



**Present:** Vice President Thomas R White and Commissioner Jeffrey L Ohler. **Absent:** President Robert E Wirkner.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:07 AM

Commissioner White asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:08 AM

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, December 12, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:08 AM


Commissioner White questioned if everyone on the Board would be in attendance today. Commissioner Wirkner is absent.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Barb Walton, Director	CCH	EnviroPak Meeting	Hartville, OH	12/20/16	\$0.00
Tom Butch, Community Outreach Specialist	Environmental				
Thomas R White, Commissioner	Commissioners	COG Meeting	Cadiz, OH	12/16/16	\$31.10
Brian Wise, Engineer		2017 Ohio County			
Chris Kiehl, Deputy Administrator	Engineer	Engineers Conference	Columbus, OH	2/9/16-2/10/16	\$900.00
Kate Offenberger, Director	DJFS	COG Meeting	Cadiz, OH	12/16/16	\$0.00
Kate Offenberger, Director	DJFS	Canton District Directors	Bolivar, OH	1/3/17	\$0.00
Kate Offenberger, Director	DJFS	PCSAO Trustees	Columbus, OH	1/4/17	\$20.00
Kate Offenberger, Director	DJFS	OJFSDA Executive Retreat	Columbus, OH	1/9/17-1/10/17	\$400.00
Glenn Enslin, Director	Econ. Dev.	Meeting with Wilhelm	Columbus, OH	Retroactive to 12/9/16	\$127.98


 9:09 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
County General	FCFC Grant	0012-A015-A17.000	\$25,000.00
Help Me Grow Subsidy	Contracts – Services	0035-S025-S01.000	(\$5,659.58)

 9:11 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.


Motion carried on unanimous vote.

FUND	FROM NAME	CODE	TO NAME	CODE	AMOUNT
Public Assistance	Worker Compensation	0320-H000-H13.080	Travel and Expenses	0320-H000-H11.050	\$80.00
Public Assistance	Other Expenses	0320-H000-H34.000	Travel and Expenses	0320-H000-H11.050	\$130.00
County General	Salaries-Poll Workers	0180-A003-A02.021	Contract-Services	0180-A003-A06.000	\$1,200.00
County General	Advertising	0180-A003-A08.060	Contract-Services	0180-A003-A06.000	\$486.00

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FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
County General	FOJ Allowance – Prosecutor	0120-A001-E08.000	Equipment	0120-A001-E04.040	\$11,955.85
County General	FOJ Allowance – Prosecutor	0120-A001-E08.000	Salary-Prosecutor	0120-A001-E01.010	\$4,731.30
County General	FOJ Allowance – Prosecutor	0120-A001-E08.000	Salary-Employees	0120-A001-E02.020	\$1,146.85
County General	Supplies	0120-A001-E03.030	Salary-Employees	0120-A001-E02.020	\$3,287.86
County General	W/C	0120-A001-E11.080	Salary-Employees	0120-A001-E02.020	\$487.22
County General	Contract Services	0250-A006-B06.000	Supplies	0250-A006-B03.030	\$230.01
Atwood Lodge	Other Expenses	0020-P020-P15.000	Workers Comp	0020-P020-P03.080	\$300.16
County General	Repairs	0200-A006-A05.000	Salaries	0200-A006-A02.020	\$1,073.55
County General	Supplies	0200-A006-A03.030	Salaries	0200-A006-A02.020	\$1,000.00
County General	PERS	0200-A006-A14.070	Salaries	0200-A006-A02.020	\$24,000.00
County General	Equipment	0200-A006-A04-040	Salaries	0200-A006-A02.020	\$9,000.00
County General	Equipment	0200-A006-A04-040	Services	0200-A006-A06.000	\$235.77

 9:12 AM


**IN THE MATTER OF  
2017 CARROLL COUNTY HOLIDAY SCHEDULE**

**Motion:** to approve the 2017 Carroll County Holiday Schedule, which is as follows, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

<u>Holiday</u>	<u>Actual Holiday</u>	<u>County Holiday</u>
New Year's Day (2017)	Sunday, January 1	Monday, January 2
Martin Luther King Day	Monday, January 16	Monday, January 16
President's Day	Monday, February 20	Monday, February 20
Memorial Day	Monday, May 29	Monday, May 29
Independence Day	Tuesday, July 4	Tuesday, July 4
Labor Day	Monday, September 4	Monday September 4
Columbus Day	Monday, October 9	Monday, October 9
Veteran's Day	Friday, November 10	Friday, November 10
Thanksgiving Day	Thursday, November 23	Thursday, November 23
Day after Thanksgiving	Friday, November 24	Friday, November 24
Christmas Day	Monday, December 25	Monday, December 25

 9:13 AM


**IN THE MATTER OF  
QUOTES  
COUNTY COST ALLOCATION PLAN**

 9:14 AM

Commissioner White advised quotes will be accepted up to 3:00 P.M. on Monday, January 16, 2017 for the Carroll County Cost Allocation Plan for actual costs for year ending December 31, 2016 for use in 2018.


**IN THE MATTER OF  
ECONOMIC DEVELOPMENT DIRECTOR, GLENN ENSLEN  
RESIGNATION**

**Motion:** to accept the resignation of Glenn Enslen, Economic Development Director, effective December 21, 2016, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF  
ECONOMIC DEVELOPMENT DIRECTOR  
PROMOTION**

**Motion:** to promote Tait Carter from Assistant Director to Director of Economic Development effective December 22, 2016; wage rate to be determined at a later date, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF  
COALITION FOR A DRUG FREE CARROLL COUNTY**

 9:15 AM

Debbie Albright and Frank Copeland, Co-Chairmen, Coalition for a Drug Free Carroll County, appeared before the Board to talk about the new medical marijuana law passed by the State of Ohio. Ms. Albright advised they met with the Village of Carrollton who seems to be moving towards passing a resolution to prohibit dispensaries within Village limits. Ms. Albright asked if there was any initiative from the County to prohibit dispensaries in the county. Commissioner Ohler advised the County has taken a stance on prohibiting the use by County employees but nothing further. Mr. Copeland asked the Board if they have seen any resolutions from surrounding communities. Mr. Copeland advised both Dover and New Philadelphia have already passed resolutions and provided the

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Board with their legislature. Ms. Albright advised if all of the surrounding communities prohibit dispensaries and Carroll does not, it will only be a matter of time before a dispensary is opened up here and then all of those communities will be traveling here to purchase the medicinal marijuana. Mr. Copeland advised the State of Ohio still doesn't have all of the regulations in place and a lot of the medicinal marijuana is sold in packaging that is very attractive to children. Ms. Albright advised they sell it in the form of cookies, gummy bears and other forms of candy. Ms. Albright advised in the 1970s marijuana had THC levels of around 12% and today the THC levels are in the 70th percentile. Ms. Albright advised by doing something now you have more control over what goes on in the County later instead of trying to fight it when it's here. Mr. Copeland advised that the marijuana isn't even prescribed by a doctor. Mr. Copeland advised because marijuana is still considered a Schedule I drug by the federal government a doctor can only recommend medical marijuana to a patient and they would go and try to obtain a medicinal marijuana card from the state of Ohio and then be free to go to any dispensary and purchase the drug at any time. Commissioner White advised the Board of County Commissioners are not legislatures and doesn't believe the Board has the authority to prohibit dispensaries. Commissioner Ohler advised before the County passes any ordinance to limit or prohibit medicinal marijuana dispensaries we would need to obtain guidance from the County prosecutor. Commissioner Ohler asked if any other county in the state has taken steps to prohibit the dispensaries. Ms. Albright advised she doesn't know but would research the matter and report back.


**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to request a Prosecutor's Opinion to determine if the County Commissioners have the ability to limit or prohibit medical marijuana dispensaries, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.


 9:34 AM

**IN THE MATTER OF  
CCH ENVIRONMENTAL GROUP  
CHRISTMAS TREE RECYCLING**

 9:38 AM

Tom Butch, Community Outreach Specialist, CCH Environmental Group, appeared before the Board to advertise the group's annual live Christmas tree recycling event. Mr. Butch advised CCH Environmental Group will have five drop off locations throughout Carroll County this year from December 27, 2016 through January 31, 2017. Residents should look for the "Recycle Your Live Christmas Tree Here" sign at each site. Mr. Butch advised that since the trees will be chipped into mulch please do not place trees in plastic bags or bring artificial trees, wreaths, tinsel or ornaments to the recycling sites. The five sites in Carroll County are: 1-Carrollton Fairgrounds; 2-Dellroy Community Center (back of the building); 3-Lake Mohawk (marina); 4-Malvern (village park near tennis courts); and 5-Leesville (village building).

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
FRONTIER COMMUNICATIONS**


 9:41 AM

Janice E. Leggett, Clerk Supervisor, Commissioners, appeared before the Board to advise that this Frontier Communications contract is to program the system so when a certain department in the courthouse calls 911 that office shows on the caller ID in the 911 center. Ms. Leggett advised currently no matter which department calls 911 the caller ID shows it as the Commissioners' Office. There is a one-time fee of \$2,500.00 to set this up


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**Motion:** to approve a Frontier Services Agreement with Frontier Communications of Rochester, New York, in the amount of \$2,500.00 for PS/ALI Database access set-up and access management; a copy is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:42 AM

**IN THE MATTER OF  
OHIO DEPARTMENT OF TRANSPORTATION  
TRANSIT - 2017 OPERATING GRANT**


 9:45 AM

Sonja Leggett, Transit Director, appeared before the Board to accept the 2017 Rural Transit Grant Program. Ms. Leggett advised Transit has been awarded \$285,000. Ms. Leggett advised the operating grant of \$235,000 is the Federal Share, \$10,000 in State Share and \$40,000 in Local Share. Ms. Leggett advised the Capitalized Maintenance Federal Share is \$20,000 with a \$2,222 local match to complete the total of all capital items funded for the period of January 1, 2017 through December 31, 2017. Ms. Leggett advised the only change this year is rather than submitting bills quarterly it will be done monthly and Transit will be reimbursed monthly.


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**Motion:** to accept the 2017 Rural Transit Grant Program award, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:46 AM

**IN THE MATTER OF  
DEPT. OF JOB & FAMILY SERVICES  
CHILDREN'S TRUST FUND - REQUEST FOR GRANT APPLICATION (RFGA)**


 9:48 AM


Kate Offenberger, DJFS Director, appeared before the Board to give an update on the Regional Children's Trust Fund. Ms. Offenberger advised that she and Jenifer Burns were appointed to this ten-county regional board earlier this year by Commissioners. Ms. Offenberger advised the group has been meeting on a regular basis and have been tasked with looking at programming that can be implemented for child abuse for the region. Ms. Offenberger advised that a Request for Grant Application (RFGA) has been released and the group came up with two strategies: 1- improving quality of childcare in the region; 2-mentoring. Ms. Offenberger advised applications are due back on January 12, 2017 and there is \$447,438 available to be granted to applicants in the region. Ms. Offenberger advised the counties in the region are Belmont, Carroll, Coshocton, Guernsey, Harrison, Jefferson, Monroe, Muskingum, Noble and Tuscarawas counties.

**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.


 10:00 AM

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Board members reconvened at  3:03 PM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.


 3:06 PM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.


**COUNTY:** Routematch \$670.00; Frontier \$171.76; Routematch \$288.00; Forms & Systems \$307.46; Business Card \$128.01; Harr, Thomas & Martha \$21,632.00; CEVDS \$110.00; Stan Snider \$230.92; Business Card \$911.54; Justice Data System \$9,000.00; Rite Aid \$739.45; Schloss Media \$825.00; Dowell Dental \$330.00; Village of Carrollton \$994.70; McFadden Insurance \$175.00; Office Max \$1,545.54; Business Card \$372.37; Carroll County Treasurer \$21,924.24; Ohio State Coroners Association \$2,145.00; Extra Packaging LLC \$300.00; Treasurer, State of Ohio \$82.00; Kienzle Repair \$364.69; Treasurer State of Ohio; 538.25; Forms & Systems \$307.46; FCFC \$25,000.00; Loveless Exterminating \$90.00; Anthem \$131.40; Business Card \$372.37; NSO \$109.00; Speedway \$103.41; Serversim \$2,045.00; Matthew Bender \$2,127.81; Todd Osugi \$133.00  
**DJFS:** Alco Services \$845.00; Patricia Harris \$600.00; Ohio Guidestone \$1,361.48; Ohio Guidestone \$2,616.52; Ohio Gudiestone \$312.00; Carroll Co Transit \$519.60; ODJFS \$41,433.27; Carroll Co Chamber of Commerce \$170.00; FCFC \$1,154.56; HARCATUS \$517.65; Middaugh Printers \$427.00; Kate Offenberger \$213.00; Key Bank \$126.81; Carroll Co Transit \$662.40; Gordon's \$514.20

 3:06 PM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 3:06 PM

Carroll County Commissioners

/s/Christopher R. Modranski  
Christopher R. Modranski, Assistant Clerk I  
(PREPARED BY)

ABSENT PRESIDENT

Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Jeffrey L Ohler  
/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner