared before the Board to request an executive session to consider the employment and dismissal of a public employee. Commissioner Wirkner advised he is not certain that this rises to the occasion of an executive session. Commissioner Wirkner asked if what was being discussed was to accept a resignation. Mr. Eick advised the written resignation has not been received but he did receive a verbal resignation. Commissioner Ohler advised the Board cannot accept it today, and Commissioner Wirkner advised the Board cannot act today. Commissioner Ohler explained there is potential that Building Maintenance is going to lose an employee. Mr. Eick advised he was called into the Courthouse the other night and received a verbal resignation from one of his employees. Mr. Eick drafted a letter of resignation for the employee to sign yesterday but the employee was not at work yesterday, so it hasn’t been signed yet. Commissioner Ohler advised what was to be discussed was the potential need of a dedicated person to take care of the Sheriff’s Office. Mr. Eick suggested that the Board replace this part-time person with a full-time employee that dedicates half of his/her time at the Courthouse and the other half performing maintenance in the Sheriff’s Office. Commissioner Ohler asked the other Board members to look at the budget and see if it will support a full-time employee. Commissioner Wirkner advised we will either pay now or pay later and feels that a dedicated person in the Sheriff’s Office could take care of a lot of the issues. Mr. Eick advised some of the repairs couldn’t be completed because of lack of expertise. Commissioner Ohler suggested that Mr. Eick draft a job description that fits the needs for both sides of the building.

**IN THE MATTER OF
2019 BUDGET**

 9:34 AM


Commissioner Ohler advised he will present the Board with a spreadsheet that covers the actual expenses for years 2016-2017, the appropriations for 2018 and the requests for 2019. Commissioner Ohler advised it would be good to become more familiar with what expenses have done over the last 4 years. Commissioner Ohler advised we are still three months away from knowing what kind of money we will have for next year. Commissioner Ohler stated that some department’s expenses have increased, and we need a

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better understanding on that. Commissioner Wirkner advised the County’s income has been stable but the percentage of increases are in danger of overwhelming the income. Commissioner Ohler advised the requests went up dramatically from 2018 to 2019. Commissioner Ohler advised he is not saying they aren’t legitimate requests but we need to determine if we will have enough forecasted income to support it. Commissioner Ohler advised we can’t just think about this year; we have to determine if this is something we can cover in future years. Commissioner Wirkner advised this would be the first time ever if we granted every request it would be over \$10 million. Commissioner Wirkner doesn’t see a need now for cuts, but there may be the inability to fund all the additional requests that have been made. Commissioner Ohler stated that if there are cuts to the budget he wouldn’t recommend the same percentage of cuts for every department and thinks each department should be looked at on an individual basis.

**IN THE MATTER OF
DOG WARDEN – POUND KEEPER POSITION**

 9:39 AM


Commissioner Mickley advised he is meeting with Dog Warden Josh Long to review the applicants for the Pound Keeper position and schedule some interviews.

**IN THE MATTER OF
ROUNDTABLE DISCUSSION
SENATOR FRANK HOAGLAND**

 9:40 AM


Commissioner Mickley advised he attended a roundtable hosted by Senator Frank Hoagland. Commissioner Mickley advised it was a good conversation and he has some out-of-the-box thoughts on combating the opioid issue. Commissioner Mickley stated Senator Hoagland reviewed some Bills that he is working on. Commissioner Mickley stated there was some discussion on the Next Generation 911 of which he is not in favor of. Commissioner Wirkner advised his understanding is the State is going to give a date when everyone must be updated by.

**IN THE MATTER OF
MULTI-COUNTY JUVENILE ATTENTION SYSTEM**

 9:41 AM

Commissioner Ohler advised he met with Melissa Clark, Multi-County Juvenile Attention System Accountant. Commissioner Ohler stated that since he is the chairman of the Finance Committee it is his responsibility to review the budget that will be submitted for approval and based on the new budget it looks like Carroll County’s contribution is going to be less.


**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
DEPUTY DIRECTOR/LEPC POSITION**

 9:42 AM

Commissioner Wirkner advised interviews are slated next week for the Deputy Director position at the Emergency Management Agency. Commissioner Wirkner stated that there are some really good applicants. Commissioner Wirkner reported the only issue is just about all the applicants’ wage requirements are higher than we can pay. Commissioner Wirkner advised the wage range we can offer and still maintain a balanced budget is \$30,000 to \$35,000. Commissioner Ohler questioned if this was a combined salary. Commissioner Wirkner stated that the salary is combined with the Local Emergency Planning Committees (LEPC), Flood Plain and Deputy Director job duties.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:44 AM

PREPARED BY:

/s/ Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner