



Present: Vice President Thomas R White, Commissioner Jeffrey L Ohler; **Absent:** President Robert E Wirkner

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner White asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 10, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:00 AM


Commissioner White questioned if everyone on the Board would be in attendance today. Commissioner White is absent.

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
CCBDD General Operating	Contracts/Services	0400-S010-S38.000	\$55,000.00


 9:00 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**


Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>FROM</u>	<u>NAME</u>	<u>CODE</u>	<u>TO</u>	<u>AMOUNT</u>
General Fund	Relief Allowances	0255-A009-C06.000		Salaries-Employees	0255-A009-C02.020		\$4,894.54
General Fund	Relief Allowances	0255-A009-C06.000		PERS	0255-A009-C09.070		\$685.24
General Fund	Relief Allowances	0255-A009-C06.000		M/M	0255-A009-C11.090		\$70.98
General Fund	Relief Allowances	0255-A009-C06.000		W/C	0255-A009-C10.080		\$134.60


 9:01 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Josh Long, Interim Dog Warden, filed his report for the week of November 6, 2016 through November 12, 2016 showing 11 dogs impounded, 1 adopted out, 5 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
BIDS - LABORERS-EMPLOYERS COOPERATION AND EDUCATION TRUST**

 9:02 AM

Kevin Lewis, Laborers-Employers Cooperation and Education Trust, appeared before the Board. He asked the Board to consider giving his contractors a chance to bid on any work not self-performed through the Engineer Department for projects like water lines, sewer lines, paving jobs. He may be able to get more contractors to bid on the projects and get the price down to help the County.

**IN THE MATTER OF
2017 BUDGET**

EMA


 9:05 AM

Tom Cottis, EMA Director, appeared before the Board to discuss the 2017 budget. Mr. Cottis advised nothing is going to change, but perhaps the carryover for 2016 may be greater. Mr. Cottis advised they are going to see more of a cut since the Emergency Management Performance Grant (EMPG) is coming back since 2007. Commissioner Ohler asked what Mr. Cottis's special project was this year. Mr. Cottis advised that the All Hazards Mitigation, which is still being worked on. Part of it is going to be covered through a grant next year. Mr. Cottis also advised his office is almost done with the well inspections which are conducted biannually.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.


Motion carried on unanimous vote.

COUNTY: Alco \$1,157.81; Culligan \$199.46; Cintas \$297.48, Capital One \$1,958.67, RWJ \$650.00, Pinnacle Care Providers \$180.21

DJFS: None


 9:10 AM

**IN THE MATTER OF
COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM (CHIP)
SATISFACTION OF MORTGAGE**

 9:10 AM


Janice Leggett, Clerk Supervisor, appeared before the Board to advise them that she has reviewed the mortgages on file with the Commissioners' office for participants in the Community Housing Impact & Preservation Program (CHIP). Ms. Leggett reviewed these with our consultant, Becky Hall, of Hall Community Development. The two of them agreed that several mortgages are eligible for release because of the affordability period or residency requirements have been met. This was also confirmed by our CHIP representative at the State, Marvin Rudd. One special note is the mortgage for Mr. & Mrs. Morckel. They have met the residency requirement but their mortgage and note did not specify a sliding scale. This has not been permitted under the CHIP guidelines at any point, so it should also be released.

Motion: to approve the Satisfaction of Mortgages for the following participants of the Community Housing Impact & Preservation Program (CHIP), **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:13 AM

Name	Amount Due	Expiration of 10 year term
Bennett, Ranza & Judy	\$1,457.60	2011
Campbell, Steven & Vivian	\$3,384.05	2013
Dulaney, Kenneth & Marguerite	\$3,136.62	2011
Jeffery, Douglas & Megan	\$2,400.62	2012
Lumley, Kurt & Shelley	\$3,677.06	2012
Lumley, Nicole	\$2,796.80	2011
Slabaugh, Mark & Lorri	\$2,130.13	2012
Stull, Deborah	\$2,299.75	2012
Swonger, Timothy & Brittany	\$4,424.96	2012
Thompson, Troy & Kerri	\$3,029.78	2011
Walters, Shawn	\$1,645.50	2012
Welker, Stephen & Nancy	\$1,958.01	2013
McAllister, Drake & Lisa	\$1,690.00	2008
Morckel, Russell & Christina	Unknown	2012

**IN THE MATTER OF
2017 BUDGET
CLERK OF COURTS**


 9:18 AM

Bill Wohlwend, Clerk of Courts, appeared before the Board to discuss the 2017 budget. Mr. Wohlwend advised he is still carrying the Title Clerk part-time. Mr. Wohlwend did put some money in the Title office medical insurance fund and he may have to do it again for 2017. Commissioner Ohler thanked Mr. Wohlwend for a great job. Mr. Wohlwend advised he spoke with Ms. Taylor in the Auditor's office and he will be able to move \$6,200.00 back to the General Fund for next year. It depends on the cost of worker's compensation.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:32 AM

Board members reconvened at  9:54 AM

**IN THE MATTER OF
2017 BUDGET
ENVIRONMENTAL SERVICES**


 9:54 AM

Ralph Castellucci, Director of Environmental Services, appeared before the Board to discuss the 2017 budget. Mr. Castellucci advised everything is the same as what he turned in earlier this year. Commissioner White thanked Mr. Castellucci for saving the County money by doing work at the Landfill.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:55 AM

Carroll County Commissioners

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler

Jeffrey L Ohler

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor