



WORKSHOPS

April 2018

Carroll County

A proud partner of the American Job Center network

Writing an effective resume: What you should and should not include.	April 9th at 1:00
Computers 101: Learn the basics of computers such as how to use a mouse, navigate the internet, create an email and more!	April 12th at 1:00
Money 101: Learn how to set financial goals, track your spending and create a budget.	April 16th at 10:00
Acing an Interview: What you need to know to ace your job interview.	April 23rd at 1:00
Using a keyboard: Learn the basics of typing.	April 26th at 1:00

*** All workshops will be held at OhioMeansJobs, 55 E. Main St (rear), Carrollton, OH 44615***
330-627-3804