



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 12, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


<u>REA</u>	<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
	PERS		0103-J000-J08.070	\$23,150.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
REGIONAL PLANNING COMMISSION
UPCOMING MEETING**

 9:02 AM

Commissioner Ohler advised a Regional Planning Commission meeting has been scheduled for 6:00 PM on Tuesday, June 20, 2017. The meeting will be held at the Carroll County Volunteer Fire Department.


**IN THE MATTER OF
SAFETY
WORKPLACE SAFETY ACHIEVEMENT AWARD**

 9:02 AM

Commissioner Ohler advised the County received a Certificate of Achievement from the Stark County Safety Council for its efforts in preventing accidents and injuries in the workplace.

Motion: to frame the achievement and hang it on the wall by Janice Leggett's desk, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
RESCIND MOTION
APPOINTMENT
AREA 16 WORKFORCE DEVELOPMENT BOARD**


Motion: to rescind the motion made by Vice President Robert E. Wirkner and seconded by Commissioner Lewis A. Mickley from June 12, 2017 to reappoint Charles Lorenz, Deb Knight, Tammy Sanderson, Dave Wheeler and Elaine Painting to the Area 16 Workforce Development Board for a two year term beginning July 1, 2017 and ending June 30, 2019, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
APPOINTMENT
AREA 16 WORKFORCE DEVELOPMENT BOARD**

Motion: to reappoint Allison Kerns, Deb Knight, Tammy Sanderson, Dave Wheeler and Elaine Painting to the Area 16 Workforce Development Board for a two year term beginning July 1, 2017 and ending June 30, 2019, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
TRANSIT – NEW HIRE**

Motion: to approve the recommendation of Sonja Leggett, Transit Director, to hire Brandon Cline, full-time Maintenance/Driver at \$12.00 per hour; Barbara Host, part-time Driver at \$9.00 per hour and Rhonda Miller, part-time Driver at \$9.00 per hour, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
NATIONAL ASSOCIATION OF COUNTIES
DESIGNATED COUNTY DELEGATE**

Motion: to designate Commissioner Lewis A Mickley as the county delegate and Vice President Robert E. Wirkner as the county alternate for voting purposes at the National Association of Counties (NACo) 2017 Annual Conference in Columbus, Ohio, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
RESOLUTION #2017-21
VACATING HONOR ROAD (TR176)**

Motion: to adopt a resolution vacating Honor Road (TR 176) in Rose Township as requested by the Rose Township Trustees, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:07 AM

**RESOLUTION #2017-21
VACATING HONOR ROAD (TR 176)**

The Carroll County Board of Commissioners met on the 1st day of June, 2017, in regular session at the office of the Board (119 S. Lisbon Street, Suite 201, Carrollton, Ohio), with the following members present: Jeffrey L. Ohler, Robert E. Wirkner, Lewis A. Mickley.

WHEREAS, a request was filed by the Rose Township Trustees to vacate Honor Road (TR 176) located in Rose Township, more fully described as follows:

Situated in the Township of Rose, County of Carroll and the State of Ohio and being located in Sections 32 and 33 of Township 16, Range 7 of the First Seven Ranges.

Beginning at a point at the west boundary line of Carroll County at the southwest corner of said Section 33, thence from said **PLACE OF BEGINNING**, East a distance of 0.52 miles with the right of way of Honor Road, Thence easterly following the traveled road, a distance of 0.44 miles to the intersection of Hope Road.

The entire length of Honor Road is being vacated for a total distance of 0.96 miles.

The entire length of Honor Road is currently classified as “non-maintained” on the Ohio Department of Transportation Inventory System.

Description prepared by the Carroll County Engineer.

WHEREAS, it is the recommendation of the County Engineer that the above-described Honor Road (TR 176) be vacated; and

WHEREAS, legal advertising and personal notice was given in accordance with Ohio Revised Code §5553.045; and

WHEREAS, this Board viewed Honor Road (TR 176) on the 31st day of May, 2017; and

WHEREAS, a public hearing was held the 1st day of June, 2017, to consider vacating said Honor Road (TR 176); and

WHEREAS, this Board has determined that vacating said Honor Road (TR 176) as described in the above legal description is appropriate; and

THEREFORE, BE IT RESOLVED by this Board, that Honor Road (TR 176) located in Rose Township as described above be and the same is hereby declared vacated; and

