



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, April 5, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**


Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Valerie Mossor, Deputy Auditor	Auditor	CAAO Agriculture Training Day	Columbus, OH	4/13/18	\$25.00
Alex Logan, QC/Trainer	JFS	Readiness Meeting	Marysville, OH	4/17/18	\$50.00
Lisa Smiley, Social Svcs. Worker II	JFS	Risk Assessment of Victims of Elder Abuse	Cambridge, OH	4/19/18	-0-
Jennifer Burns, Program Admin.	JFS	CFIS training	Akron, OH	4/19/18	\$50.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM


Josh Long, Dog Warden, filed his report for the week of April 1, 2018 to April 7, 2018 showing 4 dogs impounded, 0 adopted out, 2 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
GENERATOR SYSTEMS QUOTE**

Motion: to accept the renewal quote of Generator Systems for planned maintenance of the Courthouse generator for the period of December 2018 to December 2020 in the amount of \$983.00 per year, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
AFFIRMATIVE ACTION PLAN**

 9:05 AM


Commissioner Mickley advised he researched the Affirmative Action Plan last year when it came up. He found in 1973 Congress passed the Comprehensive Employment & Training Act (CETA) which was a jobs program. One of the requirements was an Affirmative Action Plan in the counties that participated, so the Commissioners implemented the Plan in 1978. In 1982, CETA was repealed and replaced by the Job Training Partnership Act (JTPA) which was then replaced by the Workforce Investment Act (WIA). WIA was repealed and replaced by the Workforce Innovation & Opportunity Act (WIOA) which is the current workforce program run through the Area 16 Workforce Development Board. When WIOA was put into law, the Department of Labor's Civil Rights Center declined to include a requirement for an Affirmative Action Plan citing that there were already plenty of rules, regulations and laws at the state and federal levels to ensure equal opportunity, etc. Commissioner Mickley feels the Plan is redundant and outdated. Janice E. Leggett, Commissioners' Clerk Supervisor, advised the Plan had already been sent to the Prosecutor for an opinion. The Board reviewed the April 12, 2017 opinion. Commissioner Ohler asked if any of these issues were covered by the current personnel policy manual. Ms. Leggett provided a copy of the manual which includes unlawful discrimination and equal opportunity. Commissioner Wirkner pointed out that the Plan can be amended and the Prosecutor advised the Board to maintain the Plan. Commissioner Wirkner

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asked if the Affirmative Action committee had ever met. Commissioner Mickley advised the Board continues to make appointments to the committee and Ms. Leggett was unaware of any meeting taking place.

Motion: to research whether the Affirmative Action Plan needs amended to reflect changes in law that have taken place since originally prepared, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
FLOODING
EMERGENCY MANAGEMENT AGENCY**

 9:16 AM

Tom Cottis, Emergency Management Agency Director, appeared before the Board to clarify the difference between Lake Mohawk and Mohawk Dam. He advised there was some flooding in the Riverview Drive area in Brown Township. Residents went to the Muskingum Watershed website to see about lake levels, and they saw Mohawk Dam was releasing water. However, Mohawk Dam is located in Warsaw, Coshocton County. Lake Mohawk in Brown Township is a non-regulated lake through the Army Corps of Engineers and is not listed on the Muskingum Watershed website. Mr. Cottis spoke with Lake Mohawk officials who confirmed the Lake is not releasing any water at this time. The flooding in the Riverview Drive area was the result of surface runoff and pooling water from the amount of snow and rain received. The Sandy Creek was over its banks, but Lake Mohawk did not release any water. Commissioner Ohler advised this information should be sent to the resident or residents who have complained along with a copy to the Brown Township Trustees. Commissioner Wirkner suggested adding Lake Mohawk officials to the list and providing a copy of these minutes to everyone. Commissioner Wirkner asked what the role of EMA is with flood plain. Mr. Cottis explained the focus is mitigation, response and recovery. Mr. Cottis advised FEMA requires flood plain regulations which were adopted by the Commissioners. Part of the mitigation process was a buyout of the Riverview Drive area but some residents opted to stay. The flood plain zone through that area has not changed since 1972. Maps are available through the EMA office. Commissioner Ohler asked about the flood plain regulations. Mr. Cottis answered that the regulations were adopted to keep insurance costs at a minimum, and the regulations mirror FEMA.

**IN THE MATTER OF
BID OPENING
2018 WATER POLLUTION CONTROL LOAN FUND**


 9:30 AM

Commissioner Wirkner advised the time has arrived to open bids for the Water Pollution Control Loan Fund/Household Sewer Treatment System Projects A and B, and the following were received:

COMPANY	PROJECT	LOCATION	LUMP SUM QUOTE
Dayton Excavating	A	Salineville, OH	\$19,900.00
Stark Aeration	B	Canton, OH	\$37,700.00

Motion: to table bids for further review until Thursday, April 12, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:33 AM

Commissioner Ohler asked how much the 2018 grant is. Janice E. Leggett, Commissioners' Clerk Supervisor, advised \$200,000. Tim Dayton, contractor, discussed the different septic systems available for install. The Health Department and homeowner determine the type of system to be installed. Mr. Dayton discussed that prevailing wages for these projects hurts the bids. He has worked with Columbiana and Stark Counties for this same grant, and they do not require prevailing wage. Commissioner Wirkner advised Carroll County requires prevailing wage as per the Prosecutor's instructions.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:38 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Graphic Enterprises \$910.09; Huntington Bank \$518.06; Huntington Bank \$469.66; Carrot Top Ind \$1,179.72

DJFS: None.


Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:38 AM


**IN THE MATTER OF
PAYMENT INSTRUCTION FORM
2018 WATER POLLUTION CONTROL LOAN FUND**

Motion: to approve the Payment Instruction form for the 2018 Water Pollution Control Loan Fund, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:39 AM


**IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY17
CERTIFICATION OF DETERMINATION**

Motion: to authorize the Board President to sign the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project in relation to the 2017 Community Development Block Grant (CDBG) Allocation Program, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:40 AM


**IN THE MATTER OF
REQUEST FOR FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY17**

Motion: to approve a request for funds in the amount of \$6,000.00 from the Ohio Development Services Agency, Office of Community Development, for the CDBG PY17 Grant #B-F-17-1AJ-1, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:41 AM


**IN THE MATTER OF
GRANT AMENDMENT
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PY16**

Motion: to approve the Ohio Development Services Agency Grant Amendment to Carroll County's 2016 CDBG Direct Allocation Grant Program to extend the grant completion date to May 31, 2018, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:42 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the CORSA 2018 Participation Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:43 AM

**IN THE MATTER OF
CALL-OUT PROCEDURES - ENVIRONMENTAL SERVICES
RESCIND MOTION**


 9:43 AM

Commissioner Ohler advised the Board approved three hours for call-out pay for Carroll County Environmental Services, but he made an error. It should have been six hours.

Motion: to rescind the April 5, 2018 motion to approve the extra compensation of 3 hours straight pay for an employee that is on call for Environmental Services, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:45 AM

**IN THE MATTER OF
CALL-OUT PROCEDURES
ENVIRONMENTAL SERVICES**

 9:45 AM

Commissioner Wirkner asked for more clarification. Commissioner Ohler advised an employee is on call for the entire week, 24/7 including weekends and holidays, and the employee receives 6 extra hours on the time sheet. Commissioner Wirkner asked if that employee is required to stay home for the week but gets called out at 2:00 a.m., then he gets paid twice? Commissioner Ohler answered yes he would get paid the 6 hours plus the time spent for the callout. Commissioner Wirkner suggested the Prosecutor should review this. Commissioner Ohler advised this has been the protocol for 20 years; these employees get paid to be on call because it is a disruption to their life. Commissioner Wirkner expressed concern over other departments that are required to be on call, such as the Dog Pound and Engineer. Commissioner Ohler is unsure if this policy is in the Environmental Services policy manual. Commissioner Wirkner asked for a copy of the policy if it exists before proceeding further.


**IN THE MATTER OF
AGREEMENT/AC-26 FORM
CCAO WORKERS' COMPENSATION GROUP RATING PLAN**

 9:52 AM


Janice Leggett, Clerk Supervisor, appeared before the Board to present the CCAO Workers' Compensation Group Rating Plan. This is the plan recommended by Mark Milano of Compmanagement. The expected BWC premium for 2019 is estimated at \$128,950. There were a few large claims from 2016 which hit the experience rating and affected the renewal rate.

Motion: to approve the County Commissioners Association of Ohio Worker's Compensation Group Rating Plan Agreement and the AC-26 Employer Statement which identifies CompManagement Inc. as the Third Party Administrator and representative for Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:55 AM

**IN THE MATTER OF
COUNTY COMMISSIONERS ASSOCIATION OF OHIO (CCAO)
SURVEY**

 9:55 AM

Commissioner Ohler advised the County Commissioners Association of Ohio (CCAO) survey was completed and sent in with the help of Christopher Modranski, Assistant Clerk. The survey identified the top three unfunded mandates which were Veterans, child welfare and indigent funds totaling \$875,000 from the County budget.

**IN THE MATTER OF
911**


 9:58 AM

Commissioner Wirkner advised he has been communicating with the 911 coordinator for the State of Ohio. A conference call is scheduled to discuss protocols for the pilot program.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 10:00 AM

PREPARED BY:

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner