



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, April 23, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM**

 9:02 AM

Auditor Lynn Fairclough and Deputy Auditor/Payroll Clerk Brittany Tangler appeared before the Board to advise she was notified by Ohio Public Employees Retirement System (OPERS) that they plan to begin offering life insurance policies through Colonial Life. Ms. Tangler advised the enrollment period will be from June 1, 2018 through August 31, 2018 and members will be able to enroll online or by speaking with a local Colonial Life benefits counselor over the phone or in person. Ms. Tangler said that meeting times have not been set up yet with OPERS or Colonial Life representatives. Ms. Tangler explained she does have listing of costs and this policy is guaranteed meaning the member will not be denied for any pre-existing health issues. Commissioner Wirkner asked if a payroll deduction can be utilized for purchasing the benefit. Ms. Tangler answered she is still waiting to hear from the representative if the premiums will be through payroll deductions or self-pay. Ms. Tangler advised if the employee separates from public service this benefit can be continued by the policy holder. Ms. Tangler advised she will send information out to the employees by emailing the Leadership Committee.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	JFS	EDMS Meeting	Columbus, OH	04/30/18	\$20.00
Barb Walton, Director	CCH Environmental Group	Ohio EPA/Organization of Solid Waste Districts of Ohio	Columbus, OH	05/03/18	\$0.00
Rebecca Sheen, Interstate Case Manager	CSEA	Laying the Fiscal Foundation 100 Training	Columbus, OH	06/12/18	\$0.00
Amanda Tubaugh, Deputy Director	Board of Elections	OAEO/OSU Registered Election Official Program	Columbus, OH	06/18/18	\$400.00
Amanda Tubaugh, Deputy Director John Barnett, Board Chairperson Jeff Mangun, Board Member	Board of Elections	Secretary of State Summer Conference	Columbus, OH	06/19/18	\$300.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
Wellness Program Fund	0499-X020-X02.200	0100-A060-800	\$66.09

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
T091	Remittance to State	0601-T091-T22.000	\$14.93
County General	Toxicology	0165-A002-F05.000	\$414.59
Wellness Program	Transfers Out	0499-X020-X02.200	\$66.09

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

9:08 AM

**IN THE MATTER OF
RE-APPOINTMENT – AL JESKE
AIRPORT AUTHORITY BOARD**

9:09 AM

Commissioner Wirkner advised he would like to hold discussion on the re-appointment of Al Jeske to the Airport Authority Board. Commissioner Wirkner asked if Mr. Jeske serves as the Airport Manager. Commissioner Mickley advised he does. Commissioner Wirkner asked if Mr. Jeske receives compensation for serving as Airport Manager. Nancy Schaar, Free Press Standard reporter, advised he receives a discount on his hangar rent and airplane fuel at cost. Ms. Schaar asked when the Airport Authority Board met to recommend Mr. Jeske to be re-appointed because it hasn't happened at any meeting she has been to. Commissioner Mickley advised this Board sent a letter to Mr. Jeske asking if he was interested and he replied with a letter stating he would like to be re-appointed. Commissioner Wirkner feels if Mr. Jeske is serving as the Airport Manager it would be a conflict for him to also serve on the Board. Ms. Schaar advised the County Prosecutor has ruled two times that Mr. Jeske cannot hold both positions and the Attorney General has ruled four times that you cannot hold both positions. Commissioner Mickley advised the Airport Board's argument is that if they don't hire an Airport Manager then the Board as a whole is management and he is serving as the contact. Commissioner Wirkner advised if Mr. Jeske is receiving compensation as manager that is a conflict. Commissioner Wirkner advised he is unwilling to call for a motion for a 5-year term until this is figured out.

Motion: to table the re-appointment of Al Jeske to the Airport Authority Board for the 5-year term effective July 1, 2018 through June 30, 2023 until May 25, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

9:14 AM

**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

9:14 AM

Commissioner Wirkner advised we have a new contract that is being presented by Job and Family Services (JFS) and asked if there was a contract to go along with the spreadsheet. Christopher R. Modranski, Commissioners' Assistant Clerk I, advised there was not a contract sent with this request. Commissioner Mickley asked how the Board can approve a contract when it is not known how much it is going to cost. Commissioner Ohler advised this is a requirement of JFS. Commissioner Wirkner would like a little more information but the Board is going off the recommendation of JFS Director Kate Offenberger.

Motion: to approve the following contracts for the Job and Family Services as recommended by Kate Offenberger, Director:

<u>PROVIDER</u>	<u>EFFECTIVE DATE</u>	<u>AMOUNT</u>	<u>SERVICE</u>	<u>TYPE</u>	<u>STATUS</u>	<u>DATE SIGNED</u>
Bellefaire JCB	4/1/18-12/31/19	Dependent on use	Placement for foster children	Service	New	4/24/2018

Action: Vote was recorded as follows: YEA: President Robert E Wirkner and Commissioner Jeffrey L Ohler; NEY: Vice President Lewis A Mickley; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on majority vote.

9:19 AM

**IN THE MATTER OF
REQUEST FOR FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY16**

Motion: to approve a request for funds in the amount of \$22,703.00 from the Ohio Development Services Agency, Office of Community Development, for the CDBG PY16 Grant #B-F-16-1AJ-1, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

9:23 AM

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(3) for a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

9:24 AM

The Board reconvened with no action taken at 9:45 AM.


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the TK Holdings – Defective Airbag Claim Notice to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:45 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Memorandum of Understanding and contract with the Ohio Department of Transportation (ODOT) to the Prosecutor to review the documents and discuss this matter with the attorneys representing the Village of Carrollton, Community Improvement Corporation, and the Ohio Department of Transportation, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:46 AM

**IN THE MATTER OF
LETTER OF AGENCY
SPYGLASS GROUP, LLC**


Motion: to approve the letter of agency giving authorization to The SpyGlass Group, LLC and its affiliates to access telephone provider records for a communications audit, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:47 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
CONRAD SHAFER**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. Conrad Shafer to install a driveway at 5043 Chase Road, Washington Township.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:48 AM

**IN THE MATTER OF
NATIONAL DAY OF PRAYER**

 9:48 AM


Commissioner Wirkner advised there has been a request for a Commissioner to read a proclamation on May 3, 2018 at noon in recognition of The National Day of Prayer. Commissioner Wirkner advised that the reading will take place on the square in Carrollton.


Motion: to send Commissioner Wirkner as the Board’s representative for the reading of the proclamation on May 3, 2018 in recognition of The National Day of Prayer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:49 AM


**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(1) to discuss the discipline of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

 9:49 AM


The Board reconvened with no action taken at  10:21 AM.

**IN THE MATTER OF
PAYMENT OF BILLS**

 10:24 AM

Commissioner Wirkner inquired if Total First Aid serviced both the Sheriff’s Office and Courthouse. Christopher Modranski, Commissioners’ Assistant Clerk I, confirmed.

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 10:24 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Cremation & Funeral Services, \$1,706.00; Media Displays, \$398.00; Title Wave Real Estate, \$116.00; & Hall Community Development, LLC., \$3,500.00.


DJFS: Superior Safety, LLC, \$566.43; Malvern Grand Rental Station, \$167.52; & Key Bank, \$245.30.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:24 AM

**IN THE MATTER OF
EMPLOYEE LUNCH/BREAK ROOM**


 10:24 AM

Commissioner Wirkner asked Commissioner Mickley to address the Board about an email and survey he sent to the Leadership Committee earlier this week. Commissioner Mickley advised he sent out an email and survey regarding vending options in the Courthouse and a potential employee lunch/break room. After receiving some feedback, Commissioner Mickley modified the survey to more clearly describe his vision to those taking the survey. Commissioner Mickley explained that the Board had previously been working on changing vendors for the vending machines. Commissioner Mickley advised that after hearing from some employees about concerns of not having a place to eat lunch or take breaks he decided to do some research into the issue and see if there was a desire or need for a solution. Commissioner Mickley said at this point he is in the information/fact finding stages. Commissioner Mickley appreciates all the feedback he has received thus far from email and initial survey results. Commissioner Wirkner asked Commissioner Mickley if he would describe his efforts as fact finding. Commissioner Mickley advised at this point his information is fact finding and his intention is to gather information and determine if he feels the results warrant a proposal to the Board. Commissioner Wirkner asked if Commissioner Mickley was ready to make a proposal at this point. Commissioner Mickley advised he is not as he is still collecting data. Auditor Lynn Fairclough advised she just wanted to listen to today’s discussion because she was just wondering if there was additional space. Commissioner Mickley advised part of his research is looking at all possibilities and seeing what’s out there or anywhere that is being underutilized. Commissioner Ohler advised he will wait to see what the survey results are and then the Board will decide anything will change.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 10:29 AM

PREPARED BY:

/s/ Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner