



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:04 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, September 18, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM


Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Barb Walton, Director	CCH				
Tony Guidone, Non-County Employee	Environmental	Canton Recycling	Canton, OH	Retroactive to 9/18/17-9/19/17	\$0.00
Darl Walton, Non-County Employee	Group				
Kate Offenberger, Director	DJFS	CDDA Fall Conference	Coshocton Cty, OH	10/3/17	\$0.00
Carey Birney, QC Trainer					
Jennifer Simon, Employment Specialist					
Kate Offenberger, Director	DJFS	PCSAO Trustees Meeting	Columbus, OH	10/4/17	\$20.00
Kate Offenberger, Director	DJFS	OJFSDA Executive Meeting	Columbus, OH	10/12/17	\$20.00
Kate Offenberger, Director	DJFS	Area 16 COG Meeting	Harrison County, OH	Retroactive to 9/20/17	\$0.00
Shelly Martin, Director	CSEA	OCDA Fall Conference	Columbus, OH	10/15/17-10/17/17	\$510.00
Lewis A. Mickley, Commissioners	Commissioners	OMEGA Meeting	Zanesville, OH	Retroactive to 9/19/17	\$100.00
Lewis A. Mickley, Commissioners	Commissioners	SBA Meeting	Columbus, OH	9/21/17	\$200.00
Lewis A. Mickley, Commissioners	Commissioners	COG Meeting	Cadiz, OH	9/22/17	\$40.00
Lewis A. Mickley, Commissioners	Commissioners	HARCATUS Meeting	New Philadelphia, OH	9/27/17	\$30.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
County General	0280-A015-A16.200	0015-N020-800	\$65,000.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
County General	Advertising	0001-A001-A09.060	\$1,000.00
Public Assistance	Purchase of Service	0320-H000-H33.000	\$35,000.00
Title VI (CCIP)	Reimbursements	0400-T065-T02.000	\$31,635.56
Sheriff CPT Funding	Services	0200-T073-T05.000	\$300.00
Sheriff CPT Funding	Services	0200-T073-T05.000	\$1,400.00
County General	Transfers Out	0280-A015-A16.200	\$65,000.00
General Permanent Improvement	Capital Projects	0015-N020-N01.000	\$65,000.00
County General	Ad & Printing Bud Comm	0125-A001-F04.050	\$200.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
FEDERAL GRANTS MANAGEMENT MONITORING REVIEW
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:07 AM

Commissioner Ohler advised the Board received a letter from the Ohio Department of Job and Family Services Office of Fiscal and Monitoring Services reporting a Federal Grants Monitoring Review of the Carroll County Child Support Enforcement Agency was recently completed. There were no significant observations noted during this review. A copy of the monitoring review is on file in the Commissioners' Office.


**IN THE MATTER OF
DJFS - VARIOUS CONTRACTS**

Motion: to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Family and Children First Council	7/1/17-9/30/18	Increase budget \$19,300.00	Employment Preparation Program	Contractor	Amendment	9/18/17
Family and Children First Council	10/1/16-9/30/17	Varies, dependent on use	Reimbursement of daily placement costs paid to residential treatment facility for children in shared funding	Service-MOA	New	9/15/17

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
BIDS – BOND RELEASE
2017 PAVEMENT MARKING PROJECT, T-1-2017**


Motion: to release the bid bond of Oglesby Construction, Inc, as recommended by Brian J. Wise, County Engineer, due to a contract having been signed and a 100% Performance Bond filed by Aero-Mark, Inc. for the 2017 Pavement Marking Project, T-1-2017,

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
ROAD VACATION – UNNAMED ALLEY, PERRY TOWNSHIP**

 9:10 AM

Commissioner Ohler advised the Board received a Public Road Petition from Perry Township Volunteer Fire Department, et. al. to vacate an unnamed alley in Perry Township, which runs through their property.

Motion: to schedule a public viewing of the unnamed alley in Perry Township on Thursday, October 19, 2017 at 2:00 p.m. and to conduct a public hearing on Monday, October 23, 2017 at 9:30 a.m.; a copy of the legal notice and full legal description are on file in the Commissioners' Office, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.


 9:11 AM

**IN THE MATTER OF
BID ACCEPTANCE – HAUGH CONSTRUCTION D.B.A. BENCHMARK CONSTRUCTION
CHILD SUPPORT ENFORCEMENT AGENCY (CSEA) RETAINING WALL/DRIVE IMPROVEMENT PROJECT**

Rescinded 9/28/17

Motion: to accept the bid of Haugh Construction d.b.a. Benchmark Construction in the amount of \$68,852.00 for the Child Support Enforcement Agency (CSEA) Retaining Wall/Drive Improvement Project and to issue a Notice of Award regarding same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: ALCO, \$1,255.43; CINTAS, \$373.85; ServerSIM, \$449.00; Graphic Enterprises, \$253.95; Schloss Media, 285.00; and Roger Westfall, \$1,000.00 .


DJFS: FCFC, \$136.09; FCFC, \$2,655.30; FCFC, \$10,259.28; MCJAS, \$10,830.00; and FCFC, \$2,655.30.

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.

 9:13 AM


**IN THE MATTER OF
MEMORANDUM OF AGREEMENT - TITLE XX
DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)**

 9:13 AM


Kate Offenberger, Director, Department of Job and Family Services, advised she would like to have a memorandum of agreement with DJFS and the Board in place in order to reimburse the Board for providing short term (180 days or less) residential treatment services or group home services to children who are placed within the Multi-County Juvenile Attention System (MCJAS).

Motion: to approve a Memorandum of Agreement between the Carroll County Department of Job & Family services and Carroll County Board of Commissioners for the purpose of providing short term (180 days or less) residential treatment services or group home services to children who are placed with the Multi-County Juvenile Attention System (MCJAS) for the retroactive term of October 1, 2016 to September 30, 2017; a copy is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
RESIGNATION
DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)**

 9:16 AM


Kate Offenberger, Director, Department of Job and Family Services, advised she received the resignation of Debra Knight, Assistant Director. Ms. Knight's last day of employment with Carroll County will be Friday, September 22, 2017. Ms. Offenberger advised she is evaluating how to fill the vacated position.

**IN THE MATTER OF
BACK TO SCHOOL CLOTHING PROGRAM
DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)**

 9:17 AM


Kate Offenberger, Director, Department of Job and Family Services, provided the Board with an update on the Back to School Clothing Program. Ms. Offenberger reports her department stopped accepting new applications last Friday (9/15/17) for this year. Ms. Offenberger stated her office received 632 applications and approved 1,330 vouchers and denied 27 applications. The total cost of the program was \$266,000. Ms. Offenberger stated 28 of the 632 applications were for homes not already enrolled in one of her department's other programs. Commissioner Wirkner questioned how much of the total cost was used at vendors located in Carroll County. Ms. Offenberger advised that 119 vouchers (or just under \$25,000) were redeemed at Shopko in Minerva. Ms. Offenberger stated this was the first year Shopko accepted the vouchers so that number could grow in future program years.

**IN THE MATTER OF
DEPARTMENT OF JOB & FAMILY SERVICES (DJFS)
2018 BUDGET**

 9:19 AM

Commissioner Ohler asked Kate Offenberger, Director, Department of Job and Family Services, if her budget request for 2018 will remain consistent as it has the past several years. Ms. Offenberger reports she has a very concerning situation with the agency's foster care stating that they don't have very many children in foster care; however the ones in foster care are facing long-term needs for various reasons. Ms. Offenberger stated that typically the agency can handle 1 or 2 children in residential treatment in a year. Ms. Offenberger said the agency just took custody of two more children that are adoption disruptions which makes 5 children this year. Ms. Offenberger advised the cost is going to be over \$400,000 this year and the Commissioners give \$212,000 from the General Fund. Ms. Offenberger will try to work with the pooled funding from other state agencies and Family & Children First Council. Commissioner Ohler asked if the residential treatment facilities are located within the state. Ms. Offenberger advised so far she has not utilized any out-of-state facilities but because there are very few beds available the department has begun research for out of state facilities for future use. Ms. Offenberger stated that her social worker has to visit each child at minimum once a month, so she is on the road working from remote locations a lot. Ms. Offenberger feels if these turn into long-term needs the Commissioners are going to need to find a way to finance the need. Commissioner Ohler said the Board will have more discussions later in the fall. Ms. Offenberger will need to review the finances again but believes the agency will be fine this year.


**IN THE MATTER OF
AGREEMENT/CONTRACT
PALMER ENERGY – LETTER OF AUTHORIZATION**

 9:27 AM

Janice Leggett, Clerk Supervisor, Commissioners Office appeared before the Board with a letter of authority for CCAO and Palmer Energy to collect quotes for the County’s electric and gas supplier. This letter gives them authorization to look at previous bills and accounts but it does not give them the authority to enter a contract/agreement. Commissioner Wirkner explained they want to find our usage amounts and combine it with other entities to try to obtain better buying power. Ms. Leggett advised this process is for County offices only, not for residential service.

Motion: to authorize Commissioner Ohler to sign the Letter of Authorization allowing Palmer Energy to be the exclusive agent and consultant to secure electric and gas pricing information on the County’s behalf, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:29 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Vice President Robert E Wirkner; NEY: None; ABSENT: None; ABSTAIN: Commissioner Lewis A Mickley, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on majority vote.

 9:35 AM

Carroll County Commissioners

/s/Christopher R Modranski
Christopher R Modranski, Assistant Clerk I
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner

/s/ Lewis A Mickley

Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor