



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, December 21, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:03 AM


Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
OBSERVE**

 9:03 AM


Sheriff Dale Williams attended the meeting to observe.

**IN THE MATTER OF
ROBERT EISH, RESIDENT
FOX TOWNSHIP**

 9:03 AM

Robert Eish, Carroll County resident, appeared before the Board to discuss several topics related to opening, closing or changing a road. The following is a summary of the meeting. Mr. Eish asked if the Commissioners are the only ones with authority to open or close a road. Commissioner Ohler explained the process. Mr. Eish asked about the Carroll County Commissioners road journals. Janice Leggett, Clerk Supervisor, advised all of the journals are housed in the lobby area. Mr. Eish asked if all road improvements regardless of township or County are recorded. He gave examples of the improvements made on State Route 9 at the power plant and the State Route 9/171 intersection. Commissioner Ohler and Ms. Leggett advised the State has its own protocol and State routes are not approved by the Commissioners. Mr. Eish asked for a petition to close a road, and Ms. Leggett provided him with a copy. Mr. Eish discussed right of ways and road widening. He also asked if a road is no longer maintained whether there still was a public right of way and if it was legal to block off a public right of way with a gate; he specifically identified Spartan Road. The Board referred him to the Sheriff's Office. Sheriff Dale Williams instructed Mr. Eish to call the Sheriff's Office and a deputy would take a report and photos of the area. The matter would then be referred to the Prosecutor.


**IN THE MATTER OF
TRANSIT – DRUG AND ALCOHOL TESTING POLICY**

 9:26 AM


Sonja Leggett, Transit Director, appeared before the Board to present the revised Drug and Alcohol Testing Policy for Transit.

Motion: to approve the Drug and Alcohol Testing Policy for Transit, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF
TRANSIT – REPORTING OFF POLICY**

 9:28 AM

Sonja Leggett, Transit Director, appeared before the Board to ask permission to change the policy for reporting off work to include language that text messaging is not permitted and a phone call is required. Ms. Leggett advised the current policy says do not call and leave a message on the Transit machine...call Sonja Leggett or Barb Plunket. Commissioner Wirkner feels the current policy clearly states to call and it is a matter of educating employees on the policy.


**IN THE MATTER OF
2018 BUDGET - TRANSIT**


 9:30 AM

Commissioner Ohler advised the amount of the budget request in the Local Caravan fund is greater than receipts. Sonja Leggett, Transit Director, gave her permission to reduce the Matching Grant line to balance the fund.

IN THE MATTER OF EXECUTIVE SESSION


Motion: to enter into Executive Session per ORC 121.22(G)(3) to discuss disputes involving the public body that are the subject of pending or imminent court action, **Action:** Upon the call of the roll vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:33 AM

The Board reconvened with no action taken at  10:00 AM.

IN THE MATTER OF TRANSFER OF FUNDS

Motion: to transfer \$\$420,000.00 from County General Transfer Out (0280-A015-A16.200) to Transfer In (0545-S065-800) to cover expenses for Route 9/171 water and sewer project, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 10:01 AM


IN THE MATTER OF APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Sheriff Foreclosure	Salaries	0200-B012-B01.020	\$2,150.00
Bullet Proof Vest Grant	Equipment	0200-T030-T01.040	\$10,677.00
County General	Transfers Out	0280-A015-A16.200	\$420,000.00
Economic Development	Village Grant	0545-S065-S13.000	\$420,000.00
Board of Elections	Mandatory Medicare	0180-A003-A11.090	\$4.02
Board of Elections	PERS	0180-A003-A09.070	\$100.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:01 AM


IN THE MATTER OF APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General	Supplies	0200-A006-A03.030	Mandatory Medicare	0200-A006-A16.090	\$3.30
County General	Services	0200-A006-A06.000	Mandatory Medicare	0200-A006-A16.090	\$75.00
County General	Repairs	0200-A006-A05.000	Mandatory Medicare	0200-A006-A16.090	\$718.23
County General	Repairs	0200-A006-A05.000	Salaries-Emp.	0200-A006-A02.020	\$1,194.91
Drug Law	PERS	0200-S071-S07.070	Mandatory Medicare	0200-S071-S09.090	\$3.85
County General	Other Expenses	0170-A002-G14.000	Workers Comp.	0170-A002-G10.080	\$730.95
County General	Attorney Fees	0170-A002-G12.000	Workers Comp.	0170-A002-G10.080	\$150.06
County General	Attorney Fees	0170-A002-G12.000	Mandatory Medicare	0170-A002-G11.090	\$67.99
County General	Group Wellness	0260-A014-A07.000	Emp. Medical Ins.	0260-A014-A06.100	\$118,130.00
County General	Other Expenses	0001-A001-A15.000	Salaries-Comm	0001-A001-A01.010	\$60.04
County General	Supplies	0165-A002-F14.030	Salaries-Coroner	0165-A002-F01.010	\$60.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 10:02 AM

IN THE MATTER OF REPORT OF COUNTY DOG WARDEN

 10:02 AM

Josh Long, Dog Warden, filed his report for the week of December 17, 2017 to December 23, 2017 showing 6 dogs impounded, 3 adopted out, 5 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.


IN THE MATTER OF DJFS - VARIOUS CONTRACTS

Motion: to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Brown Local Schools	10/1/17-9/30/18	\$22,982.00	High school career development	Service	New	11/13/17

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 10:03 AM

**IN THE MATTER OF
AGREEMENT – LEASE
JOB & FAMILY SERVICES, 55 E. MAIN STREET**

Motion: to approve an agreement with the Carroll County Department of Job & Family Services for the lease of 55 E. Main Street for the term of January 1, 2018 to December 31, 2022, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on majority vote.

 10:03 AM

**IN THE MATTER OF
AGREEMENT – LEASE
JOB & FAMILY SERVICES, 95 E. MAIN STREET**

Motion: to approve an agreement with the Carroll County Department of Job & Family Services for the lease of 95 E. Main Street for the term of January 1, 2018 to December 31, 2022, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 10:04 AM


**IN THE MATTER OF
AGREEMENT – LEASE
CHILD SUPPORT ENFORCEMENT AGENCY, 55 E. MAIN STREET**

Motion: to approve an agreement with the Carroll County Child Support Enforcement Agency for the lease of 55 E. Main Street for the term of January 1, 2018 to December 31, 2022, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 10:04 AM

**IN THE MATTER OF
ODNR APPLICATION FOR PERMIT
ROSEBUD MINING COMPANY**


 10:04 AM

Commissioner Ohler advised an application for a coal mining and reclamation permit has been filed with the Ohio Department of Natural Resources by Rosebud Mining Company. The application is for mining in East Township, Carroll County, Sections 1 and 6, and two townships in Columbiana County totaling 172.2 surface acres for the Blum-Moore Mine. A copy of the entire application can be obtained in the Recorder’s office.

**IN THE MATTER OF
RESOLUTION #2017-50
2018 MILEAGE RATES**

Motion: to adopt Resolution No. 2017-50 to increase the amount of mileage expenses to be reimbursed to County employees for use of their personal vehicle from \$.535 per mile to \$.545 per mile in accordance with the IRS Standard Mileage Rates effective January 1, 2018, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:06 AM

**RESOLUTION #2017-50
MILEAGE RATES**

WHEREAS, the Internal Revenue Service (IRS) updates the standard mileage rates used to calculate the deductible costs of operating an automobile for business purposes; and
WHEREAS, the Board of Commissioners of Carroll County desires to increase the amount of the mileage expense to be reimbursed to Carroll County employees for use of their personal vehicles effective January 1, 2018; and
WHEREAS, mileage allowance and reimbursement will only be paid in accordance with applicable personnel policies and procedures.
NOW THEREFORE BE IT RESOLVED that the mileage reimbursement to Carroll County employees will increase from \$.535 per mile to \$.545 per mile effective January 1, 2018 per the IRS Standard Mileage Rates.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes.

Motion carried on unanimous vote. Resolution adopted this 28th day of December, 2017.


ATTEST:

/s/ Janice E. Leggett
[] Christopher R. Modranski, Assistant Clerk I
[] Valerie S. Mossor, Assistant Clerk II
[X] Janice E. Leggett, Clerk Supervisor

BOARD OF COMMISSIONERS
OF CARROLL COUNTY
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
RESOLUTION #2017-47
SECTION 125 PLAN**

Motion: to adopt Resolution No. 2017-47 to approve the Section 125 Plan with an effective date of January 1, 2018, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 10:07 AM

**RESOLUTION 2017-47
APPROVING SECTION 125 PLAN**

WHEREAS, an amended Section 125 Plan ("Plan") has been prepared by Al Minor & Associates; and
WHEREAS, this amended Plan needs the approval of the Board of Commissioners of Carroll County, Ohio; and
THEREFORE, BE IT RESOLVED, that the form of the amended Section 125 Plan including a Health Flexible Spending Account effective January 1, 2018, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

BE IT FURTHER RESOLVED, the undersigned further certify that attached hereto as Exhibits A and B, respectively, are true copies of Carroll County Section 125 Plan as amended and restated, and the Summary Plan Description approved and adopted in the foregoing paragraph.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22. Mr. Mickley moved for the adoption of the preceding Resolution; Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes.

Motion carried on unanimous vote. Resolution adopted this 28th day of December, 2017.


ATTEST:

/s/ Janice E. Leggett
[] Christopher R. Modranski, Assistant Clerk I
[] Valerie S. Mossor, Assistant Clerk II
[X] Janice E. Leggett, Clerk Supervisor


BOARD OF COMMISSIONERS
OF CARROLL COUNTY
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, President
/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
AGREEMENT – MFCD, LLC**

Motion: to approve a contract with MFCD, LLC of Upper Sandusky, Ohio, in the amount of \$2,725.00 with an hourly rate of \$90.00 per person for the continuing software support and related services in the Auditor’s office for the term of January 1, 2018 to December 31, 2018, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.


 10:10 AM

**IN THE MATTER OF
911**

 10:11 AM

Commissioner Wirkner advised Aaron Jones of Pattersonville Telephone Company presented viable method to establish the secondary legs for 911. The State is evaluating the proposal.


**IN THE MATTER OF
2018 BUDGET**

 10:13 AM

Commissioner Ohler discussed the status of the 2018 budget which he hopes to approve tomorrow, December 29, 2017.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 10:16 AM

/s/Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
(PREPARED BY)

Carroll County Commissioners
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor