



Present: President Jeffrey L Ohler and Commissioner Lewis A Mickley; **Absent:** Vice President Robert E Wirkner

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM


Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 28, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:00 AM


Commissioner Ohler questioned if everyone on the Board would be in attendance today. Commissioner Wirkner is absent.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Service Coordinator	Family & Children First Council (FCFC)	National Wraparound Conference	Baltimore, MD	9/11/17-9/13/17	\$0.00
Jennifer Simon, ESSII	DJFS	DLH Closure Prep	Canton, OH	9/6/17	\$0.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
Public Assistance	Other Expenses	0320-H000-H34.000	Travel & Expenses	0320-H000-H30.050	\$500.00
Public Assistance	Equipment	0320-H000-H03.040	Public Assistance	0320-H000-H05.000	\$15,000.00
Public Assistance	Facilities	0320-H000-H09.000	Public Assistance	0320-H000-H05.000	\$10,000.00
Public Assistance	Equipment	0320-H000-H27.040	Public Assistance	0320-H000-H05.000	\$1,000.00
Public Assistance	Contract-Services	0320-H000-H28.000	Public Assistance	0320-H000-H05.000	\$20,000.00
Public Assistance	Salaries-Employees	0320-H000-H25.020	Public Assistance	0320-H000-H05.000	\$4,000.00
Public Assistance	Salaries-Employees	0320-H000-H25.020	Purchase of Service	0320-H000-H33.000	\$11,000.00
Public Assistance	Employee Health Ins	0320-H000-H36.100	Purchase of Service	0320-H000-H33.000	\$3,000.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
Public Assistance	Contracts – Services	0320-H000-H06.000	\$26,000.00
Public Assistance	Purchase of Service	0320-H000-H33.000	\$26,000.00


Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
 BID ACCEPTANCE – CDBG FY16 PAVING**

Motion: to accept the bid from Northstar Asphalt, Inc. in the amount of 27,980.00 for the CDBG FY16 Paving Project as recommended by Brian J. Wise, County Engineer; the project includes an alley situated between 4th Street NE and 5th Street NE in the Village of Carrollton and a portion of McCarty Lane in the Village of Dellroy, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 COURTHOUSE CLOSED
 LABOR DAY**


 9:02 AM

Commissioner Ohler advised the Courthouse will be closed on Monday, September 4, 2017 due to the observance of Labor Day.

**IN THE MATTER OF
 REQUEST FOR FUNDS
 WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**

Motion: to approve a request for funds in the amount of \$18,001.66 from the Environmental Protection Agency of the State of Ohio, for the Water Pollution Control Loan Fund for installation of two septic systems in project #3A, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 REQUEST FOR FUNDS
 WATER POLLUTION CONTROL LOAN FUND/HSTS PROGRAM**

Motion: to approve a request for funds in the amount of \$11,382.50 from the Environmental Protection Agency of the State of Ohio, for the Water Pollution Control Loan Fund for installation of one septic system in project #3B, including two Change Orders, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
 PROSECUTOR OPINION
 FIRING RANGE**

Motion: to send a letter to the Prosecutor requesting his opinion on installing a firing range on County property for the joint use by the Sheriff's Office and Carrollton Police Department, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
 PROSECUTOR OPINION
 CDBG FY16 PAVEMENT IMPROVEMENT PROJECT**

Motion: to send the Contract – CDBG FY16 Pavement Improvement Project to the Prosecutor for his approval to form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
 BID NOTICE
 WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**


Motion: to accept bids up to and opened at 9:30 a.m. on Monday, September 25, 2017 in the Commissioners' office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for the following projects: Bid #05A – Installation of two Septic Systems, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT - HUNTINGTON
SHERIFF'S VEHICLE LEASE**

Motion: to approve the lease documents from Huntington for one vehicle for the Sheriff's office in the amount of \$18,789.60. **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
RESOLUTION NO. 2017-30**

Motion: to adopt Resolution No. 2017-30 establishing deposit for costs incurred for petitions to locate, establish, alter, widen, straighten, vacate, or change the direction of a road, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:06 AM

**RESOLUTION NO. 2017-30
ESTABLISHING DEPOSIT FOR COSTS INCURRED
FOR PETITIONS TO LOCATE, ESTABLISH, ALTER, WIDEN,
STRAIGHTEN, VACATE, OR CHANGE THE DIRECTION OF A ROAD**

WHEREAS, Section 5553.051 of the Ohio Revised Code states: (a) the board of county commissioners may establish a fee to cover the actual costs the county incurs in providing published notice and mailed notice as required by section 5553.05 of the Revised Code; (b) the board may require an initial deposit to be paid at the time a petition is filed under section 5553.04 of the Revised Code or promptly thereafter; and (c) the clerk of the board shall maintain an accurate and detailed accounting of all funds received under this section and expended in providing the required published and mailed notice.

WHEREAS, the Board desires to implement a deposit and fee schedule effective as of the date of this Resolution for all petitions filed with the Board to locate, establish, alter, widen, straighten, vacate, or change the direction of a road ("petition").

NOW, THEREFORE, BE IT RESOLVED by the Board of Carroll County Commissioners:

Section 1.0 – Deposit. Every petition submitted pursuant to Chapter 5553 of the Ohio Revised Code shall be subject to a deposit in the amount of \$350.00. This fee represents an advance deposit for costs anticipated to be incurred by the County in conducting the proceedings leading up to a decision upon the petition and includes, but is not limited to, copying, postage, and publication fees.

Section 2.0 – Time Period in Which to Make Deposit. The deposit required pursuant to Section 1.0 of this resolution shall be paid to the Board of Commissioners Clerk when the petition is filed.

Section 3.0 – Fee Schedule In Review.

Deposit.....	\$350.00 for each petition
Copies (black & white).....	\$ 0.10 each copy
Copies (color).....	\$ 0.20 each copy
Postage.....	Actual Cost
Cost of Publication.....	Actual Cost

Section 4.0 – Deposit of Fee Revenue. The Clerk shall deposit all funds received for processing petitions into a revenue account created within the General Fund for that purpose.

Section 5.0 – Payment of Expenses. All expenses shall be paid from the expense line item specifically created within the General Fund.

Section 6.0 – Maintenance of Records and Final Accounting of Fees Paid. The Clerk shall maintain an accurate and detailed accounting of all funds received and expended in processing each petition. At the conclusion of the proceeding for each petition, the Clerk shall make a final accounting of expenses. In the event the deposit received is in excess of final expenses, the Clerk shall refund the petitioner. Should the deposit not be enough to cover the expenses, petitioner is responsible to pay the difference.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution;

Mr. Ohler seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, Yes ; Mr. Wirkner, Absent ; Mr. Ohler, Yes .


Motion carried on unanimous vote. Resolution adopted this 31st day of August, 2017.

ATTEST:

/s/ Janice E. Leggett
[] Christopher R. Modranski, Assistant Clerk I
[] Valerie S. Mossor, Assistant Clerk II
[X] Janice E. Leggett, Clerk Supervisor


BOARD OF COMMISSIONERS
OF CARROLL COUNTY
/s/ Jeffrey L. Ohler
Jeffrey L. Ohler, President
Absent
Robert E. Wirkner, Vice President
/s/ Lewis A. Mickley
Lewis A. Mickley, Commissioner

**IN THE MATTER OF
WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM
2018 FUNDING**

 9:06 AM

Janice Leggett, Commissioners' Clerk Supervisor, advised that Scott Lenigan from the Health Department inquired this morning whether the Board would like to apply for 2018 funding of the Water Pollution Loan Control Fund.


Motion: to permit Scott Lenigan to apply for the 2018 Water Pollution Loan Control Fund Household Sewer Treatment System funding, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Smart Ads Adv \$450.00; AEP \$3,108.63; Mercy Medical \$658.85; Business Card \$940.33; Ron Eick \$155.00; US Foods \$687.46; Fairfield \$401.00; Fairfield \$322.00; Ohio State Patrol \$600.00.

DJFS: Richard A Wadsworth Family Trust \$750.00; Guy Keener \$1,200.00; Billie Allison \$155.00.

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
LEWIS A MICKLEY**

 9:10 AM

Commissioner Mickley advised his trip to Washington D.C. was very informative. There was a steady stream of representatives who gave information about programs available to counties. Commissioner Ohler asked if there was anything useful for Carroll County in particular. Commissioner Mickley advised there were a couple items he wants to research more from the Secretary of Agriculture.

**IN THE MATTER OF
TRANSIT
PUBLIC HEARING - OHIO DEPARTMENT OF TRANSPORTATION OPERATING ASSISTANCE**


 9:12 AM

Sonja Leggett, Transit Director, appeared before the Board to request a public hearing for September 14, 2017 at 9:30 a.m. This is for Transit's operating and capital grant for 2018.


**IN THE MATTER OF
TRANSIT
AGREEMENT/CONTRACT - CARROLLTON EXEMPTED VILLAGE SCHOOLS**

Motion: to approve a contract with Carrollton Exempted Village Schools of Carrollton, Ohio, in the amount of \$1.75 per mile for the length of the trip for transportation services for the retroactive term of August 22, 2017 to June 30, 2018, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
PROSECUTOR OPINION
TRANSIT - ROUTEMATCH CONTRACT**

 9:14 AM


Sonja Leggett, Transit Director, appeared before the Board to discuss cancellation of the contract with RouteMatch. She advised Transit received a grant to purchase new software. She would like the Prosecutor to review and give his opinion on this issue. Commissioner Ohler asked if the contract allows for cancellation. Ms. Leggett advised yes, and the reason she wants to cancel with RouteMatch is poor performance. She provided the Board with documentation of the ongoing issues and asked the Board to forward everything to the Prosecutor.

Motion: to send a prosecutor opinion for Transit in regard to the cancellation of the current contract with RouteMatch, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:16 AM


Nancy Schaar, Free Press Standard reporter, asked if there was any penalty for early cancellation. Ms. Leggett advised she was not aware of any. Commissioner Ohler asked if the documentation presented to the Board include examples of the poor performance. Ms. Leggett said it did. Commissioner Ohler questioned whether the contract specifically stated the cancellation policy. Ms. Leggett advised the State of Ohio gave her guidance on the cancellation as there are other entities which had difficulties with RouteMatch.

**IN THE MATTER OF
TRANSIT
AGREEMENT/CONTRACT - CARROLLTON EXEMPTED VILLAGE SCHOOLS**

 9:20 AM

Commissioner Ohler asked for additional information on the contract with Carrollton Schools. Ms. Leggett advised there are two students who are transported by Transit regularly but she did not know the reason. There was one student last year who had crutches which was transported as well because he could not get on a regular bus.

**IN THE MATTER OF
TRANSIT
MEDICAID BILLING**


 9:21 AM

Sonja Leggett, Transit Director, informed the Board she received the Medicaid provider number. She will make phone calls to those in need of non-medical transportation. She explained the process of billing.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Lewis A Mickley; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:22 AM

Carroll County Commissioners

/s/Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
Absent
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor