



**Present:** President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, November 16, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Jennifer Burns, Program Administrator Deb Delap, ERS1	DJFS	Area 16- CCMEP Mtg	Jefferson Cty., OH	11/29/17	\$0.00
Kate Offenberger, Director	DJFS	PCSAO Execs Mtg	Nationwide Conference Center	11/29/17-11/30/17	\$200.00
Barb Walton, Director	Solid Waste	Jefferson-Belmont SWD & Southeastern Ohio SWD	Wintersville, Caldwell & Marietta, OH	Retroactive to 11/17/17	\$30.00
Jeffrey L Ohler, Commissioner	Commissioner	EODA	Cambridge, OH	Retroactive to 11/17/17	\$61.10

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
Permanent Improvement	0400-S010-S59.200	0400-N000-800	\$175,000.00
Residential Services	0400-S010-S59.200	0400-S012-800	\$400,000.00
Medicaid & Stability	0400-S010-S59.200	0400-U060-800	\$200,000.00
Hot Lunch	0400-S010-S59.200	0400-P010-800	\$25,000.00

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Road Levy	Materials-Road	0365-S040-S80.000	\$50,000.00
CCBDD Residential Services	Contract-Services	0400-S012-S05.000	\$125,000.00
CCBDD General Operating	Transfers Out	0400-S010-S59.200	\$800,000.00
H70 County Home	Supplies Non-Food	0300-H070-H03.000	\$5,000.00
H70 County Home	Workers Comp	0330-H070-H12.080	\$8,700.00
General Fund	Service-Computer Imaging	0001-A001-A22.000	\$13,174.37

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
General Fund	Equipment	0130-A002-B04.040	Contract-Services	0130-A002-B05.000	\$350.00
General Fund	Contract-Services	0165-A002-F06.000	Salary-Asst Corner	0165-A002-F02.020	\$1,000.00
General Fund	Other Expenses	0101-A001-B12.000	Salaries-Employees	0101-A001-B02.020	\$50.00
M & G	Contract-Services	0355-K000-K15.000	Equipment	0355-K000-K13.000	\$17,000.00
K9 Fund	Equipment	0200-S079-S03.040	Services	0200-S079-S04.000	\$1,000.00
Public Assistance	Supplies	0320-H000-H02.030	Purchase of Service	0320-H000-H33.000	\$1,500.00
Public Assistance	Public Assistance	0320-H000-H05.000	Purchase of Service	0320-H000-H33.000	\$8,000.00
Public Assistance	Unemployment Comp	0320-H000-H17.000	Purchase of Service	0320-H000-H33.000	\$5,500.00
Public Assistance	Unemployment Comp	0320-H000-H17.000	Contract-Service	0320-H000-H06.000	\$4,500.00
Public Assistance	Contract-Services	0320-H000-H28.000	Contract-Service	0320-H000-H06.000	\$10,000.00
Public Assistance	Salaries-Employees	0320-H000-H25.020	Contract-Service	0320-H000-H06.000	\$15,000.00
Public Assistance	Employee Health Ins	0320-H000-H36.100	Contract-Service	0320-H000-H06.000	\$7,500.00
Public Assistance	Insurance	0320-H000-H16.100	Purchase of Service	0320-H000-H33.000	\$4,000.00

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:05 AM

Josh Long, Dog Warden, filed his report for the week of November 12, 2017 through November 18, 2017 showing 3 dogs impounded, 3 adopted out, 3 redeemed, 0 euthanized, 3 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
COURTHOUSE CLOSED**


 9:05 AM

Commissioner Ohler advised the Courthouse will be closed on Thursday, November 23 and Friday, November 24, 2017 in observance of Thanksgiving.

**IN THE MATTER OF  
APPOINTMENT – SHERRI LEWIS  
AREA 16 WORKFORCE DEVELOPMENT BOARD**

**Motion:** to appoint Sherri Lewis to the Area 16 Workforce Development Board effective immediately for the remaining term ending June 30, 2019 replacing Debra Knight, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
APPOINTMENT – KATE OFFENBERGER  
TAX INCENTIVE REVIEW COUNCIL (TIRC)**

**Motion:** to appoint Kate Offenberger to the Tax Incentive Review Council (TIRC) effective immediately through February 17, 2020 replacing Debra Knight, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
APPOINTMENT - KATE OFFENBERGER  
TRANSPORTATION ADVISORY COMMITTEE**

**Motion:** to appoint Kate Offenberger to the Transportation Advisory Committee (TAC) effective immediately to August 30, 2018 replacing Debra Knight, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
LIQUOR LICENSE**

 9:06 AM

Commissioner Ohler advised the Board received a letter from the Ohio Department of Commerce, Division of Liquor Control, as notification that all permits to sell alcoholic beverages in Carroll County will expire February 1, 2018.


**IN THE MATTER OF  
MANDATED SHARE - DEPARTMENT OF JOB AND FAMILY SERVICES**

**Motion:** to approve the request of Kate Offenberger, Department of Job & Family Services Director, to release \$66,955.35, same being the mandated county share of income maintenance and TANF expenditures for the year of 2018, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF  
BID ACCEPTANCE – CLASSICAL CONSTRUCTION  
CARROLL GOLDEN AGE RETREAT COLD STORAGE/WAREHOUSE PROJECT**

**Motion:** to accept the bid of Classical Construction in the amount of \$124,361.00 which includes base bid plus Alternate C for the Carroll Golden Age Retreat Cold Storage/Warehouse Project, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to request the Prosecutors opinion on Non-Disclosure Agreements, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**


**Motion:** to send the Carroll County Dispatch and Subscribers Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the contract from Frontier for dedicated 911 circuits to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF  
RESOLUTION NO. 2017-46  
REGIONAL TRANSPORTATION IMPROVEMENT PROJECT**

 9:11 AM

Commissioner Wirkner advised a request was made by the Ohio Department of Transportation that each county appropriate \$1,000.00 to the Regional Transportation Improvement Project (RTIP). ODOT will pay the large bills but would like the counties to pay the small bills. Per statute, Stark County will be the Auditor for RTIP and they will pay these bills out of this appropriated money.

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**Motion:** to approve a resolution appropriating \$1,000.00 to the Regional Transportation Improvement Project for payment of incidental expenses, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:13 AM

**RESOLUTION NO. 2017-46  
APPROPRIATION OF FUNDS TO**

**REGIONAL TRANSPORTATION IMPROVEMENT PROJECT (RTIP)**

WHEREAS, the Ohio Department of Transportation has requested that each county appropriate \$1,000.00 to the Regional Transportation Improvement Project (RTIP) to pay for small bills so as not to hinder ODOT with the procedural duty of incidental expenses associated with the RTIP;

WHEREAS, per statute, Stark County will be the Auditor for RTIP who will pay the incidental bills out of this appropriated money; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Carroll County hereby appropriates \$1,000.00 to the Regional Transportation Improvement Project for payment of incidental expenses; and

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

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Upon call of the roll the vote was recorded as follows:

Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes.

Motion carried on unanimous vote. Resolution adopted this 20<sup>th</sup> day of November, 2017.

ATTEST:

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY


/s/ Valerie S. Mossor  
[ ] Christopher R. Modranski, Assistant Clerk I  
[X] Valerie S. Mossor, Assistant Clerk II  
[ ] Janice E. Leggett, Clerk Supervisor

/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Commissioner

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Gordon's \$2,631.48, Richard Clark \$1,800.00, Gragg Electrical \$1,674.25, Gordons \$1,100.00, BIS \$5,556.25, EMT \$295.00, Axis Forensic Toxicology \$235.00, American Judges Association \$175.00, CCES \$1,527.00, Acquire Fire Protection \$220.50, Carsons \$565.66, Crash Data Group \$8,184.00, Crash Data Group \$1,675.00, H & M Tire \$483.68, Staples \$232.22, Drug Mart \$176.74.


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF  
COURTHOUSE SECURITY**

 9:25 AM

Tom Cottis, EMA Director and Sheriff Dale Williams appeared before the Board to discuss the Quick Action Plan that will be available in the Courthouse offices. Mr. Cottis, Sheriff Williams, Judge Willen and Commissioner Wirkner put together this Plan. Commissioner Wirkner described the top five threats the Plan includes. Sheriff Williams advised this is an easy Plan to follow. Every employee or any office in the Courthouse could pick this Plan up and help solve a problem. Commissioner Wirkner advised the Plan also includes evacuation routes for the Courthouse. Mr. Cottis explained that outside county buildings can also use this Plan by removing the Courthouse evacuation routes and replacing them with evacuation plans for that building. Commissioner Wirkner advised the committee has approved the Plan, along with the three judges. The funding was done through the Security fund.


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**Motion:** to approve the Quick Action Plan, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:36 AM

Carroll County Commissioners

/s/Valerie S Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Lewis A Mickley

Lewis A Mickley

/s/ Jeffrey L Ohler PRESIDENT

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Jeffrey L Ohler