



Present: Vice President Robert E Wirkner and Commissioner Lewis A Mickley; **Absent:** President Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:30 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:30 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 12, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:31 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:31 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler is absent.

**IN THE MATTER OF
BID OPENING**


WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM

Commissioner Wirkner advised the time has arrived to open bids for the Water Pollution Control Loan Fund/Household Sewer Treatment System project #4, and the following were received:

COMPANY	LOCATION	LUMP SUM QUOTE
Dayton Excavating	Salineville, OH	\$78,800.00


Motion: to table bids for further review until Thursday, October 19, 2017, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:33 AM


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:33 AM


Board members reconvened at  1:00 PM.

**IN THE MATTER OF
RESOLUTION NO. 2017-38
PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN**

 1:00 PM

Kate Offenberger, DJFS Director, appeared before the Board to discuss the Prevention, Retention and Contingency (PRC) Plan. The Commissioners are required to approve the Plan every two years.

Motion: to adopt a resolution approving the Carroll County Department of Job and Family Services Prevention, Retention and Contingency (PRC) Plan, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 1:04 PM

**RESOLUTION NO. 2017-38
STATEMENT OF POLICIES FOR THE PREVENTION, RETENTION
AND CONTINGENCY (PRC) PLAN**

IN THE MATTER OF approval of the biennial PRC Plan for Carroll County:

WHEREAS, the Ohio Department of Job and Family Services and Ohio Revised Code requires that the Carroll County Department of Job and Family Services PRC Plan be approved by resolution of the Carroll County Board of Commissioners; and
WHEREAS, Chapter 5108 of the Revised Code requires that each statement of policies or biennial update must include the Board of County Commissioners certification that the Carroll County Department of Job and Family Services complied with the said chapter in adopting the statement of policies; and

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WHEREAS, the Ohio Department of Job and Family Services requires the Carroll County Department of Job and Family Services and the Carroll County Family Children and First Council, which has been designated by the Commissioners as the Community Planning Council, review and approve the PRC Plan, and
 WHEREAS, the Carroll County Family and Children First Council reviewed and approved the PRC Plan on September 11, 2017 after a 30 day comment period.
 NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners, County of Carroll, State of Ohio, that the biennial PRC Plan for Carroll County hereby be approved. This plan will be effective October 1, 2017.
 RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.
 Mr. Mickley moved for the adoption of the preceding Resolution;
 Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Absent.

Motion carried on unanimous vote. Resolution adopted this 16th day of October, 2017.


ATTEST:

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

/s/ Janice E. Leggett
 [] Christopher R. Modranski, Assistant Clerk I
 [] Valerie S. Mossor, Assistant Clerk II
 [X] Janice E. Leggett, Clerk Supervisor

Absent
 Jeffrey L. Ohler, President
/s/ Robert E. Wirkner
 Robert E. Wirkner, Vice President
/s/ Lewis A. Mickley
 Lewis A. Mickley, Commissioner


**IN THE MATTER OF
 DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)
 NEW HIRE**

 1:05 PM

Kate Offenberger, Director of Department of Job and Family Services, requested permission to hire Jennifer Burns as program administrator effective November 13, 2017 at a rate of \$24.08 per hour plus longevity.

Motion: to approve the hiring of Jennifer Burns as Program Administrator at the Department of Job & Family Services, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 1:06 PM

**IN THE MATTER OF
 DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)
 ADVERTISE / VACANT POSITIONS**


Kate Offenberger, Director of Department of Job and Family Services, requested permission to post and advertise the positions of Supervisor, Trainer/QC, ERS 2, ERS 1 and Unit Support Worker. She explained the Trainer/QC is leaving the state, and Lorrie Cline will be retiring within the next couple of years. She feels a lot of positions will be filled internally with probably two new people being hired.

Motion: to approve the posting of vacant positions at the Department of Job & Family Services, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 1:09 PM


**IN THE MATTER OF
 PROCUREMENT CARDS**

 1:10 PM

Janice E. Leggett, Commissioners Clerk Supervisor, appeared before the Board to review the procurement card proposals. She provided the Board with a comparison of the proposals from Huntington and PNC. She advised that the proposal from Huntington had many of the benefits the County needs like online access by departments and individuals and a higher credit limit; however, the Auditor's office did not feel we could meet the \$10,000/month spending requirement to avoid a monthly fee. Commissioner Wirkner asked if the \$50/month fee is worth the added services and benefits. Ms. Leggett felt it would be. Commissioner Mickley feels PNC did not provide a real proposal in response to the County's request and agrees the \$50 monthly fee would be worth the benefits.

Motion: to proceed with Huntington as the new procurement card vendor, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 1:17 PM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
Dretac	Dretac Supplies	0121-B009-C02.030	Dretac Contract Services	0121-B009-C04.000	\$125.00
County General	Salaries – Employees	0120-A001-E02.020	Equipment	0120-A001-E04.040	\$4,000.00
County General	FOJ – Allowance	0120-A001-E08.000	Equipment	0120-A001-E04.040	\$7,500.00

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 1:18 PM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 1:18 PM

Josh Long, Dog Warden, filed his report for the week of October 8, 2017 through October 14, 2017 showing 9 dogs impounded, 18 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
TEMPORARY ROAD CLOSING**

Motion: to approve closing Picador Road (TR 364) to traffic 0.1 mile south of its intersection with Aster Road (CR 17) in Perry Township beginning the week of October 23, 2017 for the purpose of replacing the bridge over McGuire Creek; the road will closed for approximately sixty (60) days, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 1:19 PM

**IN THE MATTER OF
BID NOTICE**

CARROLL GOLDEN AGE RETREAT (CGAR) 40' x 80' COLD STORAGE/WAREHOUSE PROJECT

Motion: to accept bids up to and opened at 9:30 a.m. on November 6, 2017 in the Commissioners' meeting room for the Carroll Golden Age Retreat (CGAR) 40' x 80' Cold Storage/Warehouse Project; specifications can be secured at the office of Carroll County Commissioners, 119 S. Lisbon Street, Suite 201, Carrollton, Ohio 44615, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 1:21 PM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 1:23 PM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


- COUNTY:** Medi-Wise \$743.72; Village of Carrollton \$1,112.88; Waste Management \$2,098.54; Cintas \$267.15; Guess Motors \$1,000.14; Quill \$277.73; Carson's \$434.50; Treasurer, State of Ohio \$618.00; Serversim \$549.00; Ryan Shanower \$1,630.24; Schloss Media \$225.00.
- DJFS:** Russell Reed \$684.00; FCFC \$151.57.

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 1:23 PM

**IN THE MATTER OF
911**


 1:23 PM

Commissioner Wirkner advised NextGen 911 is still on track for December 15, 2017.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 1:24 PM

Carroll County Commissioners

/s/Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
(PREPARED BY)

Absent PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor