



Present: Vice President Robert E Wirkner and Commissioner Lewis A Mickley. **Absent:** President Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:03 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, November 27, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler is absent.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

| NAME, TITLE | DEPT. | EVENT | LOCATION | DATE | AMOUNT (not to exceed) |
|--|---------|---|-----------------|---------|---------------------------|
| Sonja Leggett, Director Vicky Peoples, IT/Admin. Supervisor | Transit | Ohio Human Service & Public Transportation Coord. Regions | Loudonville, OH | 12/5/17 | \$75.00 |

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

| FUND | FROM | | TO | | AMOUNT |
|--------------|--------------------|-------------------|-------------------|-------------------|------------|
| | NAME | CODE | NAME | CODE | |
| General Fund | Relief Allowances | 0255-A009-C06.000 | Other Expenses | 0256-A009-D07.000 | \$2,000.00 |
| Atwood | PERS | 0020-P020-P02.070 | Contract-Services | 0020-P020-P09.000 | \$485.78 |
| CSEA | Mandatory Medicare | 0520-S020-S08.090 | Salaries | 0520-S020-S01.020 | \$100.00 |
| General Fund | Equipment | 0200-A006-A04.040 | Salary-Sheriff | 0200-A006-A01.010 | \$3,080.00 |

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
FROST LAW - WEIGHT REDUCTION ON COUNTY ROADS**

Motion: to impose the Frost Law and place a 25% weight reduction on all county roads effective December 1, 2017 through May 1, 2018 as recommended by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
CCAO WINTER CONFERENCE**


 9:06 AM

Commissioner Wirkner advised that Sunday through Tuesday, December 10-12, 2017 two members of the Board will be attending the annual CCAO Winter Conference in Columbus. There will not be a Commissioners' meeting on Monday, December 11, 2017.

**IN THE MATTER OF
RELEASE OF BOND
CDBG FY15 – PARK DISTRICT ACCESSIBILITY PROJECT**

Motion: to release the bid check from TNT Tabler Construction for the CDBG FY15 Park District Accessibility Project due to the project being completed satisfactorily per Dale Alexander, Executive Director of the Park District, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
REQUEST FOR FUNDS
WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**

Motion: to approve a request for funds in the amount of \$75,125.00 from the Environmental Protection Agency of the State of Ohio, for the Water Pollution Control Loan Fund for installation of three septic systems in project #4, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
GRANT
WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**

 9:07 AM

Janice E. Leggett, Commissioners' Clerk Supervisor, advised the Water Pollution Control Loan Fund for 2016 is mostly complete. Tim Dayton of Dayton Excavating completed the installation of the latest round of septic systems this week. There are still two residents who qualified for funding but no bids were received on their project. She explained that it was decided by Scott Lenigan at the Health Department and herself to postpone these two septic systems to the new grant cycle. This was due to deadlines imposed by the EPA, factoring in potential bad weather in December, and the holiday season. The EPA has approved this decision.

**IN THE MATTER OF
ECONOMIC DEVELOPMENT
MONTHLY UPDATE**


 9:11 AM

Tait Carter, Economic Development Director, appeared before the Board to provide an update on her office's activities in November. She attended the Ohio River Corridor Conference in East Liverpool and gave some details about that meeting. She also met with Rick Hannon at Fusion Ceramics to tour the facility and get to know more about the business. Ms. Carter is currently making arrangements for schools to visit the facility and to start co-op programs and internships. Ms. Carter and Carrollton Schools representatives visited Seven Ranges, Colfor and Fairmont Tools to discuss their needs in terms of workforce development, machines needed, etc. They discussed field trips, co-op programs and internships as well. Commissioner Mickley suggested Ms. Carter speak directly with Kate Offenberger, DJFS Director, about the Workforce Development/Area 16 Board. Ms. Carter explained the reasons she is working with Tuscarawas and Harrison Counties for workforce development. Ms. Carter advised Kent-Tuscarawas will be applying for a grant through OMEGA with Carroll County, Harrison County, Tuscarawas County, and Buckeye Career Center as partners. She has been gathering letters of support and meeting with local businesses like she mentioned above. Ms. Carter asked the Commissioners to provide a letter of support for the workforce development project. Commissioner Wirkner asked Commissioner Mickley to review the matter. Appalachian Partnership for Economic Growth (APEG) and Ms. Carter visited two companies in Carroll County last week. She will be uploading one property onto the ZoomProspector and Jobs Ohio websites. The other company needs rail service and if they do not get it by spring, they may have to cut 50% of their business. The current location is too far away to get rail to them, so Ms. Carter is looking for a two acre property with rail lines to temporarily alleviate the problem. Commissioner Wirkner advised he knows of some property that may be for sale along Route 43, and he will forward that information. Ms. Carter also met with American Petroleum and the Ohio Oil & Gas Association. She attended a webinar about the State Capital budget funding available. She asked the Board if they had any ideas for projects to submit for this grant. Commissioner Wirkner advised this grant was forwarded to the Board by Tom Cottis, EMA Director; there were several projects attempted but the State shot down the ideas. Ms. Carter said this funding is mostly geared toward arts and museums. She asked if she should get input from the community. Commissioner Wirkner suggested reaching out to the Park District or the Center for the Arts. Ms. Carter also attended the Tri-State Shale Summit and gave a summary of that meeting. Ms. Carter advised she needs sites for companies at this point that include flat land, water, sewer and rail. That is the problem getting companies to locate or expand in Carroll County.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:52 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Gordon's Graphics \$304.60; World Data Corp \$220.00; FCFC \$25,000.00; Carroll Co Engineer \$2,000.00; Carroll Co Engineer \$2,000.00; CAAO \$2,188.00; Carroll Co Treasurer \$538.50; Harris \$13,174.37; Northstar Asphalt Inc. \$21,480.00; Northstar Asphalt Inc. \$5,450.00; Al Minor & Assoc. \$1,000.00; Serversim \$6,998.00; Ollie Scott \$209.71; Serversim \$2,520.00; Amber Leishman \$144.00.


DJFS: Ron Ruegg \$909.72; Northeast Ohio Behavioral \$854.95.


Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:53 AM


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:53 AM


Board members reconvened at  11:02 AM.

**IN THE MATTER OF
HEALTH DEPARTMENT
2017-2018 BUDGET**

 11:03 AM

Walter Scott Stine, Board of Health President, and Leann Cline, Health Commissioner, appeared before the Board to discuss the budget of the Carroll County General Health District. Dr. Stine advised it has been discussed the past several years that the Health Department does not have adequate funding to operate as it should, and a levy has failed twice now. A budget must be submitted to the Auditor tomorrow, and they are having difficulty balancing. Commissioner Wirkner advised Dr. Stine and Ms. Cline met with him yesterday to review the budget. Dr. Stine advised proposals to the budget include cutting employee health insurance, cutting employee work hours, and cutting nursing division services. Doing all of those things leaves a \$70,000 deficit to the budget. Commissioner Wirkner advised there is \$22,000 which will be available on Monday from a Bureau of Workers' Compensation refund and asked if that is included in the \$70,000 figure. Ms. Cline was not sure. Dr. Stine explained there is not a cash problem right this minute, but the Health Department needs a commitment from the local government to assist with funding over the next year to present a balanced budget to the Auditor tomorrow. Ms. Cline phoned Adam Litke, fiscal contractor at Lake County Health District who is assisting with the budget, and put him on speaker phone. He advised the BWC refund was not included in the budgeting since it will not be expected every year. Mr. Litke explained the problem with grant funding. He also explained if employee work hours are cut, he fully expects employees to file for unemployment and he has included that in the budget. Commissioner Mickley asked what the long-term plans are for the Health Department. Dr. Stine answered if the local funding is not increased, the Health Department will basically go out of business as a local health district and will have to combine with another district or become a satellite of another district. The plans are to start looking at those possibilities but it would be a two year process. Mr. Litke advised no one wants to merge with a company that does not have a balanced budget. The State continues to put unfunded mandates on the local Health Department, including a full time epidemiologist, health commissioner, director of nursing, etc. One person used to do all those jobs, but that is not the case now. Mr. Litke advised costs of accreditation continue to increase. Commissioner Mickley asked if the plan is still to remain independent and move forward with the accreditation process. Dr. Stine said yes. Commissioner Wirkner asked if the Health Department needs \$70,000 to keep afloat. Mr. Litke answered yes. Commissioner Wirkner advised the Board cannot make a commitment to long-term funding. Dr. Stine said there is no chance for the townships and subdivision providing increased funding to the Health Department and the only answer is to pass a levy. Commissioner Mickley expressed his concern that 63% of voters did not want more taxpayer money going to the Health Department. Dr. Stine advised the scaled back budget causes him great concern because he expects to lose employees. The alternative would be for the State to take over and do the work then bill the County for mandated services. Commissioner Wirkner asked what the fees were for accreditation. Ms. Cline answered the fee was \$14,000 and when you add in salaries and trainings, the total will be \$100,000 or more. Commissioner Wirkner asked if the accreditation is necessary for mandated services. Dr. Stine advised you will not be eligible for grants without accreditation but grants do not cover mandated services. Commissioner Wirkner advised his preference was to have a full Board discuss this issue, but since an answer is needed tomorrow discussions should take place today. Commissioner Wirkner suggested a one-time grant of \$48,000 with no commitments for future funding with the additional \$22,000 BWC refund. He stressed that he wants to avoid having the State come in because there would be no control over costs for mandated services. Nancy Schaar, Free Press Standard reporter, asked if this grant would get the Health Department through this year. Dr. Stine advised it would allow them to balance the 2018 budget with the proposed cuts. Commissioner Mickley said it is hard for him to give funds because of the voters' stance but he also sees the other side. He encouraged the Health Department to consider all options because if it comes to this point next year, he is not likely to provide any funding. Lynn Fairclough, Auditor, and Stacy Taylor, Deputy Auditor, entered the meeting. Commissioner Wirkner asked if the Board could provide \$48,000 to the Health Department from carryover funds. Ms. Fairclough said yes. Commissioner Wirkner again expressed his fear that if a grant is not given to the Health Department, the State could come in and take over services, and submit a bill the County has no control over.

Motion: to provide \$48,000 to the Health Department as a one-time grant, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 11:46 AM

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Dr. Stine thanked the Board. He expressed his concern that the Health Department continues to be insufficiently funded by the local government and may not be able to continue operations unless there is additional local funding. Dr. Stine advised they will look into combining with other health districts. Commissioner Wirkner explained it is an everyday struggle for this Board to deal with funding issues throughout the County in which there are state mandates that have no funding; he gave examples of the Handicapped Children fund and the Indigent Defense fund. Ms. Schaar asked how many employees are at the Health Department. Mr. Litke advised there are 21 employees, which include Dr. Clark and the expected hires with the new grant (10 full time with the rest working part-time). Ms. Schaar asked what was meant by cutting health insurance. Ms. Cline answered that still needs to be clarified, but the current figures cut everything meaning employees would have no insurance. Ms. Schaar inquired when cuts would take effect. Mr. Litke advised immediately. Dr. Stine advised the Board of Health will meet at 6:00 p.m. to finalize the budget so everything discussed is contingent on the Board of Health's approval.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 11:59 AM

/s/Janice E. Leggett
Janice E. Leggett Clerk Supervisor
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

Absent _____ PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner _____
Robert E Wirkner
/s/ Lewis A Mickley _____
Lewis A Mickley
/s/ Jeffrey L Ohler _____ PRESIDENT
Jeffrey L Ohler