



**Present:** President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:02 AM


Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, February 26, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.  
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lewis A Mickley, Commissioner	Commissioners	MCJAS Meeting	Canton, OH	3/27/18	\$35.00
Lewis A Mickley, Commissioner	Commissioners	HARCATUS Board Meeting	New Philadelphia, OH	3/28/18	\$35.00
Lewis A. Mickley, Commissioner	Commissioners	COG Meeting	Cadiz, OH	3/30/18	\$50.00
Anita Kinney, Unit Support Worker II	JFS	Support Staff 103 Training	Canton, OH	3/2/18	\$0.00
Lynn McClelland, ERS II	JFS	Ohio Council on Welfare Fraud	Mt. Sterling, OH	4/18/18-4/20/18	\$100.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Ohio Pet Grant Fund	Contract Services	0300-T300-T05.000	\$1,500.00

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Water Pollution Control Fund Assistance Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
SHECKLER'S EXCAVATING, INC.**

**Motion:** to approve a special hauling permit to Sheckler's Excavating, Inc. for hauling over Clay Road in Rose Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
PROCLAMATION  
MULTIPLE SCLEROSIS AWARENESS MONTH**

 9:07 AM

Commissioner Wirkner advised the Board received a request from Carroll County resident Ed Hale to adopt a proclamation declaring March as Multiple Sclerosis Awareness month. Mr. Hale is unable to attend due to a work conflict. Commissioner Wirkner read the proclamation. A copy is on file in the Commissioners' office.


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**Motion:** to adopt a Proclamation declaring March as Multiple Sclerosis Awareness month as requested by Ed Hale, Carroll County resident, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


**COUNTY:** Byron Fairclough, \$120.09.

**DJFS:** Schloss Media, \$225.00.

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF  
HUMAN RESOURCE POSITION**

 9:13 AM


Commissioner Ohler advised he has had some conversations with Auditor Lynn Fairclough regarding the meeting this Board had on Monday regarding the possibility of hiring a human resource manager. Commissioner Ohler advised Auditor Fairclough feels her staff is more than capable of handling all those duties. Her next step in the process will be to reach out to all the department heads and officeholders to review what her office provides at this point and then lead to further discussion of what things her office can do to support the human resource role. Commissioner Ohler advised Ms. Fairclough is going to take the responsibility of bringing that together.

**IN THE MATTER OF  
ADVISORY COMMITTEE MEETING  
GENERAL HEALTH DISTRICT**

 9:15 AM

Commissioner Wirkner advised asked if Commissioner Mickley or Commissioner Ohler was planning to attend the Carroll County General Health District's Advisory Committee meeting tonight at the Senior Citizens Friendship Center. Commissioner Mickley advised he was planning to attend. Commissioner Ohler stated he wasn't sure yet if he would be able to attend. Commissioner Wirkner advised he will be attending.


**IN THE MATTER OF  
PROCLAMATION  
CCBDD - MARCH DEVELOPMENTAL DISABILITIES MONTH**

 9:17 AM


Mathual Campbell, Superintendent of Carroll County Board of Developmental Disabilities, appeared before the Board to request adoption of a proclamation declaring March as Developmental Disabilities Month. Mr. Campbell read the proclamation. A copy is on file in the Commissioners' office.

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**Motion:** to adopt a Proclamation declaring March as Developmental Disabilities Month, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
APPOINTMENT**

 9:23 AM


Commissioner Wirkner advised there was someone who was supposed to be on the agenda today but needed to reschedule.

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Commissioner Wirkner stated the reason for the appointment was a complaint about a business that really should be addressed to the Public Utilities Commission of Ohio (PUCO). Commissioner Wirkner advised if or when the individual addresses this Board he will remind them that they will need to keep their comments to what this Board can address.

**IN THE MATTER OF  
ANNUAL REPORT  
CARROLL COUNTY ENGINEER**

 9:31 AM


Brian J. Wise, Engineer, appeared before the Board to present his 2017 annual report. A copy of the report is on file in the Commissioners' Office. Mr. Wise discussed different road treatments, bridges, cost and vehicles.

**IN THE MATTER OF  
OHIO PET FUND GRANT  
DOG POUND**

 9:47 AM


Josh Long, Dog Warden, appeared before the Board to announce the award of the Ohio Pet Fund Grant. Mr. Long thanked Commissioners for working in an expedited manner which allowed for the Dog Pound to apply for this grant. Mr. Long advised the County was awarded \$1,500 for spaying and neutering dogs that come through the facility. Mr. Long has reached out to local veterinarians and is negotiating costs per dog.

**IN THE MATTER OF  
POUND KEEPER  
DOG POUND**

 9:50 AM

Josh Long, Dog Warden, appeared before the Board to advise he and Commissioner Mickley have reviewed the applications received and tried to bring four individuals before the Board for interviews; however two have decided not to interview. Mr. Long advised the Board will consider Ann Sullivan and Eden Dewitz for the position of part-time pound keeper.


**IN THE MATTER OF  
POLICY MANUAL  
DOG POUND**

 9:50 AM

Josh Long, Dog Warden appeared before the Board to request adoption of a revised Dog Pound Operation Policy Manual. Commissioner Mickley advised a proposed revision of the policy was provided previously to the Board for their review. Commissioner Mickley explained the revisions are based on items that have been previously approved such as the micro-chipping and increased adoption rates. Commissioner Mickley also made some revisions throughout the policy to streamline and update language. Mr. Long advised there will need to be future revisions to the policy to include self-protection from ASP certification up to and including firearms. Mr. Long explained that the Ohio Revised Code allows for dog wardens to carry a firearm as part of their regular job duties. Currently the department doesn't have portable radios so if they need to contact the Sheriff they need to try to make it back to the truck to use that radio. Commissioner Wirkner asked what has been done to explore less than lethal protection. Mr. Long advised the department has been issued expandable batons but the staff has not been through an Ohio Peace Officer Training Academy (OPOTA) Certification, so they are not carried on the uniform. Mr. Long advised he has been researching the use of pepper spray and a taser; however, those also will require an OPOTA certification just like a firearm would. Commissioner Wirkner advised the department needs to be trained in less lethal protection first then we can revisit the issuance of a sidearm.


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**Motion:** to adopt the revised Dog Pound Operation Policy Manual as presented with an effective date of March 1, 2018, Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Vice President Lewis A Mickley, Seconded by Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:59 AM

**IN THE MATTER OF  
EXECUTIVE SESSION**


**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider employment of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 10:00 AM

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The Board reconvened with no action taken at  10:21 AM.

**IN THE MATTER OF  
TEMPORARY RECESS**


**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 10:21 AM


Board members reconvened at  3:01 PM.

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Graphic Enterprises Service Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.


 3:02 PM

**IN THE MATTER OF  
WORKERS COMPENSATION**

 3:02 PM


Commissioner Wirkner advised the negotiations regarding the Workers Compensation case that the Board has hired Attorney Tim Campbell of Hanna, Campbell & Powell, LLP. One of the things that has been proposed is that one commissioner enter into discussions via telephone with Attorney Campbell and then the appointed Commissioner will report the findings back to the Board to alleviate some expenses of having Attorney Campbell appear before the Board to provide updates on the case.


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**Motion:** to appoint Commissioner Mickley as the contact for the Commissioners for the Workers Compensation case being handled by Attorney Tim Campbell of Hanna, Campbell and Powell, LLP., **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 3:05 PM

**IN THE MATTER OF  
EXECUTIVE SESSION**


**Motion:** to enter into Executive Session per ORC 121.22(G)(1) to consider employment of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 3:06 PM

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The Board reconvened with no action taken at  3:21 PM.


**IN THE MATTER OF  
NEW HIRE**

**DOG POUND**

 3:22 PM


Commissioner Wirkner advised the Board has interviewed each of the candidates for the Pound Keeper position at the Dog Pound. Commissioner Wirkner stated that each of the Commissioners have individually graded the candidates and the averaged scores puts Ann Sullivan 3 points ahead of Eden Dewitz. Commissioner Wirkner asked if the Board would Warden Long to reach out to Ms. Sullivan and offer her employment. Commissioner Wirkner suggested the Board revisit her employment for a possible wage increase after a six-month probationary period.

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**Motion:** to hire Ann Sullivan as the part-time Pound Keeper at a rate of \$8.50 per hour up to 20 hours per week with a six-month probationary period. Employment will be effective at the applicant's earliest availability, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 3:25 PM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 3:27 PM

**PREPARED BY:**

/s/ Christopher R. Modranski  
Christopher R. Modranski, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner