



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Valerie S. Mossor, Assistant Clerk II, certified that a partial recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, June 22, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E Wirkner, Commissioner	Commissioners	MCJAS	Canton, OH	6/27/17	\$28.89
Jeffrey L Ohler, Commissioner	Commissioners	OMEGA	Steubenville, OH	Retroactive to 6/20/17	\$36.60
Sonja Leggett, Transit Director	Transit	Transit Asset Management Workshop	Columbus, OH	Retroactive to 6/26/17	\$175.00
Ralph Castellucci, Director	Environmental Services	Ohio Water Environmental Association Conference	Cincinnati, OH	6/26/17-6/30/17	\$1,700.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
County General	0280-A015-A16.200	0999-Y084-800	\$8,913.64

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
CCBDD Operating	Equipment	0400-S010-S036.000	\$15,000.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on majority vote.

 9:03 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Josh Long, Dog Warden, filed his report for the week of June 18, 2017 through June 24, 2017 showing 7 dogs impounded, 5 adopted out, 1 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
BLUE RACER MIDSTREAM**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Blue Racer Midstream for possible temporary closure during gas pipeline venting in East Township, Bane Road, Section 6, 7, 8, 19, 30, and 31 for the Pipeline;

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PY17 CDBG - PUBLIC HEARING #2**

Motion: to hold a second public hearing on Monday, July 10, 2017 at 10:00 a.m. in the Board of Commissioners' Office concerning the CDBG PY17 Grant, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
NWGS**

Motion: to approve a contract with NWGS of Maumee, Ohio for Administrative Services for the County's supplemental insurance for a retroactive term of January 1, 2017 until the agreement is terminated, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on majority vote.

 9:04 AM


**IN THE MATTER OF
PARK DISTRICT ACCESSIBILITY PROJECT - EXTENSION REQUEST
CDBG FY15**

Motion: to approve sending a letter to the Ohio Development Services Agency requesting an extension to complete the Park District Accessibility Project until September 30, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
HEALTH DEPARTMENT LEVY**

 9:05 AM

Commissioner Ohler advised the Board received a letter from Leann Cline, Health Department Director, stating they are going to have insufficient funds. Before the Board can decide what to do, the Auditor has to receive the Health Departments budget for 2018 and that hasn't been done yet. Commissioner Mickley advised he spoke with Ms. Cline and she has to rework the budget and do a revised letter of insufficient funds. Commissioner Wirkner asked if Commissioner Mickley advised Ms. Cline that if the Auditor doesn't receive the budget then there will be no insufficient funds letter from the Auditor to the Commissioners. Commissioner Mickley advised when he spoke with Ms. Cline, she thought if they had to use their carryover then they were in the red. Commissioner Ohler asked what the timeline is going to be. Commissioner Mickley advised the deadline to get everything to the Board of Elections is August 9. The process will take approximately 4 to 5 weeks before it can go to the Board of Elections. Commissioner Mickley advised he will reach out to Ms. Cline today.


**IN THE MATTER OF
AGREEMENT/CONTRACT
BIS DIGITAL**

 9:13 AM


Janice Leggett, Clerk Supervisor advised that the BIS Digital Software contract is up for renewal. She advised that at the time of signing the first contract she had negotiated a rate of \$750.00. At this time, the rate is going to be \$1,130.00. This contract covers customer service and customer support. They also come on sight if necessary. It also covers replacement of equipment. The equipment would cost \$2,895.00. Ms. Leggett advised that she is on the fence about renewing the maintenance contract or going as needed. Which is \$750.00 an hour plus \$275.00 for after hours. Commissioner Wirkner asked how troublesome it has been. Ms. Leggett advised that in 2015 she didn't have to call them, 2016 she called them five times, but it was all for the same problem and she hasn't had to call them yet in 2017.

Motion: to approve going on an hourly rate with BIS Digital, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
ENGINEER'S OFFICE
SAFETY AWARD**

 9:15 AM


Janice Leggett, Clerk Supervisor/Loss Control Coordinator, advised she has been talking about what has been wrong in the County and today she wants to talk about what's been done right. She advised the Engineer's office holds monthly safety meetings, has a committee in place that reviews incidents, and overall has a very low incidence of claims even though they are in a high-risk environment. Ms. Leggett explained she asked Brian Wise and Mike Bryan to come in today to commend them and all of the Engineer's employees for their efforts in preventing accidents and injuries in the workplace. The Board presented them with a certificate. Ms. Leggett advised she hopes to present an award like this every year. Mr. Wise thanked all in his department for their efforts.

**IN THE MATTER OF
ROSE TOWNSHIP
ROAD VACATION – HEMP & THISTLE ROADS**

 9:20 AM

Commissioner Ohler advised that he spoke with Joe Owens, Rose Township Trustee. According to him, they have enough documentation that Thistle Road was actually vacated. Mr. Wise advised the description of the vacation starts at C. Gamble buildings but unfortunately they don't know where the C. Gamble buildings are. Commissioner Wirkner advised he has also been contacted. They indicated that they believe it was already vacated using the intersection of Fort to Bark to Thistle. However, when he took that to Rod Yoder, County Surveyor, he did some work with satellite imaging and the numbers don't add up. Commissioner Ohler advised so there is no outcome. Commissioner Ohler advised when the Board held the hearings to vacate these roads they did not make a decision on Hemp Road because, at that time, they were going to let Mr. Geiser have a conversation with the Trustees. Commissioner Ohler advised at the Township meeting, Mr. Geiser consented to vacate that portion of Hemp Road. Commissioner Wirkner advised we did turn Hemp Road back over to the Trustees. Commissioner Ohler advised the Township does not have the ability to vacate per the Prosecutor. Commissioner Ohler advised that if the Board doesn't take any action in the next 60 days, the road will vacate. Commissioner Wirkner believes the Board made a decision. Commissioner Ohler advised that we need to send a letter to the Prosecutor to clarify the next step.

**IN THE MATTER OF
BID OPENING
2017 BRIDGE NO. HAR-C29-0620 PROJECT
2017 BRIDGE NO. LEE-T617-1503 PROJECT**


 9:30 AM

The time having arrived to open bids for the Engineers Office, the following bid(s) were received:


PROJECT	COMPANY	LOCATION	BID AMOUNT
2017 BRIDGE NO. HAR-C29-0620	U.S. Bridge	Cambridge, OH	\$93,712.00
2017 BRIDGE NO. LEE-T617-1503			

Motion: to table bids for further review until July 6, 2017 per the recommendation from Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:32 AM

**IN THE MATTER OF
ROSE TOWNSHIP
ROAD VACATION - THISTLE ROAD**


 9:33 AM

Commissioner Wirkner advised that the Township Trustees believe Thistle Road is already vacated. Mr. Wise advised we need to make sure this is not going to land lock anyone. If we are unable to figure out where the buildings are then he is not comfortable vacating Thistle Road.

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Prosecutor a letter requesting his opinion on the Hemp Road vacation, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:34 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on majority vote.

 9:35 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: John Wren \$2,124.00, Country Carpet \$2,064.00


DJFS: N/A

Action: Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on majority vote.

 9:35 AM


**IN THE MATTER OF
MAGNET ROAD
BROWN TOWNSHIP**

 9:36 AM

Commissioner Ohler asked Mr. Wise if he was going to be present at the Magnet Road viewing on Wednesday at 2 p.m. Mr. Wise advised he isn't sure what they are meeting at Magnet Road about. He is going to go over there today and see what is going on. He knows that there is a creek coming in between the bridge and CR 14. Mr. Wise advised he can design something for the Township if need be, but he hasn't been asked for anything.

**IN THE MATTER OF
PEVENTION, RETENTION AND CONTINGENCY PLAN**


DJFS

 9:44 AM


Kate Offenberger, DJFS Director, appeared before the Board to get the PRC Plan updated. There were a few minor changes to ease the interpretation of the plan. The 2017 Back to School Clothing Program - \$200 voucher per child under 18. The Program max is \$275,000. This runs from 7/1/17 to 9/30/17. They did add Shopko for a retailer. They will still continue to work with Kohls, but they have not been able to give us a line of credit at this time. The Ohio Youth Works Program name has been changed to Summer Youth Program for 14-15 year olds. This program previously did 16-24 year olds. That age has moved to a different group. We ended up putting a college student with the 14 and 15 year olds. They have to have a work permit signed off by the school superintendent. These are the two major program adjustments. The other change was the increase on the contingency (emergency help for those under 10% of poverty) the maximum amount went from \$800 to \$1200. If this money isn't used during the year, these funds are rolled over and allowed to be used on the clothing program. Every year we do a review of the plan to make sure we are meeting the needs of the community. This has to be done by October.

Motion: to approve the amendment to the PRC offered through DJFS effective June 1, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:51 AM

**IN THE MATTER OF
ROSE TOWNSHIP
ROAD VACATION - THISTLE ROAD**


 9:53 AM

Commissioner Wirkner advised the Trustees believe that the Gamble buildings are on Bark Road along Thistle Road. They think that in 1906 all of this was already vacated and a done deal, but Mr. Yoder says the numbers don't add up.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:54 AM

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

/s/ Robert E Wirkner
Robert E Wirkner

/s/ Lewis A Mickley
Lewis A Mickley

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler