



**Present:** Vice President Thomas R White and Commissioner Jeffrey L Ohler. **Absent:** President Robert E Wirkner

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner White asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, December 8, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM


Commissioner White questioned if everyone on the Board would be in attendance today. Commissioner Wirkner is absent.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
John S Campbell, Judge	Probate/Juvenile	Ohio Judicial Conference	N/A	N/A	\$150.00
Jeffrey L Ohler, Commissioner	Commissioner	OMEGA	Cambridge, OH	12/13/16	\$69.12


 9:02 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
Workforce Development	Adult	0326-W000-W01.000	(\$2,100.00)
Workforce Development	Dislocated Worker	0326-W000-W02.000	(\$38,339.00)
Workforce Development	Administration	0326-W000-W04.000	(\$5,000.00)
Workforce Development	Special One Stop	0326-W000-W05.000	(\$1,000.00)


 9:03 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**


**Motion:** to approve the following appropriation amendment(s), **A Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	FROM CODE	TO NAME	TO CODE	AMOUNT
Public Assistance	W/C	0320-H000-H13.080	Contract-Services	0320-H000-H6.000	\$15,600.00
General Fund	Relief Allowances	0155-A009-C06.000	Outreach	0255-A009-C13.000	\$6,000.00
General Fund	Relief Allowances	0155-A009-C06.000	Equipment	0255-A009-C04.040	\$1,000.00
General Fund	Relief Allowances	0155-A009-C06.000	Supplies	0255-A009-C03.030	\$2,000.00
County General	Salaries-Employees	0180-A003-A02.020	Contract-Services	0180-A003-A06.000	\$5,950.56
County General	Salaries- Employees	0180-A003-A02.020	Supplies	0180-A003-A03.030	\$1,747.53
County General	Advertising	0180-A003-A08.060	Supplies	0180-A003-A03.030	\$79.10
County General	Supplies	0165-A002-F03.030	Travel - Coroner	0165-A002-F07.050	\$300.00
County General	Salary-Asst Coroner	0165-A002-F02.020	Travel - Coroner	0165-A002-F07.050	\$60.00
County General	Contract-Services	0165-A002-F06.000	Travel - Coroner	0165-A002-F07.050	\$785.00


 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:04 AM


Josh Long, Interim Dog Warden, filed his report for the week of December 4, 2016 through December 10, 2016 showing 3 dogs impounded, 2 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
DOG POUND  
ASSISTANT DOG WARDEN**

 9:04 AM


Commissioner White advised that Victoria Shaw has accepted the Assistant Dog Warden position at a rate of \$13.00 an hour, effective January 3, 2017.

**IN THE MATTER OF  
DOG POUND  
PROMOTION**

 9:04 AM

Commissioner White advised that Interim Dog Warden Joshua Long has been promoted to Dog Warden effective January 3, 2017 at a rate of \$15.50 an hour.


**IN THE MATTER OF  
MONTHLY REPORT – NOVEMBER  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:05 AM

Commissioner White advised the office of the Prosecuting Attorney filed the November 2016 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' office.


**IN THE MATTER OF  
MANDATED SHARE - DEPARTMENT OF JOB AND FAMILY SERVICES**

**Motion:** to approve the request of Kate Offenberger, Department of Job & Family Services Director, to release \$65,627.10, same being the mandated county share of income maintenance and TANF expenditures for the year of 2016, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
REQUEST FOR FUNDS  
WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**

**Motion:** to approve a request for funds in the amount of \$2,200.00 from the Environmental Protection Agency of the State of Ohio for the Water Pollution Control Loan Fund, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF  
2017 BUDGET  
AIRPORT AUTHORITY**

 9:08 AM


Karen Tuttle, Airport Board Authority, appeared before the Board to discuss the 2017 budget. Ms. Tuttle advised there is a new sign hanging on the maintenance building. Ms. Tuttle spoke about the accomplishments that the Airport Authority Board has achieved. Ms. Tuttle advised there is still work to be done at the airport, and they are trying to complete Exhibit A, which is to finalize deed descriptions. Some of the other projects are: fence project, remove tree obstructions from airport approach, complete runway light replacement, replace second hangar door on storage facility and celebrate their 50<sup>th</sup> year anniversary in October 2017. Ms. Tuttle advised that the challenge for the Airport Authority Board is that the expenses continue to exceed their income. Ms. Tuttle spoke about the budget for 2017. Every year there has been a loss in the general fund. They will be in the red for cash on hand. Ms. Tuttle advised anything that the County can do to help the Airport is greatly appreciated. Ms. Tuttle thanked Commissioner White for being a friend to the Airport Authority Board and understanding what is going on and for his advice. Commissioner White advised perhaps they could think about having an air show in the late spring.

**IN THE MATTER OF  
2017 BUDGET  
CARROLL COUNTY HAZMAT**

 9:36 AM


Dennis Fenton, Team Coordinator for Carroll County Hazmat, appeared before the Board to discuss the 2017 budget. The Hazmat team has been around for 15 years and has always been self-funded. Mr. Fenton advised that the 60 minute air bottles have a 15 year shelf life and will expire in 2017. There are 12 air bottles, but only 8 of them will expire this year. Commissioner White asked how much the air bottles cost. Mr. Fenton replied about \$1,300.00 per bottle. Commissioner White asked if they have the funds to cover this. Mr. Fenton advised it would wipe out the account. Mr. Fenton advised their expenses for 2017 will come to \$16,000.00. Commissioner Ohler asked if the request is for the Board to add another \$6,000.00. Mr. Fenton advised yes. Commissioner Ohler advised the Board will need to know how much the carryover is going to be. Commissioner Ohler advised if the County gives Hazmat \$6,000.00 if that will get them out of the woods. Mr. Fenton advised he has applied for grants for the replacement bottles. Commissioner Ohler explained that we will wait until Commissioner Wirkner returns and he can have a conversation with Mr. Fenton and Mr. Cottis to see how much money they will actually need.

**IN THE MATTER OF  
2017 BUDGET  
AUDITOR**

 9:51 AM


Lynn Fairclough, Auditor, and Stacy Taylor, Deputy Auditor, appeared before the Board to discuss the 2017 budget. Ms. Fairclough advised there isn't much change in the request. There is a change in the advertising line that would affect the General Fund. The Real Estate Assessment Fund has also increased. Commissioner Ohler asked about the revenue and carryover for the Real Estate Assessment Fund. Ms. Fairclough advised the carryover is \$1 million. It is a six year cycle. Commissioner White thanked the Auditor's office for all they do.

**IN THE MATTER OF  
2017 BUDGET  
DOG POUND**

 9:57 AM


Joshua Long, Interim Dog Warden, and Stacy Taylor, Deputy Auditor, appeared before the Board to discuss the 2017 budget. Ms. Taylor advised they will have to increase the employee health insurance to \$30,000.00 for the two employees for the family plan. Ms. Taylor advised the salaries are going to be looked at. Commissioner Ohler asked about the revenue. Ms. Taylor advised it is \$128,481.00 as of November 8, 2016. Hopefully, it will be higher for 2017. There are two pays left and there is still \$31,000 in the account. Commissioner Ohler asked about the bills for the remainder of this year. Ms. Taylor advised it shouldn't be any more than \$5,000.00. Commissioner Ohler advised so that would give us about \$125,000 for next year which makes it a shortfall for 2017. Commissioner Ohler advised we are going to have to be very diligent on checking dog tags for 2017. Commissioner White thanked Josh Long for all of his hard work and efforts. Mr. Long advised that the numbers are down for the intake of dogs. It is down by 225 dogs from last year.

**IN THE MATTER OF  
2017 BUDGET  
PROSECUTOR**

 10:22 AM


Steve Barnett, Assistant Prosecutor, appeared before the Board to discuss the 2017 budget. Mr. Barnett advised he included a 3% wage increase across the board, except for the Prosecutor's salary.

**IN THE MATTER OF  
PROSECUTOR ELECT**

 10:23 AM


Steve Barnett, Assistant Prosecutor, advised he will not be engaging in the private law practice as of January 1, 2017 and for the duration of his career as Prosecutor.

**IN THE MATTER OF  
MAINTENANCE/REPAIRS  
PROSECUTOR OFFICE**

 10:24 AM


Steve Barnett, Assistant Prosecutor, advised the building is going to need some upgrades. The carpet is going to need replaced and new wallpaper will be needed down the road. Commissioner Ohler advised his staff would take care of getting estimates.

**IN THE MATTER OF  
2017 BUDGET  
MUNICIPAL COURT**

 10:36 AM

Judge Gary Willen, Municipal Court, appeared before the Board to discuss the 2017 budget. Judge Willen advised he included a 3% wage increase for his staff. They will be returning \$9,500.00 to the carryover. Judge Willen spoke about the video conferencing and explained the caseload is about the same as last year. There should be approximately \$3,300 in the Security fund that will go back to General Fund. Commissioner Ohler advised the Board will be working on the budget next week. Judge Willen advised that they budgeted \$18,000 from the grant that they received for payroll.


**IN THE MATTER OF  
2017 BUDGET  
PUBLIC DEFENDER**

 10:42 AM

Steve Kandel, Public Defender, appeared before the Board to discuss the 2017 budget. Mr. Kandel advised the transition is going well for the Assistant Public Defender's replacement. Commissioner Ohler asked about Mandatory Medicare. Mr. Kandel advised that is an error. Commissioner Ohler advised the Board will have everything finalized in the next week or so. Commissioner Ohler asked Mr. Kandel to submit any final adjustments to his budget the first of next week.


**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.  10:49 AM


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Board members reconvened at  3:00 PM

**IN THE MATTER OF  
DOG POUND  
ASSISTANT DOG POUND POSITION**

 3:01 PM

Commissioner White advised he received a phone call this afternoon from Victoria Shaw declining the Assistant Dog Warden position. Commissioner White advised he reached out to Allison Hull and she accepted the offer of \$12.00 per hour effective January 3, 2016. Commissioner White advised he spoke to Ms. Hull’s employer and she got a very good review.

**IN THE MATTER OF  
ECONOMIC DEVELOPMENT**


 3:03 PM

Commissioner Ohler advised he approved Glenn Enslen’s mileage reimbursement for going to Columbus this past week.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 3:05 PM


**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

**COUNTY:** Serversim \$1,1150.00; Borden Office \$1,561.00; APCO International \$525.00; Ohio Judicial Conference \$150.00; EMT \$125.00; Stark Co Coroner \$3,600.00; EMT \$125.00; EMT \$125.00; CC Treasurer \$26,480.00; Vector Security \$1,056.00; Ron Ruegg \$979.84; Embassy Suites \$378.00; Carroll Co Sheriff \$10,680.00; Ohio Judicial Conference\$150.00; County Treasurer Association \$843.44; Stephen Kandel \$1,200.00; Wingfoot Commerical Tire \$1,131.94; Carroll Co Op \$1,211.36; Treasurer, State of Ohio \$2,600.00; Treasurer, State of Ohio \$250.00; Ohio Judicial Conference \$150.00; Treasurer, State of Ohio \$518.00; Treasurer, State of Ohio \$939.00; Alexis Brady \$126.50; Jordan Witts \$253.00; Nellie Way \$137.50.


**DJFS:** Office Depot \$360.16; MSS Enterprises \$304.61; Carroll Co Treasurer \$10,988.50; Melymbrosia Association \$700.00.

 3:06 PM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 3:06 PM

Carroll County Commissioners

/s/Valerie S Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

Absent PRESIDENT  
Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Jeffrey L Ohler  
Jeffrey L Ohler  
/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor