



**Present:** President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, July 6, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
EXPENSES**


**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Lynn Fairclough, Auditor Staci Brady, Deputy Auditor	Auditor	Northeast Auditor's Association District Mtg	Salem, OH	7/28/17	\$80.00

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Josh Long, Dog Warden, filed his report for the week of July 2, 2017 through July 8, 2017 showing 2 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Jon Jones II, to construct a driveway in Monroe Township, Antigua Road;

**Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on majority vote.


 9:04 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
GRANT-OHIO DEPARTMENT OF REHABILITATION AND CORRECTION**

**Motion:** to authorize the Board to sign the Subsidy Grant Agreement to the Ohio Department of Rehabilitation and Correction for electronic monitoring in the amount of \$65,760.00, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on majority vote.

 9:05 AM

**IN THE MATTER OF  
HEALTH DEPARTMENT – LEVY**


 9:05 AM

Commissioner Mickley advised he met with Leanne Cline, Health Department Director to discuss the 2018 budget. She presented Commissioner Mickley with a spreadsheet. They will have a shortfall of approximately \$300,000. The Health Board will be meeting on July 19 and she will present the Commissioners with a letter of insufficiency and then this Board will have to start the process of getting the levy on the ballot. Commissioner Wirkner asked if the Auditor received a copy of this. Commissioner Mickley advised yes. Commissioner Mickley advised the Health Department has to apply for accreditation and if this accreditation isn't received then they will lose most of their grants. If this levy doesn't pass Ms. Cline will have to go down to a skeleton crew. Commissioner Mickley advised that after speaking to Ms. Cline several times he is comfortable with this budget. He doesn't like it, but he does see where the

red ink is going to come in. Commissioner Wirkner asked why it took so long to receive their budget. Commissioner Mickley thinks Ms. Cline forgot to submit it, but it is now all updated. Commissioner Mickley advised the first step the Board will have to take is to pass the Resolution and send it to the Auditor. The Board is mandated by the State to put the levy on the ballot upon the receipt of the insufficient funds letter. Commissioner Wirkner asked if the Health Department pays all of the health insurance cost or if her people pay a percentage. Commissioner Mickley was not sure. Commissioner Ohler asked if Commissioner Mickley could please find out about the insurance. Commissioner Mickley advised between the General Fund, grant money, and state, local and federal dollars, it makes the budget very complicated. Commissioner Wirkner asked for clarification on the insurance increase as well.

**IN THE MATTER OF  
FY 2016 COST ALLOCATION PLAN**


**Motion:** to approve the Cost Allocation Plan for FY 2016 for use in 2018 as prepared by Maguire Associates of Virginia, Inc.,  
**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 17  
RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN**


**Motion:** to approve the Board President to sign the Residential Anti-Displacement and Relocation Assistance Plan for Fair Housing,  
**Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on majority vote.

 9:17 AM


**IN THE MATTER OF  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY17  
ENVIRONMENTAL REVIEW DOCUMENTATION AND CERTIFICATION FORM**

**Motion:** to approve the Board President to sign the Environmental Review Documentation and Certification Form for Fair Housing,  
**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY15  
GRANT AMENDMENT**

**Motion:** to approve the Ohio Development Services Agency Grant Amendment to Carroll County's CDBG Direct Allocation Grant Program to extend the work completion date to October 31, 2017 for projects, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 9:18 AM

**IN THE MATTER OF  
COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) GRANT**

 9:24 AM

Commissioner Wirkner asked Rebecca Hall, grant consultant, if we heard anything about the CHIP grant. Ms. Hall advised that we won't hear until August.

**IN THE MATTER OF  
PUBLIC HEARING – SUBDIVISION REGULATIONS  
REGIONAL PLANNING COMMISSION**

 9:30 AM

The time having arrived to hold a public hearing for the approval of the Carroll County Subdivision Regulations as requested by the Regional Planning Commission, the following were present: Jeffrey L. Ohler, President; Robert E. Wirkner, Vice President; Lewis A. Mickley, Commissioner; Valerie S. Mossor, Regional Planning Director; Rebecca Hall, Grant Administrator, and Nancy Schaar, news media. Ms. Mossor advised that the following changes are:


1. That Section 5.1.02(B) be amended to say the tracts must comply with all requirements of the Sewage Treatment System Rules found in Ohio Administrative Code 3701-29-08.
2. That Section 6.3.02 be amended by:
  - a. Removing Appendix N
  - b. Changing paragraph (A) to read: "Group Disposal System (Package Plant): A disposal plant system shall have the design and plant site approved by the agency with jurisdiction given under the Ohio Revised Code; not limited to either the Ohio Environmental Protection Agency, Ohio Department of Health, or the Carroll County General Health District."
  - c. Changing paragraph (B) to read: "Individual Sewage Treatment System: Individual lot disposal systems may have been used if such use is approved by the agency with jurisdiction given under Ohio Revised Code; not limited to the Ohio Environmental Protection Agency, Ohio Department of Health or the Carroll County General Health District. When this method is used, lots shall conform to the requirements of Section 5.1.02."

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- 3. That Section 6.4.02 be amended by:
  - a. Changing paragraph (A) to read: A group distribution system with its own source and treatment facilities. The design of such a system is subject to approval by the agency with jurisdiction given under Ohio Revised Code; not limited to the State Board of Health; Carroll County General Health District or the Ohio Environmental Protection Agency.
- 4. That Section 2.17 be amended by changing:
  - Preliminary Plat Fees and Final Plat Fees: \$100 + \$10 a lot

Commissioner Ohler asked if there were any comments or questions on the changes. Commissioner Wirkner asked why the Commission Committee wanted to make these changes. Ms. Mossor advised that Scott Lenigan, Rod Yoder and Jeffrey Ohler, the Subdivision Regulations Committee, wanted to bring them up to code. Commissioner Ohler closed the public hearing.


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Public hearing closed at  9:35 AM

**IN THE MATTER OF  
REGIONAL PLANNING**

 9:36 AM

Valerie S Mossor, Regional Planning Director, invited Nancy Schaar, Free Press Standard reporter, to the Regional Planning meeting on August 15, 2017 at the Carroll County Volunteer Fire Department. There will be a speaker from the Census Bureau that evening speaking about Census 2020.


**IN THE MATTER OF  
2018 BUDGET HEARING**


 9:45 AM

The time having arrived to hold a public hearing regarding the Carroll County Budget for 2018, those present were Jeffrey L. Ohler, President; Robert E. Wirkner, Vice President; Lewis A. Mickley, Commissioner; Valerie S. Mossor, Assistant Clerk II; Janice E. Leggett, Clerk Supervisor; Lynn Fairclough, Auditor; Stacy Taylor, Deputy Auditor; Rebecca Hall, Grant Administrator and Nancy Schaar, news media. Ms. Fairclough advised that everyone should have a copy of the 2018 budget. Ms. Fairclough stated that the figures are conservative and the proposed total receipts and balance for 2018 is \$9,071,000.00. The total expenditures for 2018 are \$9,320,581.00. The difference is negative \$249,581.00. Ms. Leggett asked at this point then requests are more than what we have. Ms. Fairclough advised yes. Commissioner Wirkner asked what the 2018 increase is over the total of 2017 requests. Ms. Fairclough advised that it is \$-900,000.00 for 2016 to 2018. Commissioner Ohler asked if the revenue also includes any money that we would have at the end of the year that isn't spent. Ms. Fairclough advised yes, it does include the carryover of \$1,700,000.00. Commissioner Ohler asked to shrink the difference between the proposed budget and receipts, then departments should not spend too much more out of the General Fund. Ms. Fairclough advised the property tax has increased over the last few years and the permissive tax (sales tax and conveyance fees) has decreased. Commissioner Wirkner advised he is trying to get a grip on how much more the requests are from last year. Is it about \$600,000.00? Commissioner Ohler advised he believes so. He believes that the amount appropriated from last year's receipts was \$6,200,000.00. Ms. Taylor advised it was \$6,100,000.00. Commissioner Ohler advised the sales tax is on track. He thanked the Auditor's office for keeping everything on track. Commissioner Ohler asked about the amount the Veterans Office is requesting. Ms. Fairclough advised they are asking what they are allowed by Ohio Revised Code. Commissioner Ohler advised we will have to adjust the school resource officer salary line to what the union contract says if applicable. Commissioner Wirkner advised the 911 wireline money has declined from \$80,000 to \$30,000 so money should be put in that fund to cover salaries.


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**Motion:** to accept the estimated budget of which the Board of County Commissioners of Carroll County hereby submit its annual budget for the fiscal year commencing January 1, 2018 for the consideration of the County Budget Commission, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 10:03 AM

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Public hearing closed at  10:03 AM

**IN THE MATTER OF  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY17  
PUBLIC HEARING #2**

 10:03 AM

The time having arrived to conduct the second public hearing for the FY17 Community Development Block Grant (CDBG), those in attendance were: President Jeffrey L. Ohler, Vice President Robert E. Wirkner, Commissioner Lewis A. Mickley, Christopher R. Modranski, Valerie S. Mossor, Janice E. Leggett, Rebecca Hall, and Nancy Schaar. Ms. Hall advised that this is the 2<sup>nd</sup> public hearing for the Community Development Block Grant Program for FY 17. The allocation amount for Carroll County is \$150,000. This will be a two year program. That means there will not be funding available until 2019 for Carroll County. Mr. Modranski has been working on getting applications for this program. We will try and spend all of the money that has been allotted for Carroll County. The Health Department project has been allotted \$7,270.00, the Village of Sherrodsville – Paving of High Street \$25,300.00, Village of Dellroy - \$13,000.00, Village of Leesville –Paving of Lovers Lane and Maple Street \$42,000.00, Lee Township- Paving of Van Jack Street – \$32,130.00 and the Administrative and Fair Housing would receive \$30,000.00 for these projects. These projects are all benefiting the low/moderate households. Ms. Hall advised that this is the 2<sup>nd</sup> public hearing. Commissioner Ohler asked if this money was already allocated. Ms. Hall advised yes, we received the letter in June. All of these grants we are not sure what is going to happen, but they have approved the CDBG programs. There are few areas of Carroll County determined by the census to be low/moderate income.


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Public hearing closed at  10:11 AM

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**Motion:** to accept the projects as outlined by Rebecca Hall for the CDBG FY17 grant, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.  
Motion carried on unanimous vote.

 10:11 AM

**IN THE MATTER OF  
RESOLUTION #2017-25  
CDBG FY17 GRANT APPLICATION**

**Motion:** to approve a resolution authorizing the President of the Carroll County Commissioners to enter into a contract with the Ohio Development Services Agency for financial assistance under Title I of the Housing and Community Development Act of 1974, as amended to date, and to execute and carry out all programs and activities set forth in the Community Development Block Grant Application dated July 14, 2017, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.  
Motion carried on unanimous vote.

 10:12 AM

**A RESOLUTION AUTHORIZING AND DIRECTING THE PRESIDENT  
TO SUBMIT AN APPLICATION  
FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS  
TO THE OHIO DEVELOPMENT SERVICES AGENCY  
RESOLUTION #2017-25**

**WHEREAS**, under the provisions of Title I of the Housing and Community Development Act of 1974, as amended to date, the Ohio Development Services Agency is authorized to provide financial assistance to units of general local government for undertaking and carrying out Community Development activities; and

**WHEREAS**, it is provided in such Act that the unit of general local government shall provide a satisfactory assurance prior to submission of its Application, that it has (A) provided citizens with adequate information concerning the amount of funds available for proposed community development and housing activities, the range of activities that may be undertaken, and other important program requirements, (B) held two public hearings to obtain the views with an adequate opportunity to participate in the development of the application; and

**WHEREAS**, it is desirable and in the public interest that Carroll County, Ohio, undertake and carry out Community Development activities; and

**WHEREAS**, the County is applying for assistance under the Housing and Community Development Act of 1974, as amended to date, and proposes to undertake Community Development activities and make available funds for said undertakings; and

**WHEREAS**, the County has held two formal public hearings on the proposed program and has made available to the general public, through the mass media and other sources, information concerning the program; and

**WHEREAS**, the County Commissioners have general knowledge of the proposed uses of such funds and are cognizant of the conditions that are imposed in the undertaking and carrying out of Community Development activities with federal financial assistance under Title I, including those prohibiting discrimination because of race, color, creed, sex or national origin;

**NOW THEREFORE, BE IT RESOLVED**, by the Commissioners of Carroll County, Ohio;

**Section 1:** That the President of the Commissioners is hereby authorized to file an Application dated July 14, 2017 for CDBG Direct Allocation Program funds under Title I of the Housing and Community Development Act of 1974, as amended to date, with the Ohio Development Services Agency and provide all information and assurance as may be necessary under the Act.

**Section 2:** That the President of the Commissioners is hereby authorized to enter into a contract with the Ohio Development Services Agency for financial assistance under Title I of the Housing and Community Development Act of 1974, as amended to date.

**Section 3:** That the President of the Board of Commissioners is hereby authorized to execute and carry out all programs and activities set forth in the Community Development Block Grant Application dated July 14, 2017.

**Section 4:** That this Resolution shall be in full force and effect from and after the earliest period allowed by law.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;

Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes.

Motion carried on unanimous vote. Resolution adopted this 10<sup>th</sup> day of July, 2017.

ATTEST:


/s/ Valerie S. Mossor  
[ ] Christopher R. Modranski, Assistant Clerk I  
[x] Valerie S. Mossor, Assistant Clerk II  
[ ] Janice E. Leggett, Clerk Supervisor

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Lewis A. Mickley  
Lewis A. Mickley, Commissioner

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:14 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Staley \$2,880.00, Dairymens \$159.03, Ace Hardware \$153.78, NENA \$250.00, EMT \$125.00, User Friendly \$162.00, Tina Huggins \$129.00.

**DJFS:** Ashley Luyster \$146.38, Pittney Bowes Reserve Account \$5,000.00.

**Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on majority vote.

 10:14 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:14 AM

Carroll County Commissioners

/s/Valerie S Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler  
/s/ Robert E Wirkner  
Robert E Wirkner  
/s/ Lewis A Mickley  
Lewis A Mickley  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor