



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 30, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
County General	0280-A015-A16.200	0200-T030-800	\$14,342.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
County General	Transfer Out	0280-A015-A16.200	\$14,342.00
Bullet Proof Vest	Equipment	0200-T030-T01.040	\$14,342.00
County General	Road Petitions Expense	0001-A001-A25.000	\$350.00
Help Me Grow	Contract Services	0035-S025-S01.000	\$192.50

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

<u>FUND</u>	<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
	<u>NAME</u>	<u>CODE</u>	<u>NAME</u>	<u>CODE</u>	
Economic Development	Supplies	0545-S065-S02.030	Travel	0545-S065-S06.050	\$500.00
Economic Development	Equipment	0545-S065-S03.040	Travel	0545-S065-S06.050	\$500.00
Dretak	Dretak-Supplies	0121-B009-C02.050	Dretak-Contract Services	0121-B009-C04.000	\$150.00


Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on majority vote.

 9:02 AM


**IN THE MATTER OF
CDBG FY16 – CARROLL COUNTY HEALTH DISTRICT ACCESSIBILITY IMPROVEMENT PROJECT
CONTRACT & NOTICE TO PROCEED.
DAVID L MCKARNS CONSTRUCTION, INC.**

Motion: to approve a contract with David L. McKarns Construction, Inc. of Carrollton, Ohio for the CDBG FY16 Carroll County General Health District Accessibility Improvement Project in the amount of \$21,175.00 and to issue a Notice to Proceed with work beginning on or after November 2, 2017 with a completion date by December 31, 2017; a pre-construction conference was conducted on October 27, 2017 to explain the requirements regarding payment of prevailing wages and posting of rates and posters to the contractor, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
COUNTY ENGINEER & TOWNSHIP TRUSTEES
ANNUAL MEETING**

Motion: to approve the annual meeting per Ohio Revised Code §5543.06 with the County Engineer and township officials on November 30, 2017 at 6:30 p.m. at the Friendship Center with expenses estimated at \$1,200.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
BID NOTICE
WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

Motion: to accept bids up to and opened at 9:30 a.m. on November 27, 2017 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project #6 – installation of two septic systems, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
COURTHOUSE**

Motion: to permit Carroll County Caring Hands to hold a cookie sale on December 15, 2017 starting at 8:30 am in the 2nd floor lobby of the courthouse, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.
Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Douglas Bettis, Court Reporter	Common Pleas	National Court Reporter Association Membership	N/A	N/A	\$270.00
Lewis A Mickley, Commissioner	Commissioners	Veterans HOF Induction Ceremony	Dublin, OH	11/9/17	\$160.00
Lewis A Mickley, Commissioner	Commissioners	MCJAS Meeting	Canton, OH	11/14/17	\$30.00
Lewis A Mickley, Commissioner	Commissioners	HARCATUS Committee Meeting	New Philadelphia, OH	11/15/17	\$30.00
Lewis A Mickley, Commissioner	Commissioners	HARCATUS Board Meeting	New Philadelphia, OH	11/29/17	\$30.00

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.


 9:06 AM

**IN THE MATTER OF
BID-WPCLF/HSTS**

 9:07 AM

Kevin Lewis of Ohio Laborers-Employers Corporation & Education Trust (LECET) appeared before the Board today to observe and questioned if there was a cost estimate available for project #6 of the Water Pollution Control Loan Fund/Household Sewage Treatment System and where the bid opening would be held. Christopher Modranski, Assistant Clerk II, advised that there is no cost estimate available for the project and the bid opening would be held in the Commissioners’ Office during their regular meeting. Commissioner Ohler stated the average cost of each system thus far has been about \$15,800. Mr. Lewis questioned the bid details. Mr. Modranski advised the bid is for installation only as the design, test holes and soil evaluations would have already been completed with separate bidding.


**IN THE MATTER OF
COUNTY ENGINEER & TOWNSHIP TRUSTEES
ANNUAL MEETING**

 9:09 AM

Kevin Lewis of Ohio Laborers-Employers Corporation & Education Trust (LECET) appeared before the Board today to observe and questioned if the Engineer's annual meeting with the Township Trustees is open to the public or by invitation only. Commissioner Wirkner advised it is a business meeting where the trustees sign their agreements with the Engineer for the year. Mr. Lewis explained that part of his job is to meet with all township trustees in the County and if there was an event where they are all together that would be the most efficient use of his resources. Commissioner Ohler suggested Mr. Lewis reach out to Brian J. Wise, County Engineer, about the meeting.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:28 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Independence Business Supply, \$151.20; and Treasurer, State of Ohio, \$837.00.

DJFS: ADAMHS Board, \$32,710.88; Huebner, \$646.11; and Walmart, \$13,268.48.

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:29 AM

**IN THE MATTER OF
2017-2018 GRANT APPLICATION
CARROLL COUNTY VICTIM ASSISTANCE**


 9:11 AM

Karin Taff, Victims Assistance Director, appeared before the Board requesting approval to apply for the Victims of Crime Association (VOCA) and State Victims Assistance Act (SVAA) Grant for the period of October 1, 2017 through September 30, 2018. The VOCA amount is \$67,316 with a local match of \$16,829; SVAA amount is \$7,289 and requires no match.

Motion: to approve the Victims of Crime Association (VOCA) and State Victims Assistance Act (SVAA) Grant Award and Acceptance Form for the grant period from October 1, 2017 to September 30, 2018 along with other paperwork that needs submitted through the Carroll County Victim Assistance Program, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on majority vote.


 9:14 AM

**IN THE MATTER OF
PROCLAMATION - NOVEMBER IS ADOPTION MONTH**


 9:15 AM

Kate Offenberger, DJFS Director, appeared before the Board to request adoption of a proclamation recognizing November as Adoption Month. Commissioner Ohler read the proclamation. Ms. Offenberger advised her department will be doing a marketing campaign in an effort to gain prospective homes. Commissioner Wirkner asked what the process is like for someone who would want to adopt a child. Ms. Offenberger explained they would go through some classes and a home and financial study would be conducted. Ms. Offenberger advised although it can be time consuming all the costs are covered by the agency. Ms. Offenberger advised in certain scenarios all the training could be completed within Carroll County. Ms. Offenberger advised anyone interested should contact DJFS and we can send them an information packet that describes in detail all of the steps to complete the adoption.

Motion: to adopt the proclamation recognizing November as Adoption Month in Carroll County, Ohio, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF
DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)
CHILDCARE PROGRAM TRAINING**

 9:22 AM

Kate Offenberger, DJFS Director, appeared before the Board to report that Carroll County is in desperate need of childcare homes. On Wednesday, November 15, 2017 from 6:00-8:30 p.m., Job and Family Services is partnering with Corporation for Ohio Appalachian Development (COAD) to host a "Starting a Child Care Program Training" for anyone interested in starting their own childcare business. Ms. Offenberger stated there are 43 families in the publicly funded childcare program; there are 30 of those families using centers outside of Carroll County because of the lack of in-county services. Ms. Offenberger advised there are only two options currently in Carroll County.


**IN THE MATTER OF
NEW HIRE
DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)**

 9:26 AM


Kate Offenberger, DJFS Director, appeared before the Board to request permission to hire Sherri Lewis as Eligibility Referral Supervisor at a rate of \$22.37 per hour effective January 29, 2018 and Alex Logan as Trainer/QC at a rate of \$20.13 per hour effective November 6, 2017. Ms. Offenberger advised these are current employees and her department is continuing to interview for the positions that will be left vacant from these promotions.

Motion: to hire Sherri Lewis as Eligibility Referral Supervisor at a rate of \$22.37 per hour effective January 29, 2018 and Alex Logan as Trainer/QC at a rate of \$20.13 per hour effective November 6, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:27 AM


**IN THE MATTER OF
COMMISSIONERS' OFFICE
MEETING CHANGE**

 9:29 AM


Janice E. Leggett, Clerk Supervisor, advised that both Commissioner Wirkner and Commissioner Mickley are scheduled to be out of the office on November 9, 2017. Ms. Leggett advised she spoke with the Auditor's Office and they would prefer a meeting be planned so bills can be paid. Ms. Leggett asked if Commissioner Mickley could be back from his meeting in Dublin by 3:00 p.m. Mr. Mickley felt he could. Ms. Leggett suggested the meeting on November 9 be held at 3:00 p.m. instead of 9 a.m.

Motion: to hold the Board of Commissioners' meeting on November 9, 2017 at 3:00 p.m., **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: Vice President Robert E Wirkner, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.

Motion carried on majority vote.

 9:30 AM

**IN THE MATTER OF
ECONOMIC DEVELOPMENT
2018 BUDGET**


 9:30 AM


Tait Carter, Economic Development Director, appeared before the Board to discuss the 2018 budget. Ms. Carter advised the only increase in her budget compared to her original request is the addition of \$4,200 because she will need to enroll in the County's health insurance program.

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:32 AM

The Board reconvened with no action taken at  11:08 AM.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 11:09 AM

/s/Christopher R Modranski
Christopher R Modranski, Assistant Clerk I
(PREPARED BY)

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Lewis A Mickley

Lewis A Mickley

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler