



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM


Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 2, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:00 AM


Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	NW & NE Auditors' Association District Meeting	Norwalk, OH	10/26/17	\$30.00
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	Continuing Education w/County Recorders' Association	Columbus, OH	11/14/17	\$40.00
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	County Auditors' 2017 Winter Conference	Dublin, OH	11/15/17-11/17/17	\$250.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
County General	Professional Services	0001-A001-A10.000	\$1,500.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
MONTHLY REPORT – SEPTEMBER
CARROLL GOLDEN AGE RETREAT**

 9:01 AM

Commissioner Ohler advised that Ollie Scott, CGAR Superintendent, filed her report for the month of September 2017 showing 6 male and 37 female residents. A copy is on file in the Commissioners' office.


**IN THE MATTER OF
MONTHLY REPORT – SEPTEMBER
SHERIFF'S OFFICE**

 9:01 AM

Commissioner Ohler advised Sheriff Dale R. Williams filed his report for the month of September 2017 showing 2,095 meals served and 246 washes completed. A copy is on file in the Commissioners' office.


**IN THE MATTER OF
RIGHT OF ENTRY**

Motion: to approve a right of entry by the County Engineer to enter the property of Thomas Trudeau, 274 Bedrock Road NW, in Harrison Township, to clean creek channel and remove trees/brush necessary to complete the bridge replacement project, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
DOG LICENSE – 2018 BONDS**

Motion: to authorize the County Auditor to secure bonds for 7 agents to issue 2018 dog licenses, each bond in the sum of \$1,000.00 for one year; the agents are: Carrollton Ace Hardware of Carrollton, Dellroy Hardware of Dellroy, Kilgore General Store of Carrollton, Gordon’s Graphics, Inc. of Malvern, Kishman’s IGA of Minerva, Baxters General Store of Sherrodsville, and Rocky’s Inc. of Waynesburg, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
INVESTMENT REPORT**

 9:03 AM

Jeff Yeager, Treasurer, appeared before the Board to present the quarterly report for the Carroll County Investment Advisory Board. He presented the report as follows:


**Carroll County Investment Advisory Board
Quarterly Report**

Quarter Ending: September 30, 2017
Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	Variable	Daily	\$271,588.96
DD Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$89,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	Variable	Daily	\$459,753.40
Permanent Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$14,193.77
Home Loan Fund	Bus. Savings	PNC Bank	Variable	Daily	\$16,523.71
General Fund	Certificate of Deposit	Consumer's Bank	0.80%	10/20/17	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.80%	11/2/17	\$500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.80%	11/25/17	\$1,500,000.00
BTM General Fund	Certificate of Deposit	Consumer's Bank	0.80%	11/30/17	\$350,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.80%	12/19/17	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.80%	12/22/17	\$500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.95%	4/03/18	\$1,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	0.95%	05/03/18	\$1,000,000.00
General Fund	Money Mkt Checking	Consumer's Bank	Variable	Daily	\$4,000,000.00
General Fund	Money Mkt Checking	PNC Bank	Variable	Daily	\$2,000,000.00
General Fund	Money Max Savings	Huntington Bank	Variable	Daily	\$9,000,000.00
Total Funds on Deposit:					\$22,702,027.21

<u>Interest Earned Per Fund</u>	<u>3rd Quarter</u>	<u>Year-to-date</u>
General Fund	\$27,347.04	\$71,239.61
Bureau of Support Admin. Fund	\$81.98	\$234.78
BTM General Fund	\$150.59	\$241.28
Home Loan Fund	\$21.84	\$40.01
Total Interest Fund	\$27,601.45	\$71,755.68


**IN THE MATTER OF
THE DIGGER NEWSLETTER**

 9:04 AM

Commissioner Ohler advised the Board tabled the discussion of displaying The Digger Monthly Energy Newsletter in the Courthouse. Commissioner Mickley proposed the idea of the Convention and Visitors Bureau (CVB) placing a literature rack in the lobby of the Courthouse to promote Carroll County and the Digger Monthly Energy Newsletter could be included in that display. Commissioner Wirkner is not against the display but doesn’t want the Courthouse looking like a hotel lobby. Amy Rutledge, CVB Director, stated her office would assume the responsibility of keeping the display filled and current. Ms. Rutledge advised the display would be limited to Carroll County information. Ms. Rutledge believes this is a great opportunity for everyone considering the amount of foot-traffic into the Courthouse. Ms. Rutledge stated they’re several different display options and we could find a small display that doesn’t create a hotel feel. Ms. Rutledge will work with Commissioner Mickley to create a policy for the display. Commissioner Ohler stated he would like the display to be a wall mounted version. Ms. Rutledge advised once she meets with the Chamber of Commerce Board to get their approval she will present a formal request with a governing policy to the Board of Commissioners.


**IN THE MATTER OF
AGREEMENT/CONTRACT-DAYTON EXCAVATING LLC
WATER POLLUTION CONTROL LOAN FUND (WPCLF)**

Motion: to approve a contract with Dayton Excavating LLC of Salineville, Ohio, to install two septic systems for the Water Pollution Control Loan Fund for project #5A, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.
Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
PROSECUTOR OPINION
CONTRACT – WATER POLLUTION CONTROL LOAN FUND (WPCLF) #5A**


Motion: to send the Water Pollution Control Loan Fund-Household Sewer Treatment System agreement with Dayton Excavating LLC to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.

 9:16 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Ollie Scott, \$459.32; AEP, \$2,876.42; Griffeth & Son, \$665.00; MMC, \$777.20; User Friendly Phonebook; \$1,512.00; and Webster Building Construction, \$3,075.00.


DJFS: PA Fund, \$6,696.00; R&L Auto Service, \$1,200.00; and Walmart, \$71,579.85.

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF
NORTHWEST GROUP SERVICES (NWGS)
COBRA ADMINISTRATION**


 9:18 AM

Commissioner Ohler asked Commissioner Mickley to clarify his findings on the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) insurance coverage. Commissioner Mickley explained that currently the County is paying Northwest Group Services (NWGS) \$1.00 per month for each employee for COBRA administration of the County’s health, dental and vision insurance coverage. The County’s health insurance provider, County Employee Benefits Consortium of Ohio (CEBCO) is offering to provide the County’s COBRA administration for the health insurance portion only at no additional cost. Commissioner Mickley advised that would cut the cost for NWGS by half but the only caveat would be the County would then have two vendors for its COBRA administration. Commissioner Mickley has spoken to the payroll department and they feel that two vendors are not unreasonable and the hassle is worth the savings. Commissioner Mickley stated that NWGS would be willing to provide the dental/vision COBRA administration at no cost if we could provide them with a letter stating they are the vendor of record for dental and vision benefits which we cannot do because we are in the middle of a contract with another vendor.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:23 AM

/s/Christopher R Modranski
Christopher R Modranski, Assistant Clerk I
(PREPARED BY)

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Lewis A Mickley

Lewis A Mickley

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler