



Present: Vice President Robert E Wirkner and Commissioner Lewis A Mickley. **Absent:** President Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, November 20, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler is absent.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Dominic E Olivito, Jr., Judge	Common Pleas	Ohio State Bar Association	N/A	N/A	\$315.00
Alex Logan, QA/Trainer	DJFS	Readiness Meeting	Union County, OH	12/5/17	\$100.00

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Enf & Educ Fund	Equipment	0200-B016-B03.040	\$1,861.02
CCBDD Residential Services	Supported Living	0400-S012-S07.000	\$47,000.00
County General	FCFC Grant	0012-A015-A17.000	\$25,000.00

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
General Fund	Equipment Fund	0250-A006-B04.040	Salaries-Employees	0250-A006-B02.020	\$206.20
General Fund	Other Expenses	0101-A001-B12.000	Travel-Auditor	0101-A001-B07.050	\$375.25
Enf & Educ Fund	Salaries	0200-B016-B01.020	Equipment	0200-B016-B03.040	\$50.00
Enf & Educ Fund	PERS	0200-B016-B08.070	Equipment	0200-B016-B03.040	\$425.00
Enf & Educ Fund	WC	0200-B016-B09.080	Equipment	0200-B016-B03.040	\$118.00
Enf & Educ Fund	M/M	0200-B016-B10.090	Equipment	0200-B016-B03.040	\$34.00


Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN** 9:05 AM

Josh Long, Dog Warden, filed his report for the week of November 19, 2017 through November 25, 2017 showing 2 dogs impounded, 2 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
REPORT - PROBATION FEE FUND** 9:06 AM

Commissioner Wirkner advised that Byron Fairclough, Chief Probation Officer, reported the balance of the probation fee fund is \$55,445.32 as of November 16, 2017

**IN THE MATTER OF
DISASTER RECOVERY PLAN**


Motion: to approve the Disaster Recovery Plan for the office of the Carroll County Board of Commissioners, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:07 AM**IN THE MATTER OF
AGREEMENT/CONTRACT – FRONTIER
911**


Motion: to approve the Frontier Agreement for 911 circuits for secondary PSAP, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:07 AM**IN THE MATTER OF
PROSECUTOR OPINION**



Motion: to send the WPCLF/HSTS septic installation contract/agreement to the Prosecutor for his review, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:12 AM**IN THE MATTER OF
PROSECUTOR OPINION**


Motion: to send the Motorola Solutions, Inc contract/agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:14 AM**IN THE MATTER OF
ECONOMIC DEVELOPMENT** 9:20 AM


Tait Carter, Economic Development Director, Ed Looman, Appalachian Partnership for Economic Growth (APEG) Project Manager and Mike Jacoby, APEG Vice President Business Development, appeared before the Board. Mr. Looman thanked the Board for meeting with them. Mr. Looman discussed what APEG is and what they do. Mr. Jacoby spoke about opportunities for businesses. Commissioner Wirkner advised that Mr. Looman and Mr. Jacoby answered most of the questions he was going to ask. Commissioner Wirkner asked about water and sewer. Mr. Jacoby advised this county is not alone in this need. There are a lot of counties in the same situation. He encouraged the Board to take a long term view of that project. Mr. Jacoby gave an example of what other counties have done. Mr. Looman advised one of the things they encounter is a lot of counties didn't think they would have to do economic development. There is a real need in counties for better sites for businesses. Mr. Jacoby advised that APEG is a good resource when this county is exploring projects. Mr. Looman advised APEG is ready. Some counties have had economic development in place for a long time, but there are other counties where economic development is just beginning. Commissioner Wirkner advised we have the vision, but we don't have the resources to develop the infrastructure. We need water, sewer and better roads. Mr. Jacoby asked the Board when the pipeline revenue would start coming in. Commissioner Wirkner advised it would probably be a year or more. Mr. Looman advised there are programs available for utility extensions, but we need to have a job creator first. Commissioner Wirkner advised the community leaders need to see what is going to take place. You have people that don't want things to change. Mr. Jacoby advised that APEG can be a resource, but the county has to make that long term plan.

**IN THE MATTER OF
 BID OPENING
 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

 10:02 AM

Commissioner Wirkner advised the time has arrived to open bids for the Water Pollution Control Loan Fund/Household Sewer Treatment System project #6. Janice Leggett, Clerk Supervisor, advised no bids were received for this project. She will speak to Scott Lenigan at the Health Department to see how to proceed.


**IN THE MATTER OF
 APPLICATION FOR TRANSITIONAL WORK BONUS PROGRAM
 BUREAU OF WORKERS COMPENSATION**

 10:03 AM

Janice E. Leggett, Clerk Supervisor, appeared before the Board to discuss the formal implementation of a Transitional Work Program (TWP). She explained that TWP simply means an employee returns to work with restrictions or a lighter work schedule following a work-related injury. The County is already doing this program, but since the County is now part of Group Rating with the Bureau of Workers Compensation (BWC), there is a rebate available. An application and formal program manual has to be approved by this Board and BWC. Ms. Leggett explained the rebate calculation is based on the percent of eligible claims that utilize transitional work to return to work. For example, if an employer had five eligible claims during a program year and they were able to accommodate four of the five (80%) through TWP, the rebate would be 8% of the annual premium minus any BWC administrative costs. Ms. Leggett advised she needs the Board's approval to submit the Application for Transitional Work Bonus Program and the Manual to the BWC.

Motion: to approve the Transitional Work Program Manual and to submit the Application for Transitional Work Bonus Program to the Bureau of Workers Compensation, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 10:05 AM

**IN THE MATTER OF
 PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 10:10 AM

**IN THE MATTER OF
 PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
 REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Ohio Bar Association \$247.00, Ohio CSEA Director Association \$4,033.00, McKesson \$280.80, Huebner \$1,151.80, Byron Fairclough \$744.90, Superfleet Mastercard \$4,178.81, Roger A Westfall Architect \$192.75.


DJFS: Chrysalis Counseling Center \$1,300.00, PCSAO \$2,630.00, Mary Tweddle \$1,200.00, FCFC \$10,010.00, PCSAO \$180.00.

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 10:10 AM


**IN THE MATTER OF
 ECONOMIC DEVELOPMENT**

 10:10 AM

Commissioner Wirkner advised the APEG Representatives had some very important points. If we don't make the investments, you are just looking at a downhill runway. There are a certain segment of people that don't want any changes, don't want any investments made or improvements in the infrastructure. Those people need to realize that change is inevitable and you can either have change as a positive nature or change in negative nature. Commissioner Mickley advised we need to look towards the future and be prepared. Commissioner Wirkner advised that the idea of a change is, it is very rare to just peddle in place and you are going to either peddle backwards or forwards. You are either going to start slipping backwards or move forward.


**IN THE MATTER OF
 TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.  10:13 AM

 Board members reconvened at  3:04 PM

**IN THE MATTER OF
2018 BUDGET
CARROLL COUNTY VOLUNTEER FIRE DEPARTMENT**


 3:04 PM

Jack Swinehart, Chief of the Carroll County Volunteer Fire Department (CCVFD) appeared before the Board to discuss the 2018 budget. Chief Swinehart advised the CCVFD logged 64 calls in 2017 to date totaling 409 man hours with an additional 600 man hours of training and 850 hours for fundraising. He discussed projects completed for 2017 and funding. Commissioner Wirkner asked how many meetings are held at the CCVFD building for other entities. Chief Swinehart advised approximately five or more entities use the room, but it is no longer being used for public birthday parties or family gatherings due to the damage being done. Commissioner Wirkner pointed out that the building is being used for more than the fire department. Commissioner Mickley asked what projects the CCVFD are looking at in the next five years. Chief Swinehart advised replacing the breathing apparatus is the biggest project coming up. If we had to replace a truck it would be costly in the range of \$400,000-\$500,000. It is the hope to get at least 20 years out of the trucks. Chief Swinehart advised the Board that the downspout on the building came apart. Ed Eick, Maintenance Supervisor, fixed it and did a nice job. During the big rain a couple weeks ago, the water was pouring out of the spouts and drains. He believes the drains may have been clogged or backed up from the creek by the golf course.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 3:19 PM

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/Absent PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler