



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, July 3, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present, but Commissioner Wirkner advised he will need to leave at 9:30 a.m. on Monday, July 10, 2017.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tom Konst, Inspector W & M	Auditor	National Conference on Weights & Measures	N/A	N/A	\$75.00
Debra A Knight, Asst Director	DJFS	Area 16 Monthly Operators Mtg	Martins Ferry, OH	7/25/17	\$0.00
Brian Wise, Engineer	Engineer	Professional Land Surveyors of Ohio Inc	N/A	N/A	\$215.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
MONTHLY REPORT – JUNE
SHERIFF’S OFFICE**


 9:03 AM

Commissioner Ohler advised Sheriff Dale R. Williams filed his report for the month of June 2017 showing 1,648 meals served and 189 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
BID ACCEPTANCE – DAYTON EXCAVATING
WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

Motion: to accept the bid of Dayton Excavating in the amount of \$45,104.00 for installation of two septic systems under the Water Pollution Loan Control Fund/Household Septic Treatment System (WPCLF/HSTS) project #1D and to issue a Notice of Award regarding same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BID ACCEPTANCE – DAYTON EXCAVATING
WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWER TREATMENT SYSTEM**

Motion: to accept the bid of Dayton Excavating in the amount of \$35,396.00 for installation of two septic systems under the Water Pollution Loan Control Fund/Household Septic Treatment System (WPCLF/HSTS) project #1E and to issue a Notice of Award regarding same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT**

OHIO DEPARTMENT OF HEALTH – HELP ME GROW

Motion: to approve a contract amendment with the Ohio Department of Health of Columbus, Ohio, to increase compensation by \$1,437.50 and extend services through July 31, 2017 for Help Me Grow Central Coordination, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
OHIO PUBLIC WORKS COMMISSION (OPWC) AGREEMENT
BEDROCK ROAD BRIDGE REPLACEMENT (HAR-C29-0620)**

Motion: to approve an agreement with the Ohio Public Works Commission (OPWC) for Project #CN02U entitled HAR-C29-0620, Bedrock Road Bridge Replacement in the amount of \$57,330.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
OHIO PUBLIC WORKS COMMISSION (OPWC) AGREEMENT
ASTER ROAD BRIDGE REPLACEMENT (PER-C17-245)**

Motion: to approve an agreement with the Ohio Public Works Commission (OPWC) for Project #CN05U entitled PER-C17-2445, Aster Road Bridge Replacement in the amount of \$112,500, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
OHIO PUBLIC WORKS COMMISSION (OPWC) AGREEMENT
PICADOR ROAD BRIDGE REPLACEMENT (PER-T364-2496)**

Motion: to approve an agreement with the Ohio Public Works Commission (OPWC) for Project #DNU06 entitled PER-T364-2496, Picador Road Bridge Replacement in the amount of \$118,800, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
OHIO PUBLIC WORKS COMMISSION (OPWC) AGREEMENT
SNOW ROAD BRIDGE REPLACEMENT (LEE-T617-1503)**

Motion: to approve an agreement with the Ohio Public Works Commission (OPWC) for Project #DNU07 entitled LEE-T617-1503, Snow Road Bridge Replacement in the amount of \$25,042, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Dr. John Walters \$170.00; RK Construction \$470.00; Malvern Historical Society \$15,920.00; Magnolia Historical Society \$2,000.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 9:08 AM

**IN THE MATTER OF
2018 BUDGET – OSU EXTENSION**

 9:08 AM


Sandy Smith, OSU Extension Director, appeared before the Board to discuss the 2018 budget. Ms. Smith advised the 4H program educator resigned in December. There have been three educators in four years, so the 4H Committee approached the State and asked for a program assistant instead of an educator to get better stability in the County. Ms. Smith advised since she handles a large portion of the 4H duties similar to an educator, the State approved the request for a program assistant. Michelle Moon moved into the program assistant position, and Brittany Rohr was hired last week to fill Michelle’s position of office associate. With the program assistant position, that makes two jobs funded by the County. As of September 1, Cheryl Mickley, FCS Educator, will be retiring. The position is being advertised now, so the new person can begin training before Ms. Mickley leaves. Ms. Smith advised while the salary lines decreased, the employee benefits increased. The report notes an increase of about \$2,000.00.

**IN THE MATTER OF
2018 BUDGET**

 9:15 AM


Commissioner Ohler advised a draft budget was emailed to the Board earlier this week and suggested everyone review it. The Board took some time to review the budget figures of the Prosecutor.

**IN THE MATTER OF
COMMISSIONERS’ OFFICE – SESSION POLICY**

 9:24 AM


Janice Leggett, Clerk Supervisor, appeared before the Board to discuss session policy. Ms. Leggett reviewed what was presented to the Leadership Committee on March 26, 2015: (1) Commissioners meetings are Mondays and Thursdays at 9:00 a.m. with appointments beginning at 9:15 or 9:30 and executive sessions the last item on the agenda; (2) if departments have anything to discuss with the Commissioners or documents that need signed during session, call to be put on the agenda and provide us with a copy of the document beforehand; (3) everything must be submitted by noon the day before the meeting to give the clerks time to prepare and to give Commissioners time to review, (4) all parties should sign the contract before it arrives at the Commissioners’ office, including the Prosecutor. Commissioner Ohler advised he believes these guidelines have been lax lately, but they should be followed.

**IN THE MATTER OF
2018 BUDGET – PROSECUTOR**

 9:28 AM

Steven Barnett, Prosecutor, appeared before the Board to discuss the 2018 budget. Mr. Barnett advised there are no issues with his budget but there is an increase in salary lines. The Prosecutor salary increased due to statute, and the employee salary lines also increased. Mr. Barnett explained the days of people working for nothing because they love the job are gone. In today’s climate to attract and keep talent as assistant prosecutors you have to pay. He explained four years of college and three years of law school equal a lot of student debt, which needs to be taken into account when figuring salaries. Mr. Barnett advised the supplies, equipment and contract/services increased approximately 3%. The FOJ (Furtherance of Justice) line is tied with the Prosecutor salary so it was adjusted accordingly; this line is used for training and trial expenses. Commissioner Ohler questioned the resignation of Jennifer Schlemmer and her return. Prosecutor Barnett advised 15 years of experience in the office would be hard to replace, so Ms. Schlemmer was re-hired. Commissioner Ohler advised it looks like the staff left behind after Ms. Schlemmer left had an increase in salary which remained after Ms. Schlemmer returned. Prosecutor Barnett advised he is not necessarily worried about his office staff as he is with assistants. His office has taken on more duties and there is more activity. Commissioner Wirkner advised everyone is fighting the same battle when it comes to retention of staff.


**IN THE MATTER OF
2018 BUDGET – RECORDER**

 9:42 AM

Patti Oyer, Recorder, appeared before the Board to discuss the 2018 budget. Ms. Oyer advised there may be some costs for computer support with Serversim which are not included in her budget request. She is unsure of the amount. Commissioner Wirkner explained since the Recorder is on the PRI (Courthouse system), he asked Serversim to be part of the process to be sure any further work will not negatively affect the PRI. Ms. Oyer is uncertain why she is receiving a \$299.00 monthly invoice from Serversim. Commissioner Wirkner advised he will contact Steve Kadis at Serversim for an update. He also noted the Recorder’s office is using 10 megs of internet at no charge, and in return Ms. Oyer was asked to utilize the County’s IT company for security purposes.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:57 AM

/s/Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler