



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:04 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, January 22, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sue Selegean-Dostal Court Admin.	Common Pleas Court	OACA Membership	N/A	N/A	\$100.00
Gary Willen, Judge	Municipal Court	AMCJO Conference	Dublin, OH	1/31/18- 2/2/18	\$912.00
Bambi Merrick, Fiscal Officer Lynn McClelland, ERS II	JFS	SNAP/TANF Statewide Training	Canton, OH	2/16/18	\$50.00
Bambi Merrick, Fiscal Officer Lynn McClelland, ERS II	JFS	SNAP/TANF Statewide Training	Canton, OH	3/16/18	\$50.00
Bambi Merrick, Fiscal Officer Melissa Herrington, Budget Officer Kate Offenberger, Director	JFS	ECODA Meeting	Wooster, OH	2/6/18	\$100.00
Robert E Wirkner Commissioner	Commissioners	MCJAS Meeting	Canton, OH	3/27/18, 6/26/18, 9/25/18 & 11/27/18	\$29.43/trip
Jeffrey L Ohler, Commissioner	Commissioners	MCJAS Meeting	Canton, OH	1/30/18, 2/27/18, 3/27/18, 4/24/18, 5/22/18, 6/26/18, 7/31/18, 8/28/18, 9/25/18, 10/30/18, & 11/27/18	\$29.43/trip
Robert E Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	1/26/18	\$15.00
John S Campbell, Judge Barb Walton, Director	Probate/Juvenile Court	OAPJ Winter Meeting	Dublin, OH	2/9/18	\$248.00
Bill Findley, Farm Bureau Ken Grigsby, Farm Bureau Jerry Lahmers, Farm Bureau	CCH Environmental Group	AG Plastics Meeting	Hartville, OH	Retroactive to 1/23/18	\$15.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
T073	Sheriff CPT Funding	0200-T073-T05.000	\$2,620.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
D & K Fund	Equipment	0300-B000-B04.040	Auditors Salaries	0300-B000-B01.020	\$2,000.00
911	Payroll	0200-S075-S01.020	Training	0200-S075-S06.050	\$260.00
General Fund	Sex Off. Notification	0200-A006-A19.000	Travel	0200-A006-A12.050	\$73.00
Sheriff Sale Foreclosure	Payroll	0200.B012-B01.020	Services	0200-B012-B05.000	\$1,500.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
OFFICE CLOSED
COMMISSIONERS**


 9:09 AM

Commissioner Wirkner advised that the Commissioners' office will be closed on January 30, 2018 from 10:00 AM until 12:00 PM to allow staff to attend a comp-time training.

**IN THE MATTER OF
RELEASE 100% PERFORMANCE BOND
KREIDLER CONSTRUCTION COMPANY**

Motion: to release the 100% Performance Bond with Kreidler Construction Company for the Child Support Enforcement Agency (CSEA) Retaining Wall/Drive Improvements Project due to the project being completed satisfactorily as recommended by Roger Westfall, Project Architect, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
AMERICAN ELECTRIC POWER**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. American Electric Power for utility replacement in Center Township, Antigua Road (CR 11), Section 1 for the 07-2018 Repl-Carrollton Project.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
DENOON LUMBER COMPANY, LLC**

Motion: to approve a special hauling permit to Denoon Lumber Company, LLC for hauling over Avalon Road (CR 20) and Glecoe Road (TR 158) in Harrison & Monroe Township, Sections 24 & 30; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:11 AM


**IN THE MATTER OF
PROCUREMENT CARDS
AUTHORIZATION**

Motion: to authorize the distribution of procurement cards to various county employees and to authorize the Board President to sign the Employee Acknowledgement form, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
PROCLAMATION - NATIONAL ALCOHOL AND DRUG ACTS WEEK**


 9:17 AM

Lisa Winkler, Coalition for a Drug Free Carroll County, appeared before the Board with People Leading America's Youth (PLAY) group members Nate Allen, Celia Meek and Emma Russel. Ms. Meek advised the group has been busy this week with several activities which included a visit yesterday to the Bell-Herron Middle School to present an interactive "wheel of facts" during their lunchtime. The facts were designed to bring drug and alcohol awareness to the students. Mr. Allen discussed how the group is part of a statewide initiative where youth from schools statewide get together to talk about misuse and abuse of drugs and alcohol in schools today. Mr. Allen gave details about the Majority Rally in Columbus which is a drug, alcohol and tobacco abuse march that the group partakes in yearly. Mr. Allen explained that Carrollton's PLAY group meets every Friday and is comprised of approximately 20 students. Mr. Allen advised that last year he got to go to Washington DC for a week last year as a representative from Carrollton High School. Mr. Allen advised that the group is involved in several community events throughout the year. Today the PLAY group is requesting adoption of a proclamation they have drafted to bring awareness to National Alcohol and Drug Acts Week.

Motion: to adopt a proclamation bringing awareness to National Alcohol and Drug Acts Week, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:21 AM


**IN THE MATTER OF
VISITORS GUIDE
CONVENTION & VISITORS BUREAU**

 9:25 AM

Amy Rutledge, Carroll County Convention and Visitors Bureau Director, appeared before the Board to present the 2018 Carroll County Visitor's Guide. Ms. Rutledge advised that the Bureau printed 55,000 guides and has already distributed approximately \$30,000 to all the distribution sites. Ms. Rutledge stated that if a business has an advertisement in the guide they paid for it and explained that the advertisement money is how the guides are funded. Ms. Rutledge explained that the bed tax is on the rise and is up 20% for 2017 compared to 2016.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:32 AM

Commissioner Ohler questioned a payment to The Ohio Seventh District Court of Appeals and if any of that money will be returned to the County if not expended by the Court. The Board discussed and Commissioner Ohler will investigate and report back.


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: VER-Mich Midwest Sign Center, \$600.00; Charter Communications, \$221.60; Superfleet Mastercard, \$102.28; Equivant, \$5,682.00; Ohio Health Consortium, \$1,434.00; TPI, \$2,475.00; MFCD, \$1,300.00; Forms & Systems, \$100.00; Verizon, \$250.67; CCDJFS, \$646.74; CCDJFS, \$104.42; CCDJFS, \$111.92; Frontier, \$138.60; Rite Aid, \$564.71; Superfleet Mastercard, \$240.48; Schloss Media, \$125.00; OSP, \$7,200.00; & RM Auto, \$1,150.00.

DJFS: Bair Foundation, \$4,669.84; Northeast Ohio Adoption Services, \$2,464.50 MCJAS, \$570.00; & Tammy & Ted Von Wyl, \$374.96.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:33 AM


**IN THE MATTER OF
HANNA, CAMPBELL AND POWELL, LLP**


 9:33 AM

Tim Campbell, Attorney at Hanna, Campbell and Powell, LLP appeared Before the Board to discuss a worker's compensation claim. Janice Leggett, Clerk Supervisor, asked the Board if they would like to go into executive session for pending or imminent court action.

**IN THE MATTER OF
EXECUTIVE SESSION**


Motion: to enter into Executive Session per ORC 121.22(G)(3) conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:35 AM

The Board reconvened with no action taken at  9:46 AM.


**IN THE MATTER OF
BUREAU OF WORKER'S COMPENSATION - NEGOTIATIONS**

Motion: to allow Attorney Campbell to negotiate on behalf of the Carroll County Commissioners regarding the pending Bureau of Workers Compensation case, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:47 AM


IN THE MATTER OF

911

 9:48 AM


Commissioner Wirkner advised the Board will be seeing an abundance of contracts for the Next Generation 911 upgrade. Commissioner Ohler asked if any of the instillation has begun. Commissioner Wirkner answered that it has not because once the equipment is on site the warranty begins so we want to wait until the circuits are all in place.

**IN THE MATTER OF
REQUEST FOR QUALIFICATIONS - ARCHITECT/ENGINEER**


 9:49 AM

Janice E. Leggett, Clerk Supervisor, appeared before the Board to discuss a Request for Qualifications for architectural and engineering services for projects throughout the 2018 calendar year. She explained there are two ways to handle this: (1) do the RFP process each time a projects comes up, or (2) do the RFP process once a the beginning of each year, pre-qualify the candidates, and choose the most qualified firm as the need arises. Ms. Leggett suggested the Board proceed with option 2 and asked for their input.

Motion: to request qualifications for architectural and engineering services for projects throughout the 2018 calendar year to be due to the Commissioners' office no later than February 22, 2018 at 2:30 p.m., **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:52 AM


**IN THE MATTER OF
BID PACKAGE REVIEW - COMMISSIONERS' OFFICE**


 9:54 AM

Janice E. Leggett, Clerk Supervisor, appeared before the Board to discuss the revision of the Commissioners' bid package. Ms. Leggett explained she revised the current bid package based on a training seminar she attended and some recent Prosecutor opinions. She reached out to Bricker & Eckler and the estimate to prepare a bid package was \$8,000. Ms. Leggett does not know any other firms to contact who deal with government bidding. She asked if she should submit the package she drafted to the Prosecutor or try to obtain additional quotes from other law firms. Commissioners asked that the packet be reviewed by Prosecutor Barnett and then if needed another firm can be utilized. Ms. Leggett advised she will work on preparing a letter to Prosecutor Barnett for next week.


**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider employment or dismissal of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote

 9:58 AM

The Board reconvened with no action taken at  10:11 AM.


**IN THE MATTER OF
AIRPORT AUTHORITY BOARD**

 10:12 AM

Commissioner Ohler advised he met with John Cross, Airport Authority Board President, yesterday about tree trimming and will pass the information along to Commissioner Mickley since he is the Boards representative to the Airport Authority Board.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 10:13 AM

PREPARED BY:
/s/ Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY
/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Lewis A. Mickley
Lewis A. Mickley, Vice President
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, Commissioner