BE IT FURTHER RESOLVED that the roadway so vacated shall become part of the holdings of the abutting property owners in proportionate shares as provided by law; and

BE IT FURTHER RESOLVED, that the land within the limits of said Honor Road (TR 176) shall remain subject to the rights of utilities now maintaining structures, fixtures and appurtenances in, under, over or upon said lands, to continue to maintain such structures, fixtures, and appurtenances, and to enter upon said lands wherever reasonably necessary to do so for the purpose of inspecting, altering, replacing, repairing, patrolling and maintaining such structures, fixtures and appurtenances; and

BE IT FURTHER RESOLVED, that the Clerk of this Board shall forward a certified copy of this resolution to the abutting property owners, the Carroll County Engineer, the Carroll County Recorder, and the Rose Township trustees.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22. Mr. Mickley moved for the adoption of the preceding Resolution. Mr. Wirkner seconded the motion. Upon call of the roll the vote was recorded as follows: Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes. Motion carried. Resolution adopted this 15th day of June, 2017.


ATTEST:

/s/ Christopher R Modranski
 Christopher R. Modranski, Assistant Clerk I
 Valerie S. Mossor, Assistant Clerk II
 Janice E. Leggett, Clerk Supervisor

BOARD OF COMMISSIONERS
 OF CARROLL COUNTY
/s/ Jeffrey L Ohler
 Jeffrey L. Ohler, President
/s/ Robert E Wirkner
 Robert E. Wirkner, Vice President
/s/ Lewis A Mickley
 Lewis A. Mickley, Commissioner

**IN THE MATTER OF
 RESOLUTION #2017-22
 VACATING HOPE ROAD (TR177)**

Motion: to adopt a resolution vacating Hope Road (TR 177) in Rose Township as requested by the Rose Township Trustees, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:07 AM

**RESOLUTION #2017-22
 VACATING HOPE ROAD (TR 177)**

The Carroll County Board of Commissioners met on the 1st day of June, 2017, in regular session at the office of the Board (119 S. Lisbon Street, Suite 201, Carrollton, Ohio), with the following members present: Jeffrey L. Ohler, Robert E. Wirkner, Lewis A. Mickley.

WHEREAS, a request was filed by the Rose Township Trustees to vacate a portion of Hope Road (TR 177) located in Rose Township, more fully described as follows:

Situated in the Township of Rose, County of Carroll and the State of Ohio and being located in Sections 34 and 28 of Township 16, Range 7 of the First Seven Ranges.

Beginning at a point on the south line of said Section 34, said point being at or near the northwest corner of the Hill-Lindentree Cemetery Tract:

Thence from said **POINT OF BEGINNING**, north along the east line of Section 34 and the west line of Section 28, a distance of 0.65 miles to a point being located approximately 100 feet South of the most southern point of a 19.926 acre tract conveyed to Allen and Amelia Rohrig, said point being the terminus of the portion to be vacated.

The total distance of Hope Road to be vacated is 0.65 miles.

The portion of Hope Road described above is currently classified as “non- maintained” on the Ohio Department of Transportation Inventory System.

Description prepared by the Carroll County Engineer.

WHEREAS, it is the recommendation of the County Engineer that the above-described portion of Hope Road (TR 177) be vacated; and

WHEREAS, legal advertising and personal notice was given in accordance with Ohio Revised Code §5553.045; and

WHEREAS, this Board viewed Hope Road (TR 177) on the 31st day of May, 2017; and

WHEREAS, a public hearing was held the 1st day of June, 2017, to consider vacating said portion of Hope Road (TR 177); and

WHEREAS, this Board has determined that vacating said portion of Hope Road (TR 177) as described in the above legal description is appropriate; and

THEREFORE, BE IT RESOLVED by this Board, that the portion of Hope Road (TR 177) located in Rose Township as described above be and the same is hereby declared vacated; and

BE IT FURTHER RESOLVED that the portion of roadway so vacated shall become part of the holdings of the abutting property owners in proportionate shares as provided by law; and

BE IT FURTHER RESOLVED, that the land within the limits of said Hope Road (TR 177) shall remain subject to the rights of utilities now maintaining structures, fixtures and appurtenances in, under, over or upon said lands, to continue to maintain such structures, fixtures, and appurtenances, and to enter upon said lands wherever reasonably necessary to do so for the purpose of inspecting, altering, replacing, repairing, patrolling and maintaining such structures, fixtures and appurtenances; and

BE IT FURTHER RESOLVED, that the Clerk of this Board shall forward a certified copy of this resolution to the abutting property owners, the Carroll County Engineer, the Carroll County Recorder, and the Rose Township trustees.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22. Mr. Wirkner moved for the adoption of the preceding Resolution. Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes. Motion carried. Resolution adopted this 15th day of June, 2017.

ATTEST:

/s/ Christopher R Modranski
 Christopher R. Modranski, Assistant Clerk I
 Valerie S. Mossor, Assistant Clerk II
 Janice E. Leggett, Clerk Supervisor


BOARD OF COMMISSIONERS
 OF CARROLL COUNTY
/s/ Jeffrey L Ohler
 Jeffrey L. Ohler, President
/s/ Robert E Wirkner
 Robert E. Wirkner, Vice President
/s/ Lewis A Mickley
 Lewis A. Mickley, Commissioner

**IN THE MATTER OF
RESOLUTION #2017-23**

DENIAL TO VACATE HARVEST ROAD (TR 167)

Motion: to adopt a resolution denying to vacate Harvest Road (TR 167) in Rose Township as requested by the Rose Township Trustees and others, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION #2017-23
DENIAL TO VACATE HARVEST ROAD (TR 167)**

The Carroll County Board of Commissioners met on the 1st day of June, 2017, in regular session at the office of the Board (119 S. Lisbon Street, Suite 201, Carrollton, Ohio), with the following members present: Jeffrey L. Ohler, Robert E. Wirkner, Lewis A. Mickley.

WHEREAS, a request was filed by the Rose Township Trustees to vacate Harvest Road (TR 167) located in Rose Township, more fully described as follows:

The portion of Harvest Road (Township Road 167) starting from 0.33 miles north of State Route 171 to the dead end, totaling approximately 0.2 miles;

WHEREAS, it is the recommendation of the County Engineer that the above-described Harvest Road (TR 167) be vacated; and WHEREAS, legal advertising and personal notice was given in accordance with Ohio Revised Code §5553.045; and WHEREAS, this Board viewed Harvest Road (TR 167) on the 31st day of May, 2017; and WHEREAS, a public hearing was held the 1st day of June, 2017, to consider vacating said Harvest Road (TR 167); and WHEREAS, this Board has determined that vacating said Harvest Road (TR 167) as described above is **not** appropriate; and THEREFORE, BE IT RESOLVED by this Board, that the petition to vacate Harvest Road (TR 167) in Rose Township, as described above, is hereby denied; and

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Mickley moved for the adoption of the preceding Resolution. Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes.

Motion carried. Resolution adopted this 15th day of June, 2017.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY
/s/: Jeffrey L Ohler
Jeffrey L. Ohler, President
/s/: Robert E Wirkner
Robert E. Wirkner, Vice President
/s/: Lewis A Mickley
Lewis A. Mickley, Commissioner

ATTEST:


/s/: Christopher R Modranski
[X] Christopher R. Modranski, Assistant Clerk I
[] Valerie S. Mossor, Assistant Clerk II
[] Janice E. Leggett, Clerk Supervisor

**IN THE MATTER OF
RESOLUTION #2017-24**

DENIAL TO VACATE THISTLE ROAD (TR 667)

Motion: to adopt a resolution denying to vacate Thistle Road (TR 667) in Rose Township as requested by the Rose Township Trustees and others, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION #2017-24
DENIAL TO VACATE THISTLE ROAD (TR 667)**

The Carroll County Board of Commissioners met on the 1st day of June, 2017, in regular session at the office of the Board (119 S. Lisbon Street, Suite 201, Carrollton, Ohio), with the following members present: Jeffrey L. Ohler, Robert E. Wirkner, Lewis A. Mickley.

WHEREAS, a request was filed by the Rose Township Trustees to vacate Thistle Road (TR 667) located in Rose Township, more fully described as follows:

The entirety of Thistle Road (Township Road 667) from Bark Road to the dead end, totaling approximately 0.38 miles;

WHEREAS, it is the recommendation of the County Engineer that the above-described Thistle Road (TR 667) be vacated; and WHEREAS, legal advertising and personal notice was given in accordance with Ohio Revised Code §5553.045; and WHEREAS, this Board viewed Thistle Road (TR 667) on the 31st day of May, 2017; and WHEREAS, a public hearing was held the 1st day of June, 2017, to consider vacating said Thistle Road (TR 667); and WHEREAS, this Board has determined that vacating said Thistle Road (TR 667) as described above is **not** appropriate; and THEREFORE, BE IT RESOLVED by this Board, that the petition to vacate Thistle Road (TR 667) in Rose Township, as described above, is hereby denied; and

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution. Mr. Mickley seconded the motion.

Upon call of the roll the vote was recorded as follows: Mr. Mickley, Yes; Mr. Wirkner, Yes; Mr. Ohler, Yes.

Motion carried. Resolution adopted this 15th day of June, 2017.

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ATTEST:

/s/: Christopher R Modranski

[X] Christopher R. Modranski, Assistant Clerk I

[] Valerie S. Mossor, Assistant Clerk II

[] Janice E. Leggett, Clerk Supervisor

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

/s/: Jeffrey L Ohler

Jeffrey L. Ohler, President

/s/: Robert E Wirkner

Robert E. Wirkner, Vice President


/s/: Lewis A Mickley

Lewis A. Mickley, Commissioner

IN THE MATTER OF
AGREEMENT/CONTRACT
FRONTIER COMMUNICATIONS

Motion: to approve a Services Agreement with Frontier Communications in the amount of \$467.00 per month for 9-1-1 Next Generation Access to the State of Ohio Computer Center (SOCC) for the term of 60 months commencing June 6, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:09 AM

IN THE MATTER OF
AGREEMENT/CONTRACT
CARROLL COUNTY GENERAL HEALTH DISTRICT – HELP ME GROW

Motion: to approve a contract by and between Carroll County General Health District and Carroll County Board of Developmental Disabilities with the Carroll County Board of Commissioners as Administrative Agent for Help Me Grow FY17 in the amount of \$4,000 for Part C and \$1,300 for Centralized Coordination for the term of June 1, 2017 to June 30, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:10 AM

IN THE MATTER OF
PROSECUTOR OPINION

Motion: to send a revised Travel Policy to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:11 AM


IN THE MATTER OF
SPECIAL SEWER ASSESMENT REMOVED
CARROLL COUNTY ENVIRONMENTAL SERVICES

Motion: to remove \$12,742.94 from the special sewer assessment for 633 Wilson Street, Malvern, Ohio, Parcel Numbers 07-0000136.000 and 07-0000137.002 as recommended by Ralph J. Castellucci, Director, Carroll County Environmental Services due to the property being sold at Sheriff Sale, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:11 AM


IN THE MATTER OF
DJFS
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) - SUBGRANT AGREEMENT

 9:12 AM


Kate Offenberger, Director, DJFS, appeared before the Board seeking approval of the Workforce Investment and Opportunity Act (WIOA) Sub-grant Agreement.

Motion: to authorize Commissioner Lewis A Mickley as the COG representative to sign the Sub-grant Agreement to the Ohio Department of Job and Family Services Local Area Workforce Development System, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:13 AM

IN THE MATTER OF
DJFS
WORKFORCE DEVELOPMENT SYSTEM SFY2018-2019 – ONE STOP MEMORANDUM OF UNDERSTANDING


 9:13 AM

Kate Offenberger, Director, DJFS, appeared before the Board seeking approval of the Workforce Development System SFY 2018-2019 – One Stop Memorandum of Understanding,

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Motion: to authorize Commissioner Lewis A Mickley as the COG Representative to sign the Workforce Development System SFY 2018-2019 – One Stop Memorandum of Understanding, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.
Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
DJFS**

OHIO DEPARTMENT OF MEDICAID – SUBGRANT AGREEMENT

 9:17 AM


Kate Offenberger, DJFS Director, appeared before the Board to advise she has obtained the Sub-Grant Agreement for ODJFS and the Ohio Department of Medicaid.

Motion: to approve the Sub-Grant Agreement with the Ohio Department of Job and Family Services and Ohio Department of Medicaid, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.
Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF
DJFS**


ELDER ABUSE AWARENESS

 9:18 AM

Kate Offenberger, DJFS Director, appeared before the Board to advise June is Elder Abuse Month and today is Wear Purple Day to bring awareness to elder abuse. Ms. Offenberger advised that on June 21 there is an Elder Abuse Awareness event at the Senior Center and Judge John Campbell will be speaking at the event. There will also be other stakeholders from the collaborative effort give brief descriptions of what services they offer. Ms. Offenberger advised that they are really trying to be more proactive with their elder services because of the increasing age of our community.

**IN THE MATTER OF
DJFS**


SOCIAL SERVICE WORKER

 9:20 AM

Kate Offenberger, DJFS Director, appeared before the Board to advise she did not receive very many résumés for the position. Ms. Offenberger advised this is a position that requires a bachelor's degree in a social services field of study. Ms. Offenberger advised she plans to re-advertise the position.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.
Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Darcy Bolanz, \$2,015.00; Sawmill Creek Resort, \$396.00 and Guess Motors, \$1,935.33.


DJFS: Morrow County JFS, \$1,745.02; Carroll County Treasurer, \$6,172.00; Redemption, Inc., \$9,620.00 and MSJ Enterprises, \$305.43.

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF
BWC CHARGEBACKS**

 9:24 AM


Janice Leggett, Clerk Supervisor, appeared before the Board to discuss the chargeback of workers' compensation premiums. She advised that on April 24, 2017, the Board voted to proceed with this system. To summarize, right now the worker's comp premiums are based solely on payroll so there is really no accountability to departments that have high claims. Using a chargeback system would mean that departments are charged based partly on payroll and partly based on their claims experience. CompManagement will do the

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chargeback calculations and those figures would be given to departments and the Auditor's office. Ms. Leggett explained that nearly every CompManagement and BWC representative she spoke with along with the BWC trainings she attended, all asked why the County was not utilizing this risk management tool. Ms. Leggett has done research on the matter and found that several counties do this, including Tuscarawas and Coshocton. Ms. Leggett and Commissioner Mickley met with Auditor Lynn Fairclough and her staff, who expressed some concerns about the system. That is what led to this meeting today. Commissioner Ohler advised this is an investigative meeting to see what concerns the Auditor has. Auditor Lynn Fairclough advised the surrounding counties they checked with do not participate in a chargeback system. Ms. Fairclough advised that Columbiana County does however participate in a chargeback program but only for one department. Commissioner Wirkner asked if Columbiana County explained why they charged only one department. Natalie Witts, Deputy Auditor, advised when she spoke with Columbiana County they stated that approximately 10 years ago they decided to allocate the one department because of the high claims from that department. Ms. Witts advised CompManagement bills the single department separately. Ms. Fairclough advised her office utilizes the consultation of Brian Mosier of Clark, Schafer and Hackett, CPAs & Advisors. Ms. Fairclough advised Mr. Mosier was asked for guidance on this matter and he provided an opinion that stated "Allocating a flat percent of payroll to all departments or funds reduces large fluctuations in departmental budgets and prevents departments from needing to make cuts in services they provide due to a large claim. These are the reasons I gave to the Auditor's Office when I recommended to them to continue allocating workers' compensation premiums based on departmental payroll." Ms. Fairclough advised this is how we are currently handling BWC costs and she has concerns that a chargeback system could bankrupt a department or force them to cut services. Ms. Fairclough advised we only anticipate 1.69% of a department's payroll for the BWC premium costs but we request department's budget 2.50% to provide a cushion. Ms. Leggett advised the chargeback program is never meant to get a department into a situation where it would be forced to cut services, and there are caps that would be put into place to prevent that from happening. Commissioner Mickley advised that the point right now is that no department has skin-in-the-game especially the departments that have frequent incidents. Ms. Fairclough believes there is only one department that has frequent incidents and others have had an occasional claim. Ms. Leggett advised she is required to hold safety trainings every year and only 4 or 5 people show up for the training and it's the same people each time. Ms. Leggett advised overall safety is not made a priority because of how busy everyone is. Ms. Fairclough suggested the Board notify through a leadership meeting that the safety trainings need to be attended or a chargeback program could be instituted. Ms. Leggett questions whether the ORC permits a chargeback program to one single department such as what is being reported for Columbiana County. Commissioner Wirkner advised if there is a department with higher claims they would pay a higher premium than a department that does not have higher claims. Mr. Modranski advised that at this moment the burden is placed on every department regardless of their claims and when a chargeback program is in place the burden would be placed with the department(s) with the high claims. Commissioner Wirkner asked Ms. Fairclough if her concern was if we assign a portion of these claims to a department it would place a burden on them and it would be better to spread the expenses to all departments. Ms. Fairclough advised she is going by the opinion of Mr. Mosier. Ms. Fairclough advised Mr. Mosier's opinion continues to say "an allocation method based on claims experience is not prohibited. I think it gets a little tricky to figure out what portion of the premium is based on general risk and what portion is based on claims experience." Commissioner Wirkner advised if we do not address this and the department(s) continues to be a problem how we change the outcome. Ms. Fairclough advised she believes someone should speak with the department head about the issues. Commissioner Wirkner advised it sounds like Ms. Leggett has already engaged the department head. Ms. Leggett advised she has as much as her authority allows her to. Ms. Fairclough advised she thinks if the department is informed about the possibility of a BWC chargeback program you might get a better response. Commissioner Mickley believes there are 3 options: 1) solely based on payroll; 2) solely based on claims or 3) a combination of both payroll (80%) and claims history (20%) or some percentage. Commissioner Mickley advised CompManagement provides calculations for the claims history. Commissioner Wirkner advised that the objection to going to a chargeback program based on claims history is that it could put such a crunch on a department's budget that it could curtail some services but the blended approach would simply get their attention but not bankrupt them. Ms. Fairclough advised that is sort of what Mr. Mosier advised, his opinion stated "I'm not sure that I'm convinced that monetarily punishing departments creates better work place safety, I would think incentivizing good practices, education, and management training would be more effective." Ms. Fairclough advised that Ms. Leggett is stating that no one is showing up for the training. Commissioner Wirkner advised they are not showing up because there is no pain involved. Brittany Tangler, Deputy Auditor, advised she was given an analogy of our health insurance stating that if one person uses our plan more often than another employee, everyone still pays the same share. Commissioner Wirkner advised that isn't an accurate analogy any longer because we have one group of individuals that are driving the health rates up for everybody and we are going to be presenting to the Benefit Committee a way to combat the increase which starts with education, which Ms. Leggett has been doing on the safety side. Commissioner Wirkner requested that a presentation be made to the Leadership Committee advising that a chargeback program is being considered. Commissioner Ohler asked Ms. Leggett to review the refunds that the county is eligible for through the safety trainings. Commissioner Ohler advised we all have a fiduciary responsibility throughout the county to keep costs under control. Ms. Fairclough advised Mr. Mossier requested "If you decide to move forward with changing the allocation methodology, please let me know. I would like to help by reviewing your plans prior to implementation to be sure they make sense from an audit and financial reporting perspective and to avoid audit adjustments in the future."

**IN THE MATTER OF
EMPLOYEE BENEFITS/INSURANCE
SECTION 125 PLAN**

 10:00 AM


Janice Leggett, Clerk Supervisor, appeared before the Board to discuss the County's Section 125 Plan. She explained she did not know this Plan existed until a couple months ago when Wendy Dillingham at CEBCO provided it to her. The Plan includes policies on insurance eligibility, termination of coverage, FMLA leave, and salary deductions. The last time this Plan was revised was April 17, 2003, so it is now 14 years old, and probably very out of date in terms of the new health insurance laws. Ms. Leggett reached out to the County Commissioners' Association of Ohio (CCAO) for a recommendation on who to contact to assist in revising this Plan. She was provided with the name of Al Minor & Associates, Inc. Ms. Leggett had a conversation with Mr. Minor a couple weeks ago, and he advised he would be interested in assisting the County with this revision at a cost of \$1,000-\$1,250, which is dependent on how much legwork he does in gathering information versus how much legwork the County does on its own. Commissioner Ohler asked if this was a compliance issue. Ms. Leggett believes this plan would have addressed the open enrollment issues that we had earlier this year. Ms. Fairclough asked if there was a timeline for the documentation needed. Ms. Leggett advised she will speak with the company and find out exactly what documents are needed and by when but she hopes to have this completed before the next open enrollment period.

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Motion: to hire Al Minor & Associates of Westerville, Ohio to revise the County's Section 125 Plan with a fee not to exceed \$1,250.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:05 AM

**IN THE MATTER OF
TRUST FUND**

 10:09 AM


The Board discussed with Auditor Lynn Fairclough and her staff the monies being held in the trust fund. Ms. Fairclough advised she is working on resolving the issue.

**IN THE MATTER OF
CEBCO**


The Board discussed with Auditor Lynn Fairclough and staff about a shortage in the health insurance fund from a few years ago. Ms. Fairclough advised the adjustments were not handled correctly previously. Commissioner Ohler advised now the matter is being handled correctly. Ms. Fairclough advised the shortfall with CEBCO is almost \$9,000 and needs paid back prior to the end of 2017.

Motion: to pay the shortfall to CEBCO not to exceed \$9,000 for previously owed premiums from 2007 with no attempt to claw back from non-general fund accounts, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 10:12 AM

**IN THE MATTER OF
BWC REFUND**

 10:14 AM

Commissioner Mickley questioned if the county has received the Workers Compensation refund yet from being enrolled in the Group Retrospective Rating Plan. Ms. Fairclough advised those checks come directly to the Commissioners' Office. Ms. Leggett advised a couple of checks have been received already and they were taken to the Auditor's Office but she is not sure which account the refunds are placed into. Commissioner Ohler asked if they are deposited into the General Fund. Ms. Fairclough advised it goes into the Trust Fund. Commissioner Ohler asked if that is because it can't be determined which accounts it should go into. Ms. Fairclough advised it can be determined it just wasn't done in the past and has accumulated but by the percentages that you pay with the claims there is a formula that would need to be used to give it back to each department. Commissioner Ohler asked if the monies could just be rolled back into the General Fund. Ms. Fairclough advised it's just one of those things that is the way it has always been done. Commissioner Ohler clarified this isn't the first time the county has received a large sum of money from BWC and has always been placed in the Trust Fund. Ms. Fairclough agreed.


**IN THE MATTER OF
DOG POUND****NEW HIRE - ASSISTANT DOG WARDEN**

 10:16 AM


Josh Long, Dog Warden, appeared before the Board and summarized that the Board hired Allison Hull as the Assistant Dog Warden in December of 2016. Commissioner Mickley reminded the Board that Ms. Hull resigned from the position and he and Mr. Long reviewed the applicants on file for the Assistant Dog Warden position from December 2016. Commissioner Mickley advised they recently met with the applicant that was the next highest scoring candidate interviewed from the December 2016 job posting and learned he is still very interested in the position. Commissioner Mickley and Mr. Long recommend the Board hires Cason Leggett as the Assistant Dog Warden.

Motion: to approve hiring Cason Leggett as the Assistant Dog Warden for 40 hours per week at \$12.00 an hour starting June 19, 2017 and he will have a probation period of six months with a performance and salary review at that time, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:20 AM

**IN THE MATTER OF
VOLUNTEER FIREFIGHTER LEAVE**

 10:20 AM


Commissioner Mickley advised that Cason Leggett is a member of the Carroll County Volunteer Fire Department and questioned if he would be permitted to leave work and respond to emergencies if necessary. Commissioner Mickley advised the Ohio Revised Code (ORC) is clear in stating that an employee must be excused if they are volunteering for an emergency service prior to their shift but it does not provide guidance on if the employee is permitted to leave work early for an emergency. Commissioner Ohler advised we already have precedence with Ralph Castellucci, Environmental Services Director, who is a volunteer firefighter. Commissioner Wirkner advised the issue is our homes, property and lives are protected by volunteering individuals so we have to depend on our volunteer services. Commissioner Wirkner advised it is important for this Board to support the volunteer service as it is the nature of a rural county. Commissioner Ohler and Mickley both agreed.

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Motion: to allow Mr. Leggett to respond to fire calls as needed during the course of his employment with the Carroll County Dog Pound, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:24 AM

**IN THE MATTER OF
LAKE MOHAWK DREDGING**


 10:24 AM

Commissioner Ohler advised he was speaking with a couple of Lake Mohawk property owners about an issue they have been working on since 2014 regarding dredging the lake. Commissioner Ohler advised the lake was initially dredged in 1993 and a permit through the U.S. Army Corps of Engineers was obtained at that time. Commissioner Ohler advised the lake is in need of dredging again but the U.S. Army Corps of Engineers is declaring the area where they plan to place the dredging material as a wet lands area. Civil and Environmental Consultants, Inc. (CEC) is of the opinion that the U.S. Army Corps of Engineers does not have the authority to determine the area as a wet land. Commissioner Ohler advised if the original site cannot be used there will be a significant cost increase in the project. Commissioner Ohler advised he is reaching out to Congressman Bill Johnson’s office for assistance and will keep the Board updated on the progress of the project.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert L Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 10:28 AM

Carroll County Commissioners

/s/Christopher R Modranski
Christopher R Modranski, Assistant Clerk I
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor