



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the meeting of Monday, December 28, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM


Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Rebecca Hanstine, SSWII	DJFS	Transport	Canton, OH	1/6/16	\$0.00
Rebecca Hanstine, SSWII	DJFS	Transport	Canton, OH	1/13/16	\$0.00
Rebecca Hanstine, SSWII	DJFS	Transport	Canton, OH	1/20/16	\$0.00
Rebecca Hanstine, SSWII	DJFS	Transport	Canton, OH	1/28/16	\$0.00


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
Help Me Grow	Contract Services	0035-S025-S01.000	(\$8,625.00)
General Fund	PERS	0250-A006-B09.070	\$151.72


 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
General Fund	WC	0160-A002-E12.080	Salaries	0160-A002-E02.020	\$698.42
General Fund	WC	0160-A002-E12.080	PERS	0160-A002-E11.070	\$98.06
General Fund	Supplies	0120-A001-E03.030	PERS	0120-A001-E10.070	\$2,721.17
Title Administration	Insurance	0161-B025-B10.100	PERS	0161-B025-B07.070	\$.12
T092	PERS	0150-T092-F07.070	M/M	0150-T092-F08.090	\$7.12
General Fund	M/M	0001-A001-A14.090	Transfer Out	2800-A015-A16.200	\$66.70

 9:01 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
BIS DIGITAL**


Motion: to approve a contract with BIS Digital of Ft. Lauderdale, FL in the amount of \$734.25 for system support of the Commissioners' recording software and hardware for the term of August 21, 2015 to August 20, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
MFC, LLC**

Motion: to approve a contract with MFC, LLC of Upper Sandusky, Ohio, in the amount of \$2,625.00 with an hourly rate of \$90.00 per person for the continuing software support and related services in the Auditor's office for the term of January 1, 2016 to December 31, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT - ONE AMERICA
INSURANCE**

Motion: to approve a contract with One America of Indianapolis, IN for voluntary term and AD&D insurance and worksite disability effective January 1, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT - SUPERIOR DENTAL CARE
INSURANCE**

Motion: to approve a contract with Superior Dental Care of Centerville, OH for dental benefits effective January 1, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT - VSP
INSURANCE**

Motion: to approve a contract with VSP of Cordova, CA for vision benefits effective January 1, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT - NWGS COMPANIES
INSURANCE**

Motion: to approve a contract with NWGS Companies of Maumee, OH for Full Flex 125 for effective January 1, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT - NORTHWEST GROUP SERVICES INC
INSURANCE**

Motion: to approve a contract with Northwest Group Services of Maumee, OH for Debit Card New Client Setup effective January 1, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
YEAR END ADVANCES**

Motion: to authorize the following year end advances, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

FROM	TO	AMOUNT
County General (A000)	DIS Service (T049)	\$34,498.46
County General (A000)	CDBG 14 Formula (T113)	\$2,773.00
County General (A000)	VOCA FY16 (T113)	\$6,901.55
County General (A000)	Sel Traffic Enf (T232)	\$1,393.24
County General (A000)	Impaired Driving (T233)	\$2,206.68
TOTAL		\$47,772.93

9:06 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

9:06 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

COUNTY: MRT \$2,550.00

9:07 AM

**IN THE MATTER OF
INVESTMENT REPORT**

9:07 AM

Jeff Yeager, Treasurer, appeared before the Board to present the quarterly report for the Carroll County Investment Advisory Board. He presented the report as follows:

Carroll County Investment Advisory Board
Quarterly Report

Quarter Ending: December 31, 2015

Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	Variable	Daily	\$182,314.59
DD Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$89,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	Variable	Daily	\$353,935.51
Permanent Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$342,887.16
Home Loan Fund	Bus. Savings	PNC Bank	Variable	Daily	\$39,696.14
BTM General Fund	Certificate of Deposit	Consumer's Bank	0.35%	11/30/16	\$325,000.00
General Fund	Certificate of Deposit	Huntington	0.35%	4/28/16	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	11/24/16	\$1,500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	12/17/16	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	12/22/16	\$500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	12/31/16	\$1,000,000.00
General Fund	Money Mkt Checking	Consumer's Bank	Variable	Daily	\$5,500,000.00
General Fund	Money Mkt Checking	PNC Bank	Variable	Daily	\$4,000,000.00
General Fund	Mmax	Huntington	Variable	Daily	\$5,000,000.00
Total Funds on Deposit:					\$20,833,800.77

<u>Interest Earned Per Fund</u>	<u>4th quarter</u>	<u>Year-to-date</u>
General Fund	\$15,966.23	\$19,453.77
Bureau of Support Admin. Fund	\$85.29	\$361.90
BTM General Fund	\$1,056.38	\$1,085.08
Home Loan Fund	\$0.99	\$5.77
Total Interest Fund	\$17,108.89	\$20,906.52

**IN THE MATTER OF
THOMAS R WHITE**

9:09 AM


Commissioner White advised that Linda Moore and he are going to see the property on 2nd street that is for sale.

**IN THE MATTER OF
APPOINTMENT
CARROLL COUNTY FOUNDATION**

9:10 AM


Commissioner Wirkner advised that the Board is supposed to make an appointment to the Carroll County Foundation and advised that he will be willing to take this position.

**IN THE MATTER OF
LANDFILL**

 9:12 AM

Commissioner Ohler advised that he is waiting for a reply on the landfill grant.

**IN THE MATTER OF
REPAIRS/MAINTENANCE**


 9:14 AM

Commissioner Ohler advised that Ms. Oyer will be able to contribute about \$12,000.00 for her project, which will make the County contribution much smaller. That will give extra to put towards a roof at the Senior Center. Commissioner Ohler advised that Mr. Eick needs to get estimates on the DJFS building, and the water problem at the Child Support building will need fixed. Commissioner Wirkner advised that there will be a parking lot committee meeting in January because the Prosecutor needs a spot to park as of January 1, 2016. Commissioner White asked if the Board has anything to do with the Health Department parking lot as it needs resealed. Commissioner Ohler advised they will put it on the schedule for 2016.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:18 AM

Carroll County Commissioners

/s/Valerie S. Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Thomas R White

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Thomas R White
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler