



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, November 13, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	11/17/17	\$15.62
Dominick E Olivito, Jr., Judge	Common Pleas	American Judges Association	N/A	N/A	\$175.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
ESTABLISHMENT OF FUNDS**

Motion: to establish a new fund titled T118 CDBG PY17 Fund and no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Road Levy	Materials – Roads	0365-S040-S80.000	\$100,000.00
Law Enforcement Fund	Equipment	0200-S070-S03.040	\$1,675.00
CDBG PY17	Administration – Payroll	0600-T118-T01.020	\$6,600.00
CDBG PY17	Administration	0600-T118-T05.000	\$18,000.00
CDBG PY17	Fair Housing – Payroll	0600-T118-T20.020	\$1,600.00
CDBG PY17	Fair Housing – Travel	0600-T118-T06.050	\$300.00
CDBG PY17	Fair Housing – Supplies	0600-T118-T02.030	\$1,600.00
CDBG PY17	Sherrodsville Street Imp.	0600-T118-T16.000	\$25,300.00
CDBG PY17	Dellroy Street Imp.	0600-T118-T17.000	\$13,300.00
CDBG PY17	Lee Twp. Street Imp.	0600-T118-T18.000	\$32,100.00
CDBG PY17	Leesville Street Imp.	0600-T118-T19.000	\$42,000.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
CCBDD General	Transportation Contracts/Services	0400-S010-S53.000	Contract Repairs	0400-S010-S37.000	\$5,000.00
CCBDD General	Transportation Supplies	0400-S010-S50.000	Contract Repairs	0400-S010-S37.000	\$5,000.00
M & G	Contracts – Services	0355-K000-K15.000	Equipment	0355-K000-K13.000	\$17,000.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
REGIONAL PLANNING**

 9:04 AM

Commissioner Ohler advised of a Regional Planning meeting Tuesday, November 21, 2017 at 6:00 p.m. at the Carroll County Volunteer Fire Department.

**IN THE MATTER OF
MONTHLY REPORT – OCTOBER
CHILD SUPPORT ENFORCEMENT AGENCY**


 9:04 AM

Commissioner Ohler advised the office of the Prosecuting Attorney filed the October 2017 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners’ Office.

**IN THE MATTER OF
TEMPORARY ROAD CLOSING**

Motion: to approve closing Snow Road (TR 617) to traffic 300 feet south of its intersection with Bay Road (CR 27) in Lee Township beginning the week of November 20, 2017 for the purpose of replacing the bridge over Trail Run; the road will closed for approximately ninety (90) days, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
DJFS - VARIOUS CONTRACTS**

Motion: to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	10/1/16-9/30/17	\$52.00 per hour	Parent Mentoring	Service	Amendment	10/19/17
Personal & Family Counseling Services	10/1/17-9/30/18	\$54.00 per hour	Parent Mentoring	Service	New	10/20/17


Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PROSECUTOR OPINION**


Motion: to send the Huntington Bank Procurement Card Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
CHIP FY15 - HOME FUND AGREEMENT
ANGELA LAMBERT**


Motion: to approve the Homeowner Written Agreement between the Carroll County Board of Commissioners and Angela Lambert for CHIP FY15 HOME funds to provide rehabilitation of the owner’s residence on East Main Street, Malvern in an amount not to exceed \$21,468.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
REQUEST FOR DISBURSEMENT
OHIO PUBLIC WORKS COMMISSION**

Motion: to approve a disbursement request form and certification for the Ohio Public Works Commission for Bedrock Road Bridge Replacement, CN02U in the amount of \$64,280.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
REQUEST FOR DISBURSEMENT
OHIO PUBLIC WORKS COMMISSION**

Motion: to approve a disbursement request form and certification for the Ohio Public Works Commission for Snow Road Bridge Replacement, DNU07 in the amount of \$29,432.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
REQUEST FOR FUNDS
WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**

Motion: to approve a request for funds in the amount of \$27,750.00 from the Environmental Protection Agency of the State of Ohio, for the Water Pollution Control Loan Fund for septic system designs for two septic systems in project #5A, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: TNT Tabler Construction, \$18,000.00; Ohio Records Association, \$1,491.60; Ohio Chief Probation Officers, \$200.00; Mckesson, \$280.80; & CCBDD, \$9,085.76.

DJFS: Carroll County Transit, \$504.00; FCFC, \$6,111.03; Bair Foundation, \$4,669.84; The Village Network, \$7,414.58; Safehouse Ministries, \$3,888.00; Redemption, Inc., \$4,311.37; Redemption, Inc., \$1,423.63; Multi County Attention System, \$5890.00; Carroll Co Transit, \$5,84.00; FCFC, \$1,823.56; Pitney Bowes, \$5,000.00; & Carroll Golden Age Retreat, \$3,425.63.

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


 9:12 AM

**IN THE MATTER OF
COURTHOUSE SAFETY**

 9:12 AM


Commissioner Wirkner advised that the rollout for the quick action plan will be this Monday (11/20/17). He sat in on the Safety Meeting yesterday and the speaker was a representative from the U.S. Postal Service and he spoke about suspicious packages. The Board will be voting to approve the quick action plan developed for the county buildings.

**IN THE MATTER OF
POOLED FUNDS – DJFS**

 9:15 AM


Commissioner Ohler advised he met Monday with Kate Offenberger, John McCall, an ADMHS Board representative and Rachel Rinkes. The discussion was on the uses of pooled funds and the pooled funds can be used for placement of children in foster homes and other types of incentives. The group also talked about commitments to that fund. Typically the Board has committed \$15,000.00 to that fund and last year through funds that Ms. Offenberger received back upon reimbursement and then given to this Board were used as the donation to the pooled fund. That fund received \$30,000.00 last year from this Board. Commissioner Ohler advised that we will receive funds from Ms. Offenberger again this year, approximately \$36,000.00. That money will be used for the same pooled funds. There are still some major concerns for the placement of children and a higher level of care with other organizations. She is concerned about the budget for 2019 and going forward. This is why she would like us to consider placing additional funds over the \$36,000.00 into the pooled funds. It may offset some of the short fall that she already has. Commissioner Ohler advised that Ms. Offenberger expects that the expenses to be greater than \$210,000.00, which is the budget request for 2018.

**IN THE MATTER OF
ROVER PIPELINE DONATION
EMERGENCY MANAGEMENT AGENCY**

 9:22 AM

Tom Cottis, Director, Emergency Management Agency appeared before the Board to ask for permission to accept a donation from Energy Transfer. The donation is in the amount of \$10,000.00 and is to be earmarked for Emergency Management. The donation will be used for renovation to the Emergency Operations Center (EOC), table, chairs, monitors and things we need in case the EOC is needed. Mr. Cottis advised prior approval has already been obtained through the auditor's office.


Motion: to accept the donation of \$10,000 from Energy Transfer for the Emergency Management Agency, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:23 AM

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(6) to consider details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office, **Action:** Upon the call of the roll the vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:26 AM


The Board reconvened with no action taken at  10:14 AM.

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to request a Prosecutor's Opinion to determine if competitive bidding process must be followed for the purchase of encrypted emergency service radios or if we can bypass competitive bidding on the basis of security protocols for the county, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 10:14 AM


**IN THE MATTER OF
CONGRESSMAN BILL JOHNSON**

 10:15 AM

Paul Mitchell and Dawn Baker, Field Representative to Congressman Bill Johnson appeared before the Board. Mr. Mitchell advised that he is here to introduce Dawn Baker as the new field representative. Mr. Mitchell is moving to North Dakota to attend school. Mr. Mitchell asked the Board if everything was going alright in Carroll County. Commissioner Wirkner asked if he was familiar with the Regional Transportation Improvement Project. We have applied for the Infra Grant and a TIGER Grant. Mr. Mitchell advised that they have written support letters for both of those grants. Mr. Mitchell advised that Congressman Johnson is going around and speaking to people about the different infrastructure improvement proposals that the President has brought up. Commissioner Wirkner asked if there was a possibility for Mr. Mitchell to attend the RTIP meeting that is planned for Friday. Mr. Mitchell advised that he will take it back to his Director and see if she is aware of this meeting.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 10:24 AM

/s/Christopher R Modranski
Christopher R Modranski, Assistant Clerk I
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler