



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:06 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:06 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 26, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:07 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Carey Birney, Quality Control Reviewer	DJFS	Canton District Directors	Coshocton County, OH	7/11/2017	\$0.00
Kate Offenberger, Director Jennifer Burns, Service Coordinator	DJFS/FCFC	Regional CTF	Cambridge, OH	7/14/2017	\$0.00
Kate Offenberger, Director	DJFS	Canton PCSAO Directors	Coshocton, OH	7/21/2017	\$0.00

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.

 9:07 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
A015	Community Historic Preservation Expenses	0017-A015-A20-000	\$100,000.00
County General	Transfer Out	0280-A015-A16.200	\$8,913.64

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FUND	NAME	CODE	TO	NAME	CODE	AMOUNT
General Fund	Repairs	0200-A006-A04.040	Services	0200-A006-A06.000		\$2,000.00

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.


 9:08 AM

**IN THE MATTER OF
COURTHOUSE CLOSED**

 9:08 AM

Commissioner Ohler advised the Courthouse will be closed on Tuesday, July 4, 2017 due to the observance of Independence Day.


**IN THE MATTER OF
LETTER OF NOTIFICATION
AEP OHIO**

 9:08 AM

Commissioner Ohler advised the Board received a Letter of Notification from AEP Ohio with plans to commence work on the Carrollton-Sunnyside 138kV Transmission Line Rebuild Project which consists of rebuilding a 138-kilovolt transmission line within existing right-of-way. The project will traverse Brown, Center and Harrison Townships in Carroll County and Canton, Osnaburg and Sandy Townships in Stark County. The Carrollton-Sunnyside transmission line is about 20 miles. AEP Ohio will upgrade the line by using primarily single pole, steel structures. This project will be an approximate \$50 million investment by AEP Ohio and construction is scheduled to begin in the fall of 2017. A copy of the notification is on file at the Carroll County Commissioners' Office.

**IN THE MATTER OF
CDBG FY16 - LEGAL NOTICE
PAVING CDBG FY16 PROJECT**

Motion: to accept bids up to and opened at 9:45 a.m. on Monday, July 24, 2017 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Paving – CDBG FY16 Project; specifications may be picked up at the Commissioners' Office, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.
Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
OHIO POWER COMPANY**


Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Ohio Power Company to remove XFMR, SEC & SVC in Monroe Township, Antigua Road (CR 11), Section 3 for the Services/Facilities Project;
2. Ohio Power Company to remove XFMR & Span of Section in Orange Township, Antigua Road (CR 11), Section 8 for the Services/Facilities Project;
3. Ohio Power Company to replace XAMR & CO/ARR in Monroe Township, Antigua Road (CR 11), Section 33 for the Services/Facilities Project;
4. Ohio Power Company to replace Pole, XFMR & ANC in Center Township, Antigua Road (CR 11), Section 7 for the Small Local Asset Project;

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
TRAINING
TRANSIT**

 9:11 AM

Commissioner Mickley advised he received a request from Sonja Leggett, Transit Director, asking for permission to close Transit operations for a one day training session. Commissioner Mickley feels a closing creates a hardship for the Transit users. Commissioner Mickley advised she wants to utilize outside resources for the training for a full day or half day. Commissioner Wirkner asked if she could hold two identical trainings and have half the staff attend while the other half continues operations. Commissioner Mickley advised he feels that a good option would be to hold a mandatory training on a Saturday. Commissioner Ohler advised her full-time staff will then need to be compensated at time and a half but the part-time employees would just be paid their normal rate. Commissioner Wirkner likes the idea of staff training and would prefer to see it done on a day when they are closed or do two trainings. Commissioner Ohler advised his suggestion is a Saturday. Commissioner Mickley will speak with Ms. Leggett and let her know the Board's preference for the training.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
CARROLL GOLDEN AGE RETREAT**

 9:15 AM

Ollie Scott, Superintendent, Carroll Golden Age Retreat (CGAR), appeared before the Board to discuss projects at CGAR. Ms. Scott advised the outbuildings are falling into disrepair and she wants to improve some of those conditions. Ms. Scott would like to repair the barn siding, roof and apply a fresh coat of paint. Ms. Scott advised the last time the barn was painted was 1998. Ms. Scott solicited quotes from seven contractors but only three of them actually visited the barn and only one submitted a formal quote. The lone quote was from Rod's Painting, Inc. from Mogadore, Ohio in the amount of \$20,000. Commissioner Ohler asked if the payment would be coming from CGAR funds and Ms. Scott advised it would. Commissioner Mickley asked if the project needs to be competitively bid. Christopher R. Modranski, Assistant Clerk I, advised that the threshold for competitive bidding is set at \$50,000 in the State of Ohio. Ms. Scott advised the smaller barn that sits in front of the big barn has been scheduled to be torn down by Sugar creek Builders and they are paying \$1,500 for the barn which will be disassembled and rebuilt in a different state. Ms. Scott advised CGAR bought a mobile unit from the school a while ago and is no longer usable. Ms. Scott advised the mobile unit has no value and she plans to give it away. Ms. Scott advised she will be contacting an architect to build a new garage and once completed the old garage will be torn down. Commissioner Ohler advised he asked CIC if they would be willing to donate a small piece of land to CGAR for the garage and he received no opposition from the CIC members but it still needs to be formally voted on by the members. Commissioner Ohler will

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request the president of CIC to call a meeting for this purpose. Ms. Scott advised she is working with the Ohio Department of Transportation to dump their fill in the location of the new garage to level the site. Ms. Scott reminded Commissioners they had passed a motion in December, 2016 to allow a percentage of the oil and gas royalties to be assigned to CGAR for improvement projects pending approval by the Prosecutor. Ms. Scott advised the Prosecutor could not approve that request. Ms. Scott advised a capital improvement fund for CGAR was then discussed for an upcoming budget and wanted to know if that was still being considered. Commissioner Ohler advised the Board agreed to provide CGAR with 25% of the royalties from the CGAR property. Commissioner Ohler will need to talk to the Auditor to facilitate the request. Ms. Scott advised that Harrison County has appropriated a capital improvement fund for different departments within their county but she is not sure of the details for their process. Commissioner Ohler advised that at the end of 2017 the Board will appropriate 25% of what was collected in 2017 and continue that annually. Commissioner Ohler advised the only issue is that monies appropriated into a capital improvement fund have to be used within 10 years. Commissioner Wirkner advised the money we will be providing CGAR in no way takes place of the operating money because there is no way this will ever be enough to fulfill the resources needed to operate CGAR.

**IN THE MATTER OF
APPROPRIATION(S)**


RESCINDED 7/3/17, J46 / P 385

Motion: to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
County Home	Perm. Improvement	0330-H070-H20.000	\$30,000.00


Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:30 AM

**IN THE MATTER OF
BID OPENING**

WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM


 9:31 AM

Commissioner Ohler advised the time has arrived to open bids for the Water Pollution Control Loan Fund/Household Sewer Treatment System, and the following were received:


<u>COMPANY</u>	<u>PROJECT</u>	<u>LOCATION</u>	<u>LUMP SUM QUOTE</u>
Dayton Excavating	#1D	Salineville, Ohio	\$45,104.00
Dayton Excavating	#1E	Salineville, Ohio	\$35,396.00

Motion: to table bids for further review until Thursday, July 6, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 9:34 AM

**IN THE MATTER OF
PERSONNEL POLICY MANUAL
TRAVEL POLICY REVISION**

 9:35 AM


Commissioner Mickley advised he received an email from Sonja Leggett, Transit Director, expressing concerns on the Travel Policy revision. Specifically, Ms. Leggett is concerned with the ability to pick up a rental car on Monday mornings when she has to leave town before the rental agency opens for business. Ms. Leggett advised any other day you can pick the rental up the night before but the rental agency is closed on Sundays. Commissioner Wirkner advised he was able to pick up the vehicle key on Saturday from U-Save Car & Truck Rental with the agreement that the vehicle would not be moved from their lot until Monday. Commissioner Wirkner advised he will speak with U-Save to see if a standing agreement can be made and report back.

**IN THE MATTER OF
HEALTH DEPARTMENT LEVY**

 9:37 AM

Commissioner Mickley advised he received an email from Leann Cline, Health Commissioner, advising she has been working on her budget and will be meeting with the Financial Committee of the Health Commission Board today to discuss the current and proposed budgets of the Carroll County General Health District.

**IN THE MATTER OF
AGREEMENT/CONTRACT
STALEY COMMUNICATION, INC.**

 9:38 AM

Commissioner Robert Wirkner explained that he attended the Fire Chief meeting yesterday to determine if the fire departments had the ability to pay for the service agreement for preventative maintenance. Commissioner Wirkner advised while the spirit was willing the departments' finances are not. Commissioner Wirkner advised the Fire Voice West repeater is hosted by Sherrodsville Fire but the repeater benefits the entire fire community. Sherrodsville Fire advised that they do not have the funding required and feel that the various fire departments should share the cost. Commissioner Wirkner advised that all of the fire departments expressed that they are


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financially stressed and could not assume the additional charges. Commissioner Wirkner advised the bulk of the system is owned by the Commissioners and recommended that the Board pays for the maintenance agreement at an annual cost of \$2,880.

Motion: to approve a contract with Staley Communication, Inc. of Steubenville, Ohio, in the amount of \$2,880 annually for preventative maintenance for 3 MTR2000 (UHF Stations 2 at the West Tower and 1 at RT9 Tower for Paging) and 3 CDM1250 Control Stations for the term of 1 year, renewable each year; a copy is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:40 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:46 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Megan Staskievitz, \$144.00; HD Supply, \$7,412.72; RK Construction, \$1,600.00; MT Business Technology, \$200.00; PNC, \$832.56; Carroll County Genealogy, \$2,530.00; and Carroll County Agricultural Society, \$31,810.00.

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:46 AM

**IN THE MATTER OF
PROSECUTOR OPINION**


 9:47 AM

Commissioner Ohler advised the Board received a copy of the Prosecutor's opinion in reference to the Hemp Road Vacation and asked the Board to review the opinion when they get a chance.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:48 AM

Carroll County Commissioners

/s/Christopher R Modranski
Christopher R Modranski, Assistant Clerk I
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor