



Present: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 18, 2018 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM


Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Angela Keaton, ERS I					
Lorrie Cline, ERS Supervisor	JFS	SNAP/TANF Training	Canton, OH	2/13/18- 2/15/18	\$100.00
Rebecca Nicoletti, ERS II					
Sherri Lewis, ERS II/Supervisor					
Alex M Logan, QA/Trainer	JFS	SNAP/TANF Training	Canton, OH	2/5/18-2/7/18	\$100.00
Alex M Logan, QA/Trainer	JFS	Readiness Meeting	Union County, OH	1/23/18	\$100.00
Karin Taff, Director	Victims Assistance	Ohio Domestic Violence Network	N/A	N/A	\$100.00
Brian Wise, Engineer	Engineer	2018 Ohio County Engineers Conference	Columbus, OH	2/8/18- 2/9/18	\$1,000.00
Chris Kiehl, Deputy Administrator					
Lisa Guidone, Social Worker II	JFS	103 Application Registration	Stark County, OH	2/2/18	\$100.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	NAME	CODE	FROM	TO	CODE	AMOUNT
D&K	Contract-Repairs	0300-B000-B05.000		Utilities	0300-B000-B13.000	\$1,400.00

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Josh Long, Dog Warden, filed his report for the week of January 14, 2018 to January 20, 2018 showing 3 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
AEP**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. AEP for replacement of transformer and span of secondary in Orange Township, Azalea Road (CR 22).


Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
MILLER & SON LOGGING LLC**


Motion: to approve a special hauling permit to Miller & Son Logging LLC for hauling over Apollo and Avon Roads in Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
DEPARTMENT OF JOB & FAMILY SERVICES
ADJUSTMENTS – CHILDREN SERVICES FUND (CS50)**

Motion: to approve the adjustment of \$106,000.00 of the \$212,000.00 appropriated to the A009-B06 account be placed in the Children Services Fund CS50 (S000) to comply with reporting procedures set up for all Public Children Services agencies by the Amended Substitute House Bill 215, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
CDBG / CHIP
HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT**

Motion: to approve the CDBG and HOME Funds Housing Semi-Annual Program Income Report ending December 31, 2017, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PROSECUTOR OPINION – 2018 WPCLF**

Motion: to request the Prosecutor's opinion on the applicability of formal bidding and prevailing wage for the 2018 Water Pollution Control Loan Fund, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
CCH ENVIRONMENTAL SERVICES (SOLID WASTE)**


 9:10 AM

Tom Butch, Community Outreach Specialist with CCH Environmental, appeared before the Board to announce the relocation of the recycling drop-off location in Malvern. It is being moved to the Damascus Friends Church, 401 W. Main Street, Malvern as of Thursday, February 8, 2018. Additional room was needed.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Ohio Health Consortium \$1,386.00; Grove Medical \$242.00; Courtview Justice Solutions \$8,523.00; Superfleet Mastercard \$226.20; PNC Bank \$4,704.00; Thomson West \$518.00; Farmers Exchange \$1,300.00; CCHD \$8,000.00; AEP \$8,143.38; McFadden \$125.00; C&T Drain \$187.25; Harris \$765.82; McFadden \$475.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY (EMA)
SANDY CREEK MOBILE HOME ESTATES**


 9:16 AM

Commissioner Wirkner advised a Malvern resident phoned him yesterday about the mobile home park in Malvern. He has asked Tom Cottis, EMA Director, to provide an update later this morning. Nancy Schaar, Free Press Standard reporter, advised she was told the last day to pay the water bill was today with a shutoff date of January 24, 2018.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:19 AM


Board members reconvened at  9:31 AM.

**IN THE MATTER OF
2017 ANNUAL REPORT
MUNICIPAL COURT**

 9:31 AM


Judge Gary L. Willen, Carroll County Municipal Court, appeared before the Board to submit his 2017 annual report. Most of the numbers have remained steady, but the website payments increased by about \$17,000. An outside collection agency collected over \$72,000 in delinquent monies due; the collection costs are included in what the agency charges so there were no fees to the County. A copy of the report is on file with the Commissioners' Office.

**IN THE MATTER OF
MUNICIPAL COURT
WITNESS FEES**

 9:34 AM

Commissioner Wirkner advised the Board received a letter regarding witness fees and asked Judge Gary L. Willen, Carroll County Municipal Court, to discuss. Judge Willen advised the witness fee rate has been 10¢ for several years, and the County employees are reimbursed at over 50¢. Judge Willen asked the Board to consider raising the witness fees. He explained these fees are part of each Judge's budget, and the Board may want to check with the other Judges. Commissioner Wirkner advised the average for surrounding counties is 12.5¢.


**IN THE MATTER OF
SHERIFF'S OFFICE
AGREEMENT/CONTRACT – SECURUS**

 9:37 AM

Sheriff Dale Williams appeared before the Board regarding the Securus inmate phone contract. He presented the Board with a new 3-year contract. Commissioner Wirkner advised this company has been endorsed by the County Commissioners Association of Ohio (CCAO).

Motion: to approve the Securus contract for inmate phone service, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:39 AM

**IN THE MATTER OF
PROSECUTOR OPINION – SHERIFF LEVY**

Motion: to approve Board President to meet with the Prosecutor in person with the Commissioners' Clerk and Sheriff to get clarification on the levy, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.


Motion carried on unanimous vote.

 9:41 AM

**IN THE MATTER OF
PROSECUTOR OPINION – SECURUS CONTRACT**

Motion: to send the Securus contract for inmate phone service to the Prosecutor for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Lewis A Mickley, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:41 AM

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 9:41 AM

Board members reconvened at  10:01 AM

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY (EMA)
SANDY CREEK MOBILE HOME ESTATES**


 10:01 AM

Tom Cottis, EMA Director, appeared before the Board to provide an update on the Sandy Creek Mobile Home Estates (formerly Kidder Trailer Park) water situation. Mr. Cottis advised he has spoken with the Red Cross, the Prosecutor and the local Health Department. According to the State EMA, the local resources have to be exhausted before seeking State aid or requesting a local declaration. However, Mr. Cottis explained a utility disconnection does not qualify for such a declaration. An injunction hearing is set in Municipal Court tomorrow at 9:00 a.m. Mr. Cottis advised there is nothing that can be done to stop the disconnection at this point. The Red Cross looks at three criteria: electric, heat and water. The Red Cross claims you can still function without water but then the Health Department gets involved since you cannot flush toilets without water. The information Mr. Cottis has gathered shows this is a landlord-tenant issue, and the County's hands are tied. Commissioner Wirkner asked if the Attorney General was involved. Mr. Cottis advised there would be no injunction through the Attorney General's office. Commissioner Wirkner advised water is only one of the delinquencies; there are delinquent sewer bills and real estate taxes as well.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Lewis A Mickley, and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Lewis A Mickley.

Motion carried on unanimous vote.

 10:15 AM

PREPARED BY:

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

/s/ Robert E. Wirkner

Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Lewis A. Mickley

Lewis A. Mickley, Vice President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Commissioner