



**Present:** President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM


Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, July 24, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Melissa Walton, Administrative Asst.	CCH Env. Group	Tri-County Industries	Grove City, PA	Retroactive to 7/26/17	\$0.00
Lynn Fairclough, Auditor Staci Brady, Chief Deputy Auditor	Auditor	Frank Hoagland State Senator Meeting	Cadiz, OH	7/31/17	\$0.00
Carey Birney, QA Trainer	DJFS	Union County – Readiness Training	Union County, OH	Retroactive to 7/25/17	\$100.00

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
GRANT – WATER POLLUTION CONTROL LOAN FUND  
CHANGE ORDER**

**Motion:** to approve change order #1 with Damian Kovarik Excavating for the Water Pollution Control Loan Fund extending the completion deadline to August 17, 2017 due to a delay in obtaining an easement, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
QUOTE – PARK DISTRICT ACCESSIBILITY IMPROVEMENT PROJECT  
CDBG FY15**

**Motion:** to accept quotes for the CDBG FY15 Park District Accessibility Improvement Project until 9:45 a.m. on August 7, 2017 in the Carroll County Commissioners Office, 119 S. Lisbon Street, Suite 201, Carrollton, Ohio 44615, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
RESOLUTION 2017-26  
HEALTH DEPARTMENT LEVY**

**Motion:** to adopt resolution 2017-26 declaring it necessary to levy a tax in excess of the ten mill limitation for the purpose of meeting the expenses for the maintenance and operation of the Carroll County General Health District (Carroll County Health Department) as an additional levy of 0.3 mills for five years commencing in 2017, first due in calendar year 2018, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:06 AM

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Commissioner Ohler advised that the only thing the Auditor is required to do after this resolution is adopted is to provide the Board with the amount that 0.3 mills will generate and then another resolution will need to be adopted which ultimately places the levy on the ballot. Commissioner Mickley advised because the Health Department has submitted a certification of insufficient funds to the Commissioners, the Ohio Revised Code mandates that the Board adopt this resolution. Commissioner Wirkner confirmed that we are mandated to vote yes for this resolution.

\*\*\*\*\*

A RESOLUTION DECLARING THE NECESSITY TO LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION ORC 5705.19, ORC 5705.191, ORC 5705.25, ORC 5705.26 2017-26

The Board of Commissioners of Carroll County, Ohio, met in regular session on the 27th day of July 2017, at the office of the Board of County Commissioners, with the following members present:

- Jeffrey L. Ohler
Robert E. Wirkner
Lewis A. Mickley

Mr. Mickley moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio, that:

Section 1. This Board determines and declares that the amount of taxes which may be raised within the ten mill limitation will be insufficient and that it is therefore necessary to levy a tax in excess of the ten-mill limitation for the benefit of Carroll County, Ohio, for the purpose of providing the board of health with sufficient funds to carry out such health programs of the Carroll County General Health District pursuant to Ohio Revised Code §3709.29, at a rate not exceeding 0.3 mills for each one dollar of valuation, which amounts to three cents (\$.03) for each one hundred dollars of valuation for five (5) years commencing in 2017, first due in calendar year 2018, and which levy is additional.

Section 2. The question of approving the levy shall be submitted to the electors of Carroll County at the election to be held on the 7th day of November, 2017, and that said levy be placed on the tax lists of the current tax year, commencing in 2017, first due in calendar year 2018, in compliance with the provisions of ORC 5705.34, if a majority of the electors voting thereon vote in favor thereof.

Section 3. The Clerk of this Board is directed to certify immediately a copy of this resolution to the County Auditor of Carroll County requesting that the County Auditor certify to the Board the total current tax valuation of the Carroll County and the dollar amount of revenue that would be generated annually by the 0.3 mill levy.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open in the public, in compliance with law.

Mr. Wirkner seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

- Jeffrey L. Ohler Yes
Robert E. Wirkner Yes
Lewis A. Mickley Yes

ADOPTED the 27th day of July, 2017.

- BOARD OF COMMISSIONERS:
/s/: Jeffrey L. Ohler
Jeffrey L. Ohler, President
/s/: Robert E. Wirkner
Robert E. Wirkner, Vice President
/s/: Lewis A. Mickley
Lewis A. Mickley, Commissioner
/s/: Janice E. Leggett
Janice E. Leggett, Clerk

IN THE MATTER OF PROSECUTOR OPINION

Motion: to send two resolutions to the prosecutor for his review regarding registration fees and funding for the Dog Pound, Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Lewis A Mickley, Seconded by Vice President Robert E Wirkner.

Motion carried on unanimous vote.

9:08 AM

IN THE MATTER OF EMPLOYEE BENEFITS NWGS FLEXIBLE SPENDING ACCOUNT

9:08 AM


Commissioner Ohler advised he has been working with the Auditor's Office in regard to the Flexible Spending Account (FSA). Commissioner Ohler does not believe the Board was aware of this prior but the Auditor has the ability to prefund the FSA and run the account in the negative until we get caught up with the collections of the premiums. Commissioner Ohler reports the Auditor has collected premiums through June now and will be sending them one check in the amount of six months worth of premiums. Commissioner Ohler stated this will take care of the non-sufficient fund (NSF) fees. Commissioner Ohler stated the Board knows what needs to be collected on a yearly basis and to pay anticipated usage of the accounts which should equal the amount being paid by employees. Commissioner Ohler advised at the end of the year we will know how much unused payments have been paid and verify the cash balance in the account to determine if there is enough unused cash to pay the unpaid claims that could have been paid but the

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employee chose not to use all the money in the previous year. Commissioner Wirkner advised it sounds like by the end of the year the FSA should be self funding. Commissioner Ohler advised we are still about \$1,000 short of payments that were paid compared to claims that were turned in and he is unsure if the Board will need to make up the difference at the end of the year. Commissioner Mickley advised the only thing the Board should need to pay is any NSF fees. Commissioner Wirkner advised we always need to worry about an employee leaving and there is a huge negative balance in which the Board would be responsible for. Commissioner Mickley advised that if an employee left and they had a positive balance they don't get that back either.

**IN THE MATTER OF  
FAMILY AND CHILDREN FIRST COUNCIL (FCFC)**


 9:18 AM

John McCall, Director, Family and Children First Council, appeared before the Board to present two major topics and four issues requiring action. Mr. McCall advised the first is the application from the Ohio Department of Mental Health and Recovery Services who has been for the last two years the administrative agent for the Ohio Family and Children First Council. Mr. McCall advised the FCFC, with Commissioners' support, will submit both an Operational Capacity Building Fund (OCBF) Grant and the Family Centered Services and Supports (FCSS) Grant. Mr. McCall advised these are both very important resources to the local FCFC. Mr. McCall stated that the applications will be submitted today after the Board of Commissioners approves the following agreements.

**IN THE MATTER OF  
FAMILY AND CHILDREN FIRST COUNCIL (FCFC)  
GRANT - ASSURANCE STATEMENT FOR FAMILY CENTERED SERVICES AND SUPPORTS (FCSS)**

**Motion:** to authorize the Board President to execute the Assurance Statement for Family Centered Services and Supports (FCSS) as recommended by John McCall, Director, Family and Children First Council, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
FAMILY AND CHILDREN FIRST COUNCIL (FCFC)  
GRANT - ASSURANCE STATEMENT FOR RECEIPT OF OPERATIONAL CAPACITY BUILDING FUNDS (OCBF)**


**Motion:** to authorize the Board President to execute the Assurance Statement for Receipt of Operational Capacity Building Funds (OCBF) as recommended by John McCall, Director, Family and Children First Council, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:23 AM


**IN THE MATTER OF  
FAMILY AND CHILDREN FIRST COUNCIL (FCFC)  
GRANT - OHIO MENTAL HEALTH AND ADDICTION SERVICES (OMHAS)  
GRANTS FUNDING MANAGEMENT SYSTEM (GFMS) ALLOCATION APPLICATION**

**Motion:** to authorize the Board President to execute the Ohio Mental Health and Addiction Services (OMHAS) Grants Funding Management System (GFMS) Allocation Application as recommended by John McCall, Director, Family and Children First Council, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:24 AM

**IN THE MATTER OF  
FAMILY AND CHILDREN FIRST COUNCIL (FCFC)  
GRANT - OPERATIONAL CAPACITY BUILDING FUNDS (OCBF) APPLICATION**

**Motion:** to authorize the Board President to execute the Operational Capacity Building Funds (OCBF) application as recommended by John McCall, Director, Family and Children First Council, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
PROCUREMENT CARD**

 9:29 AM

Commissioner Ohler advised the Board received the Prosecutor's opinion in reference to the procurement card application with PNC Bank. Commissioner Ohler plans to respond to the Prosecutor's opinion after having discussion with PNC Bank about the process.

**IN THE MATTER OF  
RECYCLING**


 9:31 AM

Commissioner Ohler advised he is receiving a lot of phone calls from constituents who are concerned that CCH Environmental Group's failure to contract with Kimble will result in a loss of curbside services for residents currently using Kimble for their refuse service. Commissioner Ohler advised this is not true. CCH Environmental Group provides the bulk recycling locations throughout Carroll, Columbiana and Harrison Counties and doesn't affect any contracts residents have in place for curbside services.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:35 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** NSO, \$109.00; AEP, \$390.32; OCCD, \$540.00; Carroll County Historical Society, \$47,740.00; & Schloss Media, \$450.00.


**DJFS:** Big Brothers Big Sisters, \$3,400.00; Scott Ennis, \$101.65; Carroll County Transit, \$7,420.10; Carroll County Transit, \$292.25; & Superfleet Mastercard, \$217.07.

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 9:35 AM

**IN THE MATTER OF  
SERVERSIM  
NETWORK SECURITY**

 9:35 AM

Steve Kadis, CEO, ServerSIM, appeared before the Board to advise he has been working with Commissioner Wirkner on network security for the county offices and wanted to update the Board.

**IN THE MATTER OF  
COURTHOUSE SECURITY**


 10:16 AM

Commissioner Wirkner advised he met with Sheriff Dale Williams and EMA Director Tom Cottis recently to discuss security emergencies for the courthouse. Commissioner Wirkner advised the group is working on a flip chart that will outline the top five security threats to the courthouse and provide the user the top three action steps to take if the need arises. Commissioner Wirkner advised once the group has a working prototype of the flip card they will present it to the Courthouse Security Committee for their review.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 10:20 AM

/s/Christopher R Modranski  
Christopher R Modranski, Assistant Clerk I  
(PREPARED BY)

We hereby certify the foregoing to be true and correct.  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler  
/s/ Robert E Wirkner  
Robert E Wirkner  
/s/ Lewis A Mickley  
Lewis A Mickley  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